

MINUTES

Executive Committee of the Academic Senate
CALIFORNIA STATE UNIVERSITY SAN MARCOS
Wednesday, February 9, 2005
KEL 5207
12 – 2 p.m.

Members Present: Jackie Trischman, Chair Rosario Diaz-Greenberg, Secty. Linda Holt, V. Chair
Gilbert Valadez, APC Patty Seleski, BLP Marie Thomas, FAC
Staci Beavers, GEC Kathy Hayden, LATAC Gabriela Sonntag, PAC
Jorge Riquelme, SAC Carmen Nava, UCC Glen Brodowsky, ASCSU

Ex Officio Present: Janet Powell, CFA

Not Present: Valerie Callanan, NEAC; Karen Haynes, President; Robert Sheath, Provost

Guests: Kathleen Kaiser, Faculty Trustee; David McNeil, ASCSU Chair

Staff: Marcia Woolf, Academic Senate Coordinator

I. Approval of Agenda

ADD: III. Chair’s Report, D. Trustee Visit, and E. Advising Issue
DELETE: XII. New Business items B and C (postpone to 2/16/05)

Motion #1 M/S/P*
To approve the agenda as amended.

II. Approval of Minutes of 2/2/05

Motion #2 M/S/P*
To approve the minutes as presented.

III. Chair’s Report, Jackie Trischman

A. Announcements: CSU Hayward has officially become CSU East Bay as of last week. This was a highly contentious issue on that campus. President Peter Smith of CSU Monterey Bay is leaving to accept a post as assistant director of education for UNESCO in Paris. David Spence has been selected as the next president of the Southern Regional Education Board, America’s first interstate compact for education.

Meetings have now been scheduled for community college faculty and CSUSM disciplinary representatives to discuss the Lower Division Transfer Pattern initiative.

At the recent president’s forum for faculty, the topic arose of finding a common term to refer to adjuncts or lecturers. The CBA refers to them as “non-tenure line faculty.” Officially, “lecturers” and “adjuncts” have very specific meanings, so those terms – it is argued – should not be used for all temporary faculty. Trischman is looking into this matter and welcomes suggestions.

B. Referrals to Committees:

NEAC Task Force on Assessment Support

C. Trustee Visit The EC members suggested possible topics for discussion.

**All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved S = Seconded D = Defeated P = Passed L = Lost W = Withdrawn

D. Advising An issue was described concerning problems with advising for CoAS. Students from two different departments are considering writing to The Pride and the North County Times. The problems not only affect relationships with current students, but there is a concern that inaccurate advising will have a long term and serious consequences for the university and its alumni. Trischman offered to follow up on this matter.

IV. Vice Chair's Report, Linda Holt: No report.

V. Secretary's Report, Rosario Diaz-Greenberg: The University administration has endorsed the following Senate item:

LATAC Recommendation Concerning Fair Use Policy Training

VI. President's Report, Karen Haynes: No report.

VII. Provost's Report, Robert Sheath: No report.

VIII. Statewide Senate Report, Glen Brodowsky: Brodowsky will attend his first subcommittee meeting this week and will report back next week.

IX. CFA Report, Janet Powell: Diehr will provide a presentation to faculty, staff and administrators concerning PERS on March 1 from 11:30 a.m. – 12:30 p.m.

X. Committee Reports

APC: The committee is soliciting comments on the credit by exam issue, and hopes to have a revised policy ready by April. The results of the ASI survey concerning the proposed "university hour" will be presented to the committee next week, and APC will then make a recommendation to the EC. APC has reviewed the syllabus guidelines and made comments. The committee is now working on the academic calendar.

FAC: The committee is reviewing the CoBA RTP policy. The Political Science department's RTP policy has also been received for review. FAC received 30 UPD/RSCA grant applications and will begin review in March. Back in November, FAC received a temporary faculty evaluation policy for SSP-ARs – which affects only one employee on campus – and since FAC will not be able to review it this year, it has gone into effect as an interim policy. As a follow-up to last week's Senate meeting and the RTP policy discussion, FAC has learned that external reviews are treated as new information and all levels may re-review.

LATAC: The committee is considering the intellectual property issue and has discussed with Pat Worden the aspect of externally funded activities, and will also consider staff contributions. Chico's policy is being used as a model, and the committee will also look to other campuses for models.

PAC: The committee has received the data book from Political Science, including their self-report and planning document which will be sent to the external reviewers in preparation for their April visit.

UCC: The committee is reviewing the Nursing program, which is a lengthy proposal. They are still awaiting responses concerning the Mass Communication proposal. The next program proposal in line for review is Border & Regional Studies.

XI. Old Business

A. FAC RTP: Review of Departmental Standards Suggestions made at the last EC meeting have now been incorporated.

Motion #3 M/S/P*

To forward this item to the March 2 Senate agenda for a first reading.

**All motions were passed unanimously unless stated otherwise.*

XII. New Business

A. SAC Academic Honesty Policy Revision A handout was provided which outlined SAC's response to the issues raised in the administration's recommendations concerning this policy, which was passed by last year's Senate and is still awaiting administrative approval. The committee recommends some clarifying changes to the pending policy.

Motion #4 M/S/P*

To forward this item to the March 2 Senate agenda for a first reading.

D. SAC Management of Course Records Revision Suggestions made at the last EC meeting have been incorporated. SAC has made other clarifying changes.

Motion #5 M/S/P*

To forward this item to the March 2 Senate agenda for a first reading.

XIII. Special Guests

A. Visit by Faculty Trustee Kathleen Kaiser and ASCSU Chair David McNeil Trustee Kaiser (Chico – Sociology) described recent changes to the slate of Trustees as well as an overview of how the Board works. Chair McNeil (San Jose – History) described some communication difficulties between the campuses and the systemwide groups, and urged faculty to actively vocalize their concerns and to take note of ASCSU newsletters and Board reports. Discussion with the EC members centered on issues of workload, budget, advising, faculty development, and the splitting of colleges. The visitors, who had lunch with the president and provost, would tour the campus and meet with Manal Yamout, ASI President, before leaving San Marcos.

The meeting was adjourned at 2:10 p.m.

The next meeting will be held February 16 at 12 p.m. in KEL 5207

Marcia Woolf, Academic Senate Coordinator

APPROVED: _____
Rosario Diaz-Greenberg, Secretary 04/05

DATE: _____

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