

MINUTES

Executive Committee of the Academic Senate  
CALIFORNIA STATE UNIVERSITY SAN MARCOS  
Wednesday, March 23, 2005  
KEL 5207  
12 – 2 p.m.

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**Members Present:** Jackie Trischman, Chair      Linda Holt, V. Chair  
Patty Seleski, BLP      Staci Beavers, GEC      Darel Engen, LATAAC  
Valerie Callanan, NEAC      Gabriela Sonntag, PAC      Jorge Riquelme, SAC  
Carmen Nava, UCC      Glen Brodowsky, ASCSU

**Ex Officio Present:** Robert Sheath, Provost

**Not Present:** Rosario Diaz-Greenberg, Secty.; Karen Haynes, President; Dick Montanari, ASCSU; Janet Powell, CFA; Marie Thomas, FAC; Gilbert Valadez, APC

**Staff:** Marcia Woolf, Academic Senate Coordinator

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**I. Approval of Agenda**

**ADD: X. Committee Reports – GEC**

- XI. Old Business – A. EC Business Building Naming
- XII. New Business – C. SAC Academic Honesty Policy – Sanctions  
D. LATAAC Professional Presentations  
E. NEAC Initiation of Referenda (added mid-meeting)

**Motion #1**      M/S/P\*  
To approve the agenda as amended.

**II. Approval of Minutes of 3/16/05**

**Motion #2**      M/S/P\*  
To approve the minutes as presented.

**III. Chair’s Report, Linda Holt for Jackie Trischman**

**A. Announcements:** The Academic Freedom Forum went very well. “Thank you” messages will be sent to the speakers, who will be asked for brief summaries of their positions for posting on the web. It was suggested that the Senate prepare a piece for The Pride concerning faculty rights and responsibilities to aid student understanding of the issues; Trischman will prepare a draft for the EC’s review. A lengthy discussion ensued concerning the need for faculty to create a more welcoming environment for students in their offices and classrooms and ways to encourage same. The concern is that students may be afraid to speak freely with their instructors, and that faculty should make efforts to encourage rather than discourage such speech.

**B. Referrals to Committees:** None.

**IV. Vice Chair’s Report, Linda Holt:** No report.

**V. Secretary’s Report, Rosario Diaz-Greenberg:** No report.

**VI. President’s Report, Karen Haynes:** Attending Board of Trustees’ meeting.

*\*All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved      S = Seconded      D = Defeated      P = Passed      L = Lost      W = Withdrawn

**VII. Provost's Report, Robert Sheath:** The Academic Blueprint Committee has been visiting each of the colleges and will have a final report ready for the April 6 Senate meeting. The search committee for the CoE Dean will provide its recommendations to the provost on April 8. The Extended Studies Dean search committee is on schedule. There will be an open forum for the University Budget Committee this afternoon.

**VIII. Statewide Senate Report, Montanari:** No report.

**IX. CFA Report, Janet Powell:** No report.

**X. Committee Reports**

**APC:** No report.

**FAC:** The committee is still reviewing UPD/RSCA grant applications.

**LATAC:** The committee has been working on an Intellectual Property Policy based on a policy from CSU San Bernardino. A draft was distributed. Difficulties center on language concerning staff rights. The EC suggested the policy be limited to faculty only. The policy will be ready for final review by the EC on April 6, and then on to Senate.

**PAC:** PEPs have been received from Political Science, Math, and Computer Science. External reviewers are expected on campus throughout April for Political Science, Math, and History. A revision to the PEP is underway; the committee met with CoAS chairs and a CoBA representative to discuss possible revisions. The plan is to pilot test a revised PEP with the programs in the next phase and then, based on their input, bring final revisions to the Senate next year. The Assessment Support Task Force has met once (no Communications member yet) and is gathering information; a report is expected to be ready for the EC by the end of April. The committee believes there is a need for greater coordination between PAC and UCC to ensure that reviews that are envisioned by UCC actually occur later in PAC; there is currently no paper trail. It was suggested that a "PAF" file system be instituted for programs.

**UCC:** The committee has completed its review of Nursing and will prepare a statement for the Senate's review. The committee will suggest that the program undergo a review at 3 years instead of 5, and consider a part-time credit program. Review is underway of the proposed Border & Regional Studies program. A discussion ensued about the nature of UCC's recommendations to the Senate concerning new programs, and what is meant by UCC's moving and seconding an item.

**GEC:** Concerning the ICT exam which was considered by the GEC, the data from the current testing will not be available until after the end of this semester. A recommendation was distributed which suggested possible use of this test in future for a computer intensive requirement, but that it not be considered for basic competency requirements.

**XI. Old Business**

**A. EC Resolution on Business Building Name** The CoBA faculty passed a resolution concerning naming of the building. This resolution was distributed along with a draft resolution from the EC endorsing the CoBA resolution and recommending the support of the president. A minor grammatical correction was made.

**Motion #3** M/S/P\*  
To approve the resolution as corrected.

**XII. New Business**

**A. Faculty Advising Role** Trischman invited comments in response to the draft provided by the FARAC. Comments included (1) attention should be given to the efficiency and accuracy of advising staff work; (2) inadequate response received to concerns raised about staff advising issues; and (3) students are not required to declare their majors. The latter is a systemwide issue, and there is a movement afoot to have all students declare upon entry. A plan is also being discussed to improve the advising system on our campus, including implementing the "road maps"

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project and DARS. Additional feedback should be directed to Trischman, who will bring a draft response to EC on April 6. A response is due April 15.

**B. Campus Strategic Plan Update** An all day session was held including representatives from across campus, including UBC, ABC, WASC groups, the advisory councils, etc. A list of themes was developed and provided to the Cabinet on March 21. A revision based on Cabinet feedback will be broadly distributed for campus input. Finally, strategic plans will then be developed for specific divisions and departments for implementation this summer and next fall.

**C. SAC Academic Honesty Policy – Sanctions** This issue was referred to SAC this year based on a resolution passed at the end of 2003/04. The issue is currently before SAC, and information will be provided to senators at the second reading on April 6. SAC will forward to Trischman the information they have gathered thus far.

**D. LATAC Professional Presentations** There was a discussion concerning the availability and quality of campus graphics and templates for use in PowerPoint and poster presentations. LATAC was asked to work with Pat Worden and George Cagala to upgrade these items.

**E. NEAC Initiation of Referenda** The EC earlier reviewed and approved two constitutional amendments suggested by NEAC. To ensure inclusion on the April 14 ballot, the EC voted to initiate these amendments.

**Motion #4** M/S/P\*  
To initiate the two amendments as approved.

The meeting was adjourned at 1:50 p.m.  
The next meeting will be held April 6 at 12 p.m. in COM 206  
Marcia Woolf, Academic Senate Coordinator

APPROVED: \_\_\_\_\_  
Rosario Diaz-Greenberg, Secretary 04/05

DATE: \_\_\_\_\_

*\*All motions were passed unanimously unless stated otherwise.*