

MINUTES

Executive Committee of the Academic Senate
CALIFORNIA STATE UNIVERSITY SAN MARCOS
Wednesday, October 6, 2004
Commons 206
12 – 12:50 p.m.

Members Present:	Jackie Trischman, Chair Gilbert Valadez, APC Staci Beavers, GEC Gabriela Sonntag, PAC Dick Montanari, ASCSU	Patty Seleski, BLP Kathy Hayden, LATAAC Jorge Riquelme, SAC	Rosario Diaz-Greenberg, Secty. Marie Thomas, FAC Valerie Callanan, NEAC Carmen Nava, UCC
Ex Officio Present:	Robert Sheath, Provost		
Not Present:	Karen Haynes, President; Linda Holt, V. Chair; Janet Powell, CFA		
Staff:	Marcia Woolf, Academic Senate Coordinator		

I. Approval of Agenda

Motion #1 M/S/P*
To approve the agenda as presented.

II. Approval of Minutes of 9/29/04

Motion #2 M/S/P*
To approve the minutes as presented.

III. Chair's Report, Jackie Trischman

A. Announcements: The workshop for the American Democracy Project has been scheduled for Thursday, October 14, in the Faculty Center conference room from 2 – 4:30 p.m.

Trischman will explain to Senators today the use of the Consent Calendar for revisions to a FAC policy, which consist of editorial changes that do not alter its meaning or interpretation in any way.

We have received an Executive Order concerning the Lower Division Transfer Patterns by Major and Admission Priority. It calls for a standard package of LD requirements for each high-demand major.

B. Referrals to Committees:

SAC Monitor Student Grievance Policy for Revision

IV. Vice Chair's Report, Linda Holt: Not present.

V. Secretary's Report, Rosario Diaz-Greenberg: No report.

VI. President's Report, Karen Haynes: The president is out of the country.

VII. Provost's Report, Robert Sheath: Report deferred to full Senate.

VIII. Statewide Senate Report, Dick Montanari: Report deferred to full Senate.

**All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved S = Seconded D = Defeated P = Passed L = Lost W = Withdrawn

IX. CFA Report, Janet Powell: Not present.

X. Committee Reports

APC: Report deferred to full Senate.

FAC: The HHS interim RTP policy is being reviewed by FAC. It was explained that, if no changes are made by February 2005, the one faculty member hired in this department will be subject to the interim version of the policy.

Time is being set aside now for possible RTP reconciliation meetings in the Spring, in order to ensure the greatest participation. FAC will see that this information is sent to the colleges for dissemination to the PRC committees.

FAC has determined that it is too early in our growth to require contested elections for PRCs, since we do not yet have sufficient numbers of faculty to ensure this. The committee has decided against any changes to current policy language in this regard.

Academic Affairs will make P&T files available to faculty by special arrangement with security officers. In this way, PTC members will have off-hours access to a room where files will be placed upon request.

LATAC: Report deferred to full Senate.

PAC: Report deferred to full Senate.

UCC: Report deferred to full Senate.

XI. Old Business

A. Resolution to Endorse the Support of Civic Engagement at CSUSM (American Democracy Project) Beavers presented a revised resolution based on input from the EC. She also distributed web page printouts dealing with the ADP from several campuses nationwide. These illustrated the individualized approaches that campuses are taking. It is hoped that the current enthusiasm displayed by our students can be carried on past election day.

Motion #3 M/S/P* (Beavers)

To forward the resolution to the Senate in November for a first reading.

B. Michael Moore Issue The EC members were given copies of the letter directed to President Haynes and signed by faculty members of the EC. Copies bearing some, but not all, of the signatures collected were sealed in envelopes to be delivered to Senators today.

XII. New Business

A. NEAC Recommendations Callanan explained that NEAC selected two adjunct representatives rather than one for the Task Force on Pedagogical Impact, because adjuncts tend to teach the very large courses. The EC agreed to this change.

Motion #4 M/S/P*

To forward the recommendations to today's Senate Consent Calendar.

**All motions were passed unanimously unless stated otherwise.*

B. UCC Course & Program Change Proposals An addendum to the list printed with the Senate agenda was distributed.

Motion #5 M/S/P*

To forward the course and program change proposals to today's Senate Consent Calendar.

C. FAC Course Evaluation Instructions – Revision The revision represents changes made by Huber and by FAC to update and clarify the instructions. There was a question concerning the accuracy of the description of the evaluation form in the Statement section. Thomas will check that section, and the instructions will be revisited by the EC at its next meeting.

The meeting was adjourned at 12:38 p.m.
The next meeting will be held October 13 at 12 p.m. in KEL 5207
Marcia Woolf, Academic Senate Coordinator

APPROVED: _____
Rosario Diaz-Greenberg, Secretary 04/05

DATE: _____

**All motions were passed unanimously unless stated otherwise.*

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