

MINUTES

Executive Committee of the Academic Senate
CALIFORNIA STATE UNIVERSITY SAN MARCOS
Wednesday, November 10, 2004
KEL 5207
12 – 2 p.m.

Members Present: Jackie Trischman, Chair Linda Holt, V. Chair
 Gilbert Valadez, APC Patty Seleski, BLP Marie Thomas, FAC
 Staci Beavers, GEC Kathy Hayden, LATAAC Valerie Callanan, NEAC
 Jorge Riquelme, SAC Carmen Nava, UCC

Ex Officio Present: Karen Haynes, President; Janet Powell, CFA; Robert Sheath, Provost

Not Present: Rosario Diaz-Greenberg, Secty.; Dick Montanari, ASCSU; Gabriela Sonntag, PAC

Guests: Tom Schultheis, Chief of Police; Aaron Woodard, Police Lt.

Staff: Marcia Woolf, Academic Senate Coordinator

I. Approval of Agenda

ADD: X. Committee Reports UCC

XII. A. Racial Profiling/Police Conduct Issue 1 p.m. Time Certain

Motion #1 M/S/P*
To approve the agenda as amended.

II. Approval of Minutes of 11/3/04

CHANGE: X. Committee Reports, LATAAC, 1st line: "...will be ~~working on the~~ reviewing a draft systemwide library strategic plan ~~issue~~, as well as..."

Motion #2 M/S/P*
To approve the minutes as amended.

III. Chair's Report, Jackie Trischman

A. Announcements: The ASI is seeking increased funding for advising from the legislature, and the Chancellor's Office has offered to carry ASI's request to the legislature but does not plan to join in the request due to the nature of our compact agreement with the governor.

The third and final VP-FAS candidate will be on campus tomorrow, and there will be an open forum as well as special time scheduled for the EC.

Trischman and Nava met with Abbi Stone and Regina Frasca to discuss the emergency preparedness strategy currently being drafted. They were very receptive to the comments and suggestions offered. They stressed the importance of all faculty attending safety training so that the campus may avoid fines. Training is one time, except for faculty who are in a laboratory setting and must attend every three years. Sixty percent of faculty have not been trained. On-line training is not currently an option, although efforts continue to make this available.

A discussion concerning communication between the Senate and departments will be on next week's agenda.

**All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved S = Seconded D = Defeated P = Passed L = Lost W = Withdrawn

B. Referrals to Committees:

PAC Review of the Program Evaluation Policy
NEAC Curriculum & Scheduling Work Group

There was an unscheduled discussion concerning **release time** for PAC and LATAC chairs. Trischman noted that Senate office funding did not allow for course releases for most chairs this year, and that the Colleges donated funds to enable the Senate to fund three course releases this year. It was noted that program review is an important university effort which should be supported.

IV. Vice Chair's Report, Linda Holt: Several members of the EC met with Trustees Gowgani and Jackson. It was a good discussion, but while they were sympathetic to our situation they suggested seeking more external funding. Holt noted that Gowgani was involved with the founding of the CFA.

The UBC met November 5 and learned that a more rapid growth schedule is under consideration for our campus, which will ease some of our foreseen budget problems over the coming years.

V. Secretary's Report, Rosario Diaz-Greenberg: No report.

VI. President's Report, Karen Haynes: The Executive Council had a very good session with Trustees Gowgani and Jackson, impressing upon them our unique challenges.

The Cabinet is reviewing the campus strategic plan, and is considering a move to multi-year budgets which will allow us to manage reductions and restoration efforts more effectively. In addition, fund raising efforts are being reviewed and modified with an eye toward greater support for academic programs, and meeting goals which exceed the system's expectations. The Cabinet is also gathering information on campuswide assessment efforts and needs.

A staff forum was held yesterday and drew an attendance of 58 staff members. Issues of morale, compensation, and reclassification were raised. A task force will look at issues of concern to staff. Haynes noted a need for faculty and staff to learn more about each other, and plans efforts in this regard.

Chief Schultheis will be retiring at the end of December. Haynes noted that discussions concerning police issues may also provide an opportunity to consider types of models which may be developed or encouraged.

VII. Provost's Report, Robert Sheath: The 11/5 UBC meeting included a presentation on the latest budget scenario, which included a 1.56% increase in FTES for 05/06, but an annual increase of 500 FTES from 06/07 through 08/09. While these are not concrete numbers, they are based on positive signals received from the Chancellor's Office. This model includes 25 new faculty per year beginning in 06/07, and an infusion of new staff positions as well.

The Library reading room is being remodeled and upgraded and furniture will be installed. It is hoped the room will reopen in January and be fully functional. It will also serve as a space for special events.

The third VP-FAS candidate, from the University of Washington system, visits campus tomorrow.

Sheath will meet with BLP today to discuss issues surrounding plans for the new College of Health & Human Services.

VIII. Statewide Senate Report, Dick Montanari: Attending ASCSU meetings in Long Beach.

IX. CFA Report, Janet Powell: Powell noted that the ASI has postponed their freedom of speech forum until some time in the Spring semester.

There is a concern about the inclusion of an administrator on the adjunct faculty mailing list, and the perception of mistrust. Sheath noted that his office now maintains that list, and that some faculty were requesting they be removed from the list due to the nature of the messages they were receiving. Powell noted that the sender of the

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messages was approached and has agreed to use the lists appropriately in future. Sheath will look into the matter of the administrator on the list.

X. Committee Reports

BLP: The committee has voted to include the BS in Nursing on the UAMP. The Senate will be advised of the progress of the UAMP by the Academic Programs office by early Spring. The committee will meet with the provost today to discuss concerns about adding a new college in these difficult budget times. The committee also continues its review of A forms, and will soon begin review of new P forms. A new student member is expected to join the committee today.

Agenda Suspended

Chair Trischman suspended the reports to allow EC discussion of **policing issues** prior to the time certain arrival of the police chief. Haynes noted that neither she nor the chief were consulted about their schedules prior to the November 4 forum, and that she had conveyed information concerning her inability to attend. She also noted that, because the forum focused upon a specific incident, it was inappropriate for campus officials to be involved in the discussion, since this would potentially violate the parties' rights to privacy. Trischman indicated that a spokesperson to communication the reasons the president could not be present would have been instrumental, since the perception was that the president had agreed to attend and then did not show up and there was no one present to dispute this.

Agenda Resumed

GEC: The committee continues to work on recertifications and the CCR. They have received a request to reconsider the campus requirement that an UDGE course not have discipline-specific prerequisites. Trischman noted that if the committee believes there is some compelling reason to alter this requirement, they may bring it to the EC, and the EC will decide whether to refer the matter to GEC. Beavers suggested the GEC may benefit from three year terms for its members, to provide better historical memory for the committee.

XII. New Business (taken out of order for time certain)

A. Racial Profiling/Police Conduct Issue Chief of Police Tom Schultheis and Lt. Aaron Woodard provided information concerning the structure and history of the CSUSM police force, as well as officer training and rights and responsibilities. Information was also provided concerning departmental regulations, the complaint process, and the confidential nature of personnel matters.

Matters raised by EC members included:

- (1) whether there is a limited time allowed for filing complaints (there is not);
- (2) how to accurately monitor "customer satisfaction" when student complaints are generally not made except in more extreme circumstances due to an intimidation factor (complaints are welcomed);
- (3) whether a policy exists concerning public forums so that students and others will know what may be expected of the police department (such a policy does not currently exist);
- (4) the need for the campus to better respond in the media to these types of issues by stating our policy clearly and indicating the reasons for our planned next steps;
- (5) how police are educated about their manner when interacting with the public (the culture within the department does not tolerate callousness);
- (6) the nature of the policing model employed (community-oriented and problem-oriented policing);

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(7) the current staffing and patrol methods (24-hour coverage with two on duty at all times, three on most shifts with some on bikes and on foot, and student CSSOs); and

(8) the type of data routinely collected (arrests only are reported, but information on stops is also available; the majority of arrests are not students and there is no way currently to extract student racial data, but this will be looked at).

Schultheis indicated that his plans to address the Senate in December preceded the current issue, and resulted from a recent customer satisfaction survey which indicated a need for improved interaction and communication between the police department and campus community.

Trischman noted that anything that can be done to facilitate communication between the faculty and police will be helpful to all. Schultheis invited all comments and questions. He encouraged faculty to encourage students to voice their concerns to the department. Better interaction between the police and ASI was also suggested.

Remaining agenda items were postponed to the November 17 meeting.

The meeting was adjourned at 2:05 p.m.

The next meeting will be held November 17 at 12 p.m. in KEL 5207

Marcia Woolf, Academic Senate Coordinator

APPROVED: _____
Rosario Diaz-Greenberg, Secretary 04/05

DATE: _____

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