

MINUTES

Executive Committee of the Academic Senate
CALIFORNIA STATE UNIVERSITY SAN MARCOS
Wednesday, October 20, 2004
KEL 5207
12 – 2 p.m.

Members Present: Jackie Trischman, Chair Linda Holt, V. Chair Rosario Diaz-Greenberg, Secty.
Gilbert Valadez, APC Patty Seleski, BLP Marie Thomas, FAC
Staci Beavers, GEC Kathy Hayden, LATAAC Valerie Callanan, NEAC
Jorge Riquelme, SAC Carmen Nava, UCC

Ex Officio Present: Karen Haynes, President; Janet Powell, CFA; Robert Sheath, Provost

Not Present: Dick Montanari, ASCSU; Gabriela Sonntag, PAC

Staff: Marcia Woolf, Academic Senate Coordinator

I. Approval of Agenda

ADD: XII. A. APC ASI Resolution Concerning University Hour

Motion #1 M/S/P*
To approve the agenda as amended.

II. Approval of Minutes of 10/13/04

Motion #2 M/S/P*
To approve the minutes as presented.

III. Chair's Report, Jackie Trischman

A. Announcements: The following items were discussed at Monday's Cabinet meeting: A campus-wide pool for in-range progressions for staff; rates for community use of facilities, including a pool to assist with these costs; priority use of space and central scheduling of conference rooms; responses to the Transition Team report; and expanded parking facilities coming in 2005 (additional space behind Lot E and a lot for the new Business building).

Reuben Mekenye has just been named chair of the Student Grade Appeals Committee, and any inquiries concerning grade appeals should be directed to him.

B. Referrals to Committees: None.

IV. Vice Chair's Report, Linda Holt: No report.

V. Secretary's Report, Rosario Diaz-Greenberg: As noted on the agenda.

VI. President's Report, Karen Haynes: On October 28, the Board of Trustees will hold a half-day meeting to look at the system's budget; the fee policy was also to be discussed, but has now been removed from their agenda. Prior to this meeting, the Presidents' Council will meet to discuss the status of systemwide enrollment targets. There has been a threat to reduce the system's budget if enrollment targets are not met. Our campus Executive Council will meet today to discuss strategies for the current budget year to protect and preserve funds to help meet next year's deficit. It appears that there is now some Chancellor's Office support for accelerating our campus growth beginning 2006/07. Finally, the Cabinet will consider whether modification of the campus strategic plan is desirable based on the Transition

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Team survey. In addition, the campus community may soon expect information concerning other responses and actions taken to date based on that survey.

The president thanked the members of EC for their recent memo concerning the Moore issue, and noted that she has responded, and hopes to move forward positively, progressively, and responsively.

A list was distributed of actions which have been taken since the October 2003 fires to “enhance the University’s readiness for an emergency that interrupts campus operations.” The Cabinet will undergo a “tabletop drill” to test the current emergency response plan under simulated conditions. The plan is still under development, and suggestions and comments are welcomed. It was suggested that the plan include (1) a means to communicate instructions to faculty with classrooms full of students, (2) instructions and support for helping disabled students, and (3) development of evacuation maps.

Trustee Gowgani has indicated that he will attend the campus’ November 3rd 15th anniversary events, and has requested a tour and visit the following day. The President’s Office is scheduling meetings with the Senate, ASI, Executive Council, and others. Student Trustee Corey Jackson (CSUSB) is also planning to attend. The EC will discuss this again next week.

VII. Provost’s Report, Robert Sheath: Searches: The Extended Studies and College of Education dean searches are on schedule. The VP-FAS search is now at the reference check phase. The president noted that the VP-EA search is also on schedule.

The Executive Council is discussing the budget in order to give the UBC direction, and is again dealing with the issue of what may and may not be communicated to the bargaining units.

We have received about 1,600 upper division transfer applications for Spring, an increase over last year (yield rate is about 40%). In order to meet the 5,913 annualized target, we are taking a conservative view toward the Fall to Spring attrition, which has varied from 11-15% over the past few years. A number of other strategies are also being used to ensure we meet the target.

VIII. Statewide Senate Report, Dick Montanari: Not present.

IX. CFA Report, Janet Powell: Powell thanked the president for her support of a request for a suite of offices in Craven Hall for the joint labor council.

Four CSUSM members attended the General Assembly last weekend. One topic discussed was student fees, and the union is taking the position that increases should be considered as a last resort and will be responded to on a case by case basis. Two resolutions were passed, which Powell distributed (one concerning the Michael Moore issue, and the other dealing with “contingent” faculty appointments).

Faculty are encouraged to complete and return their bargaining surveys to assist the team in its contract negotiation efforts.

The CFA and ASI continue their planning for a forum on academic freedom in late November, and will invite speakers from the AAUP, ACLU, and the Chancellor’s Office, Senator Bill Morrow, and President Haynes.

X. Committee Reports

FAC: The committee is reviewing the CoE’s temporary faculty evaluation policy and the CoAS’ RTP policy revisions, and is working with Pat Worden to select “model” grant applications for the University Professional Development grant process. Efforts continue on the Post Tenure Review policy. The CoAS’ temporary faculty evaluation policy has been returned to the college so that it may be modified to more closely reflect actual practice.

APC: The committee is working on a revision to the recently passed policy on graduation requirements to conform to Title V requirements. They are also developing a form to be used for the Credit by Examination process.

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LATAC: The committee expects to bring a recommendation to the EC shortly concerning copyright training. They will also be bringing the Intellectual Property issue to the EC in December.

NEAC: Alison King has been appointed to the Statewide Senate. Three of the members recently seated on the SGAC were not tenured, and so these seats must be re-filled. The committee will be bringing to EC recommended changes to the Constitution concerning contested elections. They will also ask the EC to consider some significant structural changes to the Senate designed to increase participation.

PAC: Report deferred to next week’s meeting.

UCC: No report.

XI. Old Business

A. Resolution Concerning Minor Policy Revisions

Motion #3 M/S/P* (Holt)

To discuss a resolution concerning minor policy revisions.

A handout was distributed of a draft resolution suggesting a new method for processing minor revisions to current policies. Several suggestions were made for modifications. A revised version will be provided next week.

B. Parking Questions A handout was distributed of a list of questions for Parking Services. Several suggestions were made for modifications. The questions will be incorporated into a memo to Parking Services, requesting a written response. A draft of the memo will be reviewed at next week’s meeting.

C. Proposition Debates Update Beavers noted that the debates will likely be moved indoors in anticipation of rain. Speakers have been engaged for four of the propositions: three strikes, tribal gaming, landfill, and stem cell research. A number of students are participating. The president will give a welcoming statement.

XII. New Business

A. Senate Presentation: Clarification of Executive Orders Terry Allison has requested to speak to the Senate concerning certain E.O.s which have raised questions (air conditioning use, facilities chargebacks, etc.). The EC agreed to this presentation.

B. APC ASI Resolution Concerning University Hour A resolution drafted by ASI was distributed stating the Senate supports the institution of a University Hour. The ASI hopes this resolution may be passed at the December meeting. At APC’s suggestion, they plan to conduct focus groups and a survey, and to publish information in *The Pride* in the meantime. The concept includes adoption of a five-day schedule. It is hoped that these changes would create a greater sense of community and increase retention. Comments by EC members included (1) that all pertinent committees should have an opportunity to review and report on this issue; (2) the need for more information before presenting it to the Senate; (3) the particular hour will also impact the decision process; (4) this could not be implemented prior to 06/07; (5) the concept privileges traditional students and data should be gathered about our current students’ schedules, and (6) the need for all information and research results to be available prior to a first reading. The EC recommended that the ASI seek input concerning their survey instrument, and bring all information gathered to the APC in the form of a report.

The meeting was adjourned at 1:35 p.m.
The next meeting will be held October 27 at 12 p.m. in KEL 5207
Marcia Woolf, Academic Senate Coordinator

APPROVED: _____
Rosario Diaz-Greenberg, Secretary 04/05

DATE: _____

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