

**ACADEMIC SENATE  
OF  
CALIFORNIA STATE UNIVERSITY SAN MARCOS  
December 1, 2004**

**Minutes**

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**Voters Present** Jocelyn Ahlers, Shannon Barnett, Kathleen Bates, Kristin Bates, Staci Beavers, Tom Bennett, Mayra Besosa, Jackie Borin, Valerie Callanan, Susie Lan Cassel, David Chien, Zee Cline, Charles De Leone, Rosario Diaz-Greenberg, Anne Elsbree, Darel Engen, Merryl Goldberg, Rocio Guillen, Kathy Hayden, Michael Hughes, Eun Kang, Kara Kornher, Elizabeth Sugar Martinez, Janet McDaniel, Ofer Meilich, Janice Meliska, Yvonne Meulemans, Carmen Nava, Juan Necochea, Tejinder Neelon, Lance Newman, Brian Norris, Graham Oberem, Amber Puha, K. Brooks Reid, Jorge Riquelme, Patty Seleski, Gabriela Sonntag, Laurie Stowell, Marie Thomas, Jackie Trischman, Wenyuh Tsay, Gilbert Valadez, Kathleen Watson, Jill Weigt, Marshall Whittlesey, Shaun-inn Wu, Hua Yi, Xiaoyu Zhang

**Not Present** Wayne Aitken, Vivienne Bennett, C. New Chiyachantana, George Diehr, Jule Gómez de García, Linda Holt, Mtafiti Imara, Dick Montanari, Karno Ng, Jill Pellettieri, Radhika Ramamurthi, Lorri Santamaría, Al Schwartz

**Ex-Officio Present** Don Barrett – Parliamentarian, David Barsky – AVP-AP, Karl Beeler – AVP-EMS, Vicki Golich – Dean CoAS, Karen Haynes – President, Robert Sheath – Provost, Mary Elizabeth Stivers – AVP-AR, Wayne Veres – Dean IITS

**Guests** Carolina Cardenas – Dir. Univ. Outreach, Regina Eisenbach – Assoc. Dean CoBA, Ranjeeta Ghiara – Assoc. Dean CoAS, Bettina Huber – Dir. Analytic Studies, Michael McDuffie – Assoc. Dean CoAS

**Staff** Marcia Woolf, Academic Senate Coordinator

**I. Approval of Agenda**

**Motion #1** M/S/P\*  
To approve the agenda as presented.

**II. Approval of Minutes: 11/3/04**

**Motion #2** M/S/P\*  
To approve the minutes as presented.

**III. Chair's Report: Jackie Trischman**

**A. Announcements:** The Harry E. Brakebill Outstanding Professor award has been awarded to Paul Jasien by President Haynes, upon recommendation of the Faculty Awards Committee. The Spring Academic Assembly is scheduled for January 13 from 8:30 to 10:30. The second presidential open forum for faculty is scheduled for January 27 in Commons 206 at noon. A second open forum on policing will be held tomorrow. Wang nominations are due to the Senate office tomorrow.

\*Unanimous vote.

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**B. Referrals to Committees:**

PAC Review of the Program Evaluation Policy  
 NEAC Curriculum & Scheduling Work Group  
 EHOS Advisory Committee  
 FAC – one at large 04/06

**IV. Vice-Chair's Report: Linda Holt** Not present.

**V. Secretary's Report: Rosario Diaz-Greenberg** No report.

**VI. President's Report: Karen Haynes** Neal Hoss has been selected for the position of VP – Finance and Administrative Services. He will visit the campus in mid-December, and will officially arrive on campus January 18. Candidates for the VP – External Affairs position will be on campus in mid-March.

A campus visit is being scheduled for Trustee Roberta Achtenberg, vice chair of the Board. The visit is being coordinated by the president's office, the Senate and the ASI.

The Cabinet, UBC and Executive Council continue efforts toward a multi-year budget plan. A partial freeze on continuing temporary employees has been initiated.

On December 3, retired Fresno police chief Lynn Button and CSUSM faculty member Susie Lan Cassel will begin conducting an investigation of the publicized claim filed recently. In addition, a task force is being formed to consider the larger issues of policing on campus.

**VII. Provost's Report: Robert Sheath** Searches: The Dean of Education position is currently being advertised in *The Chronicle* and the Dean of Extended Studies position will be advertised shortly. It was noted that the partial freeze mentioned above does not apply to faculty hires.

Enrollment: We have received 1,789 applications for Spring, hopefully putting us within 1% of our year's target. For Fall 2005, we have received 1,259 undergraduate applications – up 3% from last year at this time. We will likely be primarily targeting our service areas, with no differentiation between freshmen and transfer students.

UAMP: A handout was provided of a draft UAMP submission due to the Chancellor's Office some time in January. The Border and Regional Studies program was inadvertently left off of the list and is proposed for Fall 2006. This submission allows our campus to take the next step of preparing P forms for the proposed programs, which are subject to Senate approval.

**VIII. ASCSU Report: Dick Montanari** A written report concerning the resolutions discussed at the November plenary meeting was provided.

**IX. CFA Report: George Diehr** No report.

**X. ASI Report: Shannon Barnett** A written report was provided. Copies of the ASI's resolutions on Academic Advising and Implementation of a University Hour were also provided. A resolution concerning the current policing issue will go before the Board this Friday. A Senate liaison to the ASI Board is still needed.

**XI. Committee Reports**

**APC:** A written report was provided.

**FAC:** A written report was provided.

**LATAC:** The committee has an item on today's agenda concerning Fair Use training.

\*Unanimous vote.

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**PAC:** A written report was provided. A current schedule of program reviews is available on the Academic Programs web page.

**UCC:** A written report was provided.

**BLP** also provided a written report concerning programs added to the UAMP.

**XII. Consent Calendar:** An addendum was provided to those NEAC recommendations printed in the agenda.

**NEAC Recommendations**

Name	Committee	Representing	Term
Jeffrey Charles	General Education Committee (GEC)	CoAS Hum/FA	04/05
Ann Fiegen	Room Scheduling Work Group	At large	04/05
Vivienne Bennett	Evaluation team for the Center for Border and Regional Affairs (CBRA)	Faculty at large	04/05
Kent Bolton	Evaluation team for the Center for Border and Regional Affairs (CBRA)	Faculty at large	04/05
Glen Brodowsky	Academic Senate of the CSU (ASCSU)	Faculty at large	04-06
Michael Pass	Academic Policy Committee (APC)	Faculty at large	04-06

**UCC Course and Program Change Proposals** (as noted in the agenda)

**Motion #3** M/S/P\* (NEAC/UCC)  
To approve the consent calendar as amended.

**XIII. Old Business**

**A. EC Resolution on Civic Engagement (American Democracy Project)** Beavers noted that only positive comments have been received, and that no changes have been made since the first reading.

**Motion #4** M/S/P (EC) (3 abstained)  
To approve the resolution as presented.

**B. FAC Emeritus Faculty Policy Revision** Thomas described several changes which were made to the first reading version based on comments received.

**Motion #5** M/S/P\* (FAC)  
To approve the policy as presented.

**C. EC Resolution on Minor Policy Revisions** No changes made since the first reading.

**Motion #6** M/S/P\* (EC)  
To approve the resolution as presented.

**D. LATAC Fair Use Training Recommendation** A revised version of the recommendation was distributed to replace the version printed in the agenda packet. The revisions were based on comments received.

**Motion #7** M/S/P (LATAC) (2 opposed, 3 abstained)  
To approve the recommendation as presented.

**E. UCC Minor in Cognitive Science** No comments have been received since the first reading.

**Motion #8** M/S/P\* (UCC) (1 opposed)  
To approve the program as presented.

\*Unanimous vote.

**XIV. New Business**

**B. APC Credit by Examination Policy & Procedures (taken out of order)** Valadez noted that the original campus policy, developed in 1995, included procedural provisions, and referred to a form which was never developed. This revision separates the policy and procedures. Various issues of concern were expressed, including (1) letter grade requirements of some majors, (2) impact on the Learning Center, (3) impact on advising staff, (4) whether a student must enroll in the course, (5) adherence to the writing requirement, (6) a suggestion for a straw poll on timing, (7) the FTES implications, (8) scheduling exams during the first week of classes, (9) impact on department chairs and staff, and (10) support for the program from fees generated.

**A. Policing Issues Resolution** Trischman relinquished the role of chair to the parliamentarian in order to field questions concerning this resolution.

**Motion #9** M/S/P (Beavers) (3 opposed, 2 abstained)  
To waive the rules for a first reading.

It was noted that one of the issues which the proposed task force would review is whether a community oversight board is allowable under the police association's collective bargaining agreement, and any other governing regulations. A friendly amendment was offered and accepted to correct the task force formation deadline date to January 13, 2005, from 2004.

**Motion #10** M/S/P (EC) (4 opposed, 5 abstained)  
To approve the resolution as amended.

**XV. Information Items**

**A. Evacuation – Disabled Persons** The campus is currently establishing a comprehensive emergency preparedness plan, and the evacuation of disabled persons is one component. A draft of the procedure for evacuating disabled persons was provided in the agenda packet for senators' information. Trischman noted that planning ahead is critical to the evacuation effort. Barsky noted that in the event of a power outage (most frequent in ACD), faculty may use their discretion concerning whether to continue classes.

**B. Strategic Goals Revision** Trischman explained that the Cabinet (which includes the Senate chair) has been working on updating the strategic goals and objectives based on information from the transition team report. A draft document was provided in the agenda packet. This is a dynamic project, and feedback will be sought campuswide. Tom Bennett will provide an update on this topic at the Spring Academic Assembly on January 13.

**C Handbook of Election Issues** A revised handbook, dated October 2004, has been prepared by the Chancellor's Office. The section regarding speakers has been changed significantly. The revised handbook was provided in the agenda packet.

Meeting adjourned at 2:25 p.m.  
The next meeting will be held January 19<sup>th</sup> at 1 p.m.  
Marcia Woolf, Academic Senate Coordinator

APPROVED: \_\_\_\_\_  
Rosario Diaz-Greenberg, Secretary 04/05

DATE: \_\_\_\_\_

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