

MINUTES

Executive Committee of the Academic Senate
CALIFORNIA STATE UNIVERSITY SAN MARCOS
Wednesday, March 16, 2005
KEL 5207
12 – 2 p.m.

Members Present:	Linda Holt, V. Chair Gilbert Valadez, APC Staci Beavers, GEC Melanie Chu, SAC Dick Montanari, ASCSU	Rosario Diaz-Greenberg, Secty. Patty Seleski, BLP Darel Engen, LATAC Carmen Nava, UCC	Marie Thomas, FAC Gabriela Sonntag, PAC Glen Brodowsky, ASCSU
Ex Officio Present:	Janet Powell, CFA; Robert Sheath, Provost		
Guests:	Elizabeth Sheets, ASI		
Not Present:	Valerie Callanan, NEAC; Karen Haynes, President; Jackie Trischman, Chair		
Staff:	Marcia Woolf, Academic Senate Coordinator		

I. Approval of Agenda

DELETE: XI. Old Business, A. ASI Proposal Concerning University Hour (renumber B to A)

ADD: XI. Old Business, B. GEC Syllabus Guidelines
XII. New Business, C. Business Building Naming

Motion #1 M/S/P*
To approve the agenda as amended.

II. Approval of Minutes of 3/9/05

Motion #2 M/S/P*
To approve the minutes as presented.

III. Chair's Report, Linda Holt for Jackie Trischman

A. Announcements: Holt invited Elizabeth Sheets, ASI, to make an announcement. Sheets indicated that the ASI is grateful to APC for its feedback concerning a University Hour, and that ASI will take the proposal to the President's Council in early April. Based on that body's recommendations, the ASI will prepare a resolution for the Senate's consideration. Brodowsky and Montanari commented on how impressive our students have been in public forums, namely Yamout and Roper.

Nava expressed concern about the poor notification concerning a reception for faculty and staff preceding this year's Gala and concert, and about the availability of tickets for the concert only. Sheath noted that efforts are underway to ensure that notice is more widely broadcast.

Holt noted that cameras are due to be returned to Physical Planning today. Nominations are invited for the Brakebill award (details are on the Senate website). This year's Brakebill awardee Paul Jasien will be honored at an April 12 reception from 3:30 – 5 p.m. in Commons 206. Agenda items for April 6 Senate meeting to Marcia before spring break or first thing Monday morning, April 4. The EC will meet with the AVP – Enrollment Management Services candidate Darren Bush at 11:30 a.m. next Wednesday in KEL 5207, just prior to the EC meeting at noon.

**All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved S = Seconded D = Defeated P = Passed L = Lost W = Withdrawn

B. Referrals to Committees:

NEAC ASI Budget Process Committee – one at large

IV. Vice Chair's Report, Linda Holt: No report.

V. Secretary's Report, Rosario Diaz-Greenberg: No report.

VI. President's Report, Karen Haynes: Attending Board of Trustees' meeting.

VII. Provost's Report, Robert Sheath: There will be a press conference tomorrow to announce a \$2.5 million gift in kind for the Nursing program from Palomar Pomerado Health. The gift is to fit out 15,000 square feet of the upper floor of SMAAC. PPH intends this to be a prototype for their new hospital, so the facility will have state-of-the-art beds.

As a follow up to last week's discussion about the Arts & Lectures series, Sheath handed out a facsimile of a report prepared in 2002 by the Community Lecture Series Task Group. The recommendations of the Group included developing a long-term strategy for event funding, better partnering and coordination, and attention to parking/other logistics and clarity of news releases (sponsorship and type of event).

The search committee's recommendation concerning the Dean of Education position is expected around the first week of April. On-campus interviews for the Dean of Extended Studies are scheduled for April 11th, 14th, and 15th.

VIII. Statewide Senate Report, Montanari: The ASCSU held its committee and plenary meetings last week. Montanari was unable to attend the FAC meeting. Resolutions were passed concerning (1) implementation of the CMS student module, (2) celebration of the CSU's 50th anniversary in 2010/11, and (3) the Patriot Act. First reading item topics included (1) the quality of academic advising in the CSU, (2) proposed modification to the retirement plan, and (3) support for federal TRIO programs. Brodowsky noted that the Chancellor spoke about some concerns regarding summer session enrollment management.

IX. CFA Report, Janet Powell: Signature gatherers have been reported on several CSU campuses with petitions which are represented as "save the budget" or "save California's children" petitions, when in fact they are petitions for a ballot measure to reduce pensions. Powell asked to be notified if this activity is noted on our campus. Powell also noted that there is evidence that significant numbers of SB5 supporters will attend next week's forum. Beavers noted that Morrow has indicated he will not be able to stay long for the forum, so there is concern now about adequate representation for the "pro SB5" side.

X. Committee Reports

BLP: The committee is reviewing the Nursing program and is developing a list of questions for the proposers concerning resources. It is hoped the committee will be able to review the answers to those questions in time to act on the proposal prior to the April 6 Senate meeting.

GEC: Barsky and Trischman have signed the MOU concerning the GE coordinator responsibilities. The GEC chair will have the option to fill that role, and in turn receive an additional course release and a summer stipend equivalent to that provided to a CoAS department chair. The grad check backlog has resulted in at least one request for waiver of a GE requirement; an ad hoc group composed of an Associate Dean of CoAS, Andreas Favela, and Candace Van Dall will consider this and any other similar requests. Finally, with respect to the CCR, Garry Rolison will be conducting focus groups with exiting seniors to gather information about computer survival skills needed to succeed at CSUSM. The ICT exam is not comparable to our CCR and so will not be considered for a replacement exam, but may be something to consider in future for an advanced competency exit exam

NEAC: Not present.

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SAC: Chu reported that SAC has reviewed the Senate's feedback concerning the Academic Honesty Policy and the policy on the Management of Course Records. The committee is also continuing its efforts on a comprehensive review of disabled student concerns, with individual members focusing on the issues of emergency preparedness, access to buildings/parking/technology, and access to classrooms (layout and furniture).

XI. Old Business

A. Draft 2005/06 Meeting Schedule

Motion #3 M/S/P*

To forward the schedule to the full Senate on April 6th as an information item.

B. GEC Syllabus Guidelines A revised version was distributed to EC members. Feedback from the last Senate meeting has been incorporated, along with feedback from John Segoria, DSS.

XII. New Business

A. FAC CoAS Policy: Evaluation of Temporary Employees A revised version of the policy was distributed. The majority of changes center around issues related to the evaluation of full time temporary employees serving two semesters or more, which require review by a PRC and associate dean. Other temporary employees are evaluated at the end of the Spring semester/early summer by their department chair only. In contrast, these full time temporary faculty must be evaluated earlier in Spring to accommodate a PRC review. Due to this timing, the PRC will not be able to review the Spring semester evaluations, but the department chair and associate dean will. In response to a comment made, an EC member opined that the \$1k summer stipend for chairs is not nearly sufficient to cover summer efforts which include evaluation of temporary faculty.

Motion #4 M/S/P*

To forward this item to the full Senate on April 6th for a 1st reading.

B. FAC RTP: Review of Departmental Standards FAC has been considering the approval process for departmental standards, and ensuring that department standards are reasonable. Due to the provost's broad experience with WPAF review and familiarity with department standards, this perspective would be valuable to any approval process. It was suggested that the provost's advice and recommendation be sought by FAC prior to approval of standards. FAC will consider such a revision to the process prior to the second reading at the next Senate meeting.

C. Business Building Naming A draft resolution was considered for naming the new business building based on a multi-year pledge. The resolution required some rewording to more accurately reflect the nature of the EC's role in endorsing the action. A revised resolution will be provided electronically for EC review prior to the next EC meeting on March 23rd. EC members were asked to keep the proposed name confidential.

The meeting was adjourned at 1:30 p.m.
The next meeting will be held March 23 at 12 p.m. in KEL 5207
Marcia Woolf, Academic Senate Coordinator

APPROVED: _____
Rosario Diaz-Greenberg, Secretary 04/05

DATE: _____

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