

## MINUTES

Executive Committee of the Academic Senate  
CALIFORNIA STATE UNIVERSITY SAN MARCOS  
Wednesday, March 2, 2005  
COM 206  
12 – 12:50 p.m.

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**Members Present:** Jackie Trischman, Chair      Linda Holt, V. Chair      Rosario Diaz-Greenberg, Secty.  
Gilbert Valadez, APC      Patty Seleski, BLP      Marie Thomas, FAC  
Staci Beavers, GEC      Kathy Hayden, LATAC      Gabriela Sonntag, PAC  
Jorge Riquelme, SAC      Carmen Nava, UCC      Dick Montanari, ASCSU

**Ex Officio Present:** Karen Haynes, President; Janet Powell, CFA; Robert Sheath, Provost

**Not Present:** Valerie Callanan, NEAC

**Staff:** Marcia Woolf, Academic Senate Coordinator

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### I. Approval of Agenda

**ADD: X. Committee Reports: APC**

**Motion #1**      M/S/P\*  
To approve the agenda as amended.

### II. Approval of Minutes of 2/23/05

**Motion #2**      M/S/P\*  
To approve the minutes as presented.

### III. Chair's Report, Jackie Trischman

**A. Announcements:** Trischman thanked Holt for chairing last week in her absence, and then deferred her announcements to the Senate.

**B. Referrals to Committees:**

NEAC    ASI Budget Process Committee – one at large  
Physical Master Plan Committee – one CoAS

**IV. Vice Chair's Report, Linda Holt:** No report.

**V. Secretary's Report, Rosario Diaz-Greenberg:** No report.

**VI. President's Report, Karen Haynes:** Report deferred to Senate.

**VII. Provost's Report, Robert Sheath:** Report deferred to Senate.

**VIII. Statewide Senate Report, Montanari:** No report.

**IX. CFA Report, Janet Powell:** No report.

*\*All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved      S = Seconded      D = Defeated      P = Passed      L = Lost      W = Withdrawn

## **X. Committee Reports**

**BLP:** A statement has been prepared from the committee to the Senate concerning the Mass Media program proposal on today's Senate agenda.

**GEC:** No report.

**LATAC:** No report.

**NEAC:** Not present.

**SAC:** No report.

**APC:** The committee will be bringing a rewrite of the Credit by Examination policy, and it was decided it would go before the Senate as a first reading item. In response to the ASI's survey concerning a "university hour," the committee has developed a feasibility statement which will be shared with the ASI and EC. No further action is expected on this topic, unless the ASI brings a resolution to the Senate.

## **XI. Old Business**

### **A. GEC Syllabus Guidelines**

**Motion #3** M/S/P\*

To forward the guidelines to today's Senate agenda for a 1<sup>st</sup> reading.

**B. Priority Scheduling Task Force Report** Trischman noted that Sheath had sent by e-mail the full task force report as well as the charge. The full report did address items not addressed in the portion reviewed by the EC last week. Feedback is still being sought. The Cabinet will address this topic at their March 21 meeting. Trischman asked that feedback be provided by March 16 to be forwarded to Cabinet.

## **XII. New Business**

**A. NEAC Recommendations** No recommendations were put forward.

**B. UCC Course & Program Change Proposals** (As listed in the Senate agenda packet.) It was suggested that UCC consider how to deal with proposals for courses taught by faculty who are no longer with the university.

**Motion #4** M/S/P\* (UCC)

To forward the course proposals to today's Senate Consent Calendar.

**C. UCC Major in Mass Media** Statements from both BLP and UCC were distributed, along with a list of the courses proposed for this major. UCC noted the concern that the majority of programs are listed as lecture courses, but that production experience is emphasized in the program description. UCC was also concerned about the plan to immediately offer all three tracks, rather than phasing them in. BLP also expressed concern about resources for this program which will rely heavily on lab facilities. The originators assured UCC that the faculty will adjust their teaching techniques based on need, available expertise, and facilities, and asked to be trusted and allowed the flexibility to develop the program over time and reevaluate periodically. Both committees passed the proposal. It was suggested that the major could be offered initially with impacted status, limiting the enrollment to help control resource costs. Sheath noted that some 2010 Group II funding for the Social and Behavioral Sciences building is slated to be used for Mass Media. He also noted that this is a very popular degree in the system, and that impactation status would likely be granted.

**Motion #5** M/S/P (UCC) (one opposed)

To forward the program to today's Senate agenda for a 1<sup>st</sup> reading.

*\*All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved      S = Seconded      D = Defeated      P = Passed      L = Lost      W = Withdrawn

**D. FAC Emeritus Policy Revision** As discussed by the EC last week, FAC has agreed to strike the sentence which referred to nominating a faculty member more than once for emeritus status.

**Motion #6** M/S/P\* (FAC)  
To forward the policy to today's Senate agenda for a 1<sup>st</sup> reading.

The two remaining agenda items were postponed to the March 9 meeting.

Trischman provided copies of a memo from Susan Mitchell concerning draft recommendations of the Faculty Advising Role Advisory Committee. Input is requested by April 15. This item will be agendaized for an upcoming meeting.

The meeting was adjourned at 12:55 p.m.  
The next meeting will be held March 9 at 12 p.m. in KEL 5207  
Marcia Woolf, Academic Senate Coordinator

APPROVED: \_\_\_\_\_  
Rosario Diaz-Greenberg, Secretary 04/05

DATE: \_\_\_\_\_