

MINUTES

Executive Committee of the Academic Senate
CALIFORNIA STATE UNIVERSITY SAN MARCOS
Wednesday, February 23, 2005
KEL 5207
12 – 2 p.m.

Members Present: Linda Holt, V. Chair Rosario Diaz-Greenberg, Secty.
 Gilbert Valadez, APC Patty Seleski, BLP Marie Thomas, FAC
 Staci Beavers, GEC Kathy Hayden, LATAC Gabriela Sonntag, PAC
 Jorge Riquelme, SAC Carmen Nava, UCC Glen Brodowsky, ASCSU

Ex Officio Present: Janet Powell, CFA; Robert Sheath, Provost

Not Present: Valerie Callanan, NEAC; Karen Haynes, President; Jackie Trischman, Chair

Staff: Marcia Woolf, Academic Senate Coordinator

I. Approval of Agenda

Motion #1 M/S/P*
To approve the agenda as presented.

II. Approval of Minutes of 2/16/05

Motion #2 M/S/P*
To approve the minutes as presented.

III. Chair’s Report, Linda Holt for Jackie Trischman

A. Announcements: Trischman met with Andres Favela regarding advising. Additional staff are planned for this function. It was noted that there are hurdles for departments which wish to host student events. Trischman has spoken about this with Sheath, and plans to also speak with Hoss.

Stivers and Trischman discussed the matter concerning an off-schedule P&T review. Stivers has agreed to involve the Senate chair when the workload of the PTC is delayed in some way.

On March 4, the EC is scheduled to meet with Trustee Achtenberg at 11 a.m. (location to be announced).

The EC agreed to add a presentation on the physical master plan to the Senate’s March 2 agenda.

B. Referrals to Committees:

SAC Draft response re disabled student access to technology

IV. Vice Chair’s Report, Linda Holt: No report.

V. Secretary’s Report, Rosario Diaz-Greenberg: The administration has returned the FAC Emeritus Policy with comments. (See FAC report.)

VI. President’s Report, Karen Haynes: Attending Executive Council meeting in Long Beach.

**All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved S = Seconded D = Defeated P = Passed L = Lost W = Withdrawn

VII. Provost's Report, Robert Sheath: The president has reported that systemwide FTES targets for 06/07 have been scaled back; in our case, from 6500 to 6462. This will result in a scaling back of our recovery plan, but it is still on the whole a better scenario than that which we faced earlier in the year.

Regarding the dean searches, Extended Studies candidates' on-campus interviews will be scheduled shortly. The list for on-campus interviews for CoE dean will also be finalized shortly.

It is proposed that the Academic Blueprint Committee make its report to the Senate during an April meeting, to avoid taking up time at the May (final) Senate meeting.

It is hoped that an interim AVP-Enrollment Management Services can be identified soon, with possible overlap with Beeler's appointment. CSU system retirees may be considered. A search would likely be initiated in the fall.

Sheath did not have information concerning the February 23 Academic Technology Forum. Trischman has also had difficulty finding information, but understands this may be the first in a series.

VIII. Statewide Senate Report, Brodowsky: No report. Hayden raised a question about the ASCSU's efforts concerning an Executive Order regarding access to technology for disabled students. Montanari may have more information on this topic. This item will be agendaized next week to determine whether the initial referral to SAC is appropriate.

IX. CFA Report, Janet Powell: CFA has purchased a new computer. Volunteers are being sought to go to Temecula on February 25 to meet with Dennis Hollingsworth. Finally, Diehr will provide information concerning the governor's proposed changes to the benefit plan on March 1st, 11:10 a.m. – 12:30 p.m., in ACD 102. CFA is grateful to the president for allowing them to advertise this presentation via Tracks and In the Loop.

X. Committee Reports

APC: The committee will review the "university hour" surveys next week. The credit by examination policy is being revised so that the exam is given mid-semester, and the student then enrolls the following semester in order to receive credit.

FAC: The committee continues to work with CoAS on the college policy concerning evaluation of temporary faculty. The committee has also finished its review of the CoBA RTP policy, which has now gone to the college with comments. In response to questions raised in EC last week, FAC has learned (1) that the student evaluation does not include an item concerning respect for students, and (2) the university RTP document does not contain specific reference to advising, but FAC notes that this is really only relevant to CoAS. FAC will be reviewing the UPD/RSCA grant applications now through April.

The Emeritus Policy was returned by the administration with a request that the language be changed so that requests for emeritus status may be made only once, since there should be no need for a second request if the first is well supported. After a brief discussion, it was suggested that FAC consider omission of the language concerning two requests would address the administration's concerns, and allow flexibility in the case of an unusual circumstance.

LATAC: Report postponed until next week.

PAC: Committee members met with CoAS chairs and the CoBA PEP coordinator to gather input on the PEP process. The committee proposes that new, interim procedures be used for those programs starting their reviews now, and that, based on those results, a new permanent policy be presented to the Senate next fall.

UCC: The committee has approved the Mass Media proposal and is developing a statement for next week's Senate meeting concerning its review and reservations concerning the design of the program (specifically, bringing on all three tracks at the same time). Catalog copy will be made available to senators prior to the meeting. It is expected that BLP will also conclude its review prior to the Senate meeting. The Nursing proposal is now being reviewed, and the Border & Regional Studies review is next up.

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The Senate, ASI, and CFA are finalizing plans for a forum on academic freedom to be held Tuesday, March 22. The forum will include a debate on SB 5, Senator Morrow's "Student Bill of Rights." AAUP representatives Graham Larkin (who recently debated David Horowitz on this topic on television) and Marcus Harvey will debate the "con" side. Senator Morrow will argue for the bill. Two faculty and two students are also sought to argue each side. A discussion of the history of academic freedom will precede the debate.

XI. Old Business

A. NEAC Faculty Service While on Leave Policy Revision

Motion #3 M/S/P*

To forward this item to the Senate in March for a 1st reading.

B. FAC Post-Tenure Review This item, which will undergo a 2nd reading at next week's Senate meeting, contains no provision for department chair review, and FAC members do not agree on whether it should. After a brief discussion, it was recommended the document not be changed. Seleski will check with CoAS department chairs between now and the Senate meeting for input.

C. GE Coordinator Position Earlier, it was proposed that the GE Coordinator position be combined with the GEC chair, with an additional course release provided, because no one has stepped forward for the coordinator position. It was noted that this would add significantly to the chair's responsibilities, and may pose a hurdle to finding a chair for GEC. It was also suggested that a new GEC chair may not have the experience necessary to effectively fulfill this role. This matter will be re-agendized for an upcoming EC meeting. Sheath suggested that feedback on this topic be provided to Barsky for planning purposes.

XII. New Business

A. GEC Syllabus Guidelines A handout was provided. It was noted that the CoE requires all of the listed items be included on syllabi. It was also noted that including the listed items on syllabi would aid in our assessment efforts. It was suggested that the document go to the Senate as is. It was suggested an item be included concerning late assignments and missed exams. It was also suggested the document be included in the faculty handbook. An amended version will be provided to EC next week for possible Senate action.

B. Priority Scheduling Task Force Report A handout was provided. Sheath noted that the report reflects a much narrower focus than the original, broader charge indicated. Several items of concern are not addressed in the report, such as (1) use of the campus for conferences during peak times, (2) parking issues, (3) funds to support events, and (4) use of spaces such as the president and provost's conference rooms. Other concerns raised by EC members included limited access to library facilities (e.g., Saturday morning) and long-range planning for a conference center. Sheath suggested the EC develop a series of suggestions in response to the report. Sheath will attempt to locate information concerning the original charge.

C. NEAC Minor Constitutional Changes The EC supported this new language for the constitution and suggested addition of the phrase "subject to the Minor Policy Revisions resolution."

Seleski noted that candidates for the VP-External Affairs will likely visit the campus in March. Meet and greet sessions will be scheduled for these candidates.

The meeting was adjourned at 2 p.m.

The next meeting will be held March 2 at 12 p.m. in COM 206

Marcia Woolf, Academic Senate Coordinator

APPROVED: _____
Rosario Diaz-Greenberg, Secretary 04/05

DATE: _____

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