

MINUTES

Executive Committee of the Academic Senate
CALIFORNIA STATE UNIVERSITY SAN MARCOS
Wednesday, December 8, 2004
KEL 5207
12 – 2 p.m.

Members Present: Jackie Trischman, Chair Rosario Diaz-Greenberg, Secty.
Gilbert Valadez, APC Patty Seleski, BLP Marie Thomas, FAC
Staci Beavers, GEC Darel Engen, LATAAC Valerie Callanan, NEAC
Gabriela Sonntag, PAC Jorge Riquelme, SAC Carmen Nava, UCC
Dick Montanari, ASCSU

Ex Officio Present: Janet Powell, CFA; Robert Sheath, Provost

Not Present: Karen Haynes, President; Linda Holt, V. Chair

Staff: Marcia Woolf, Academic Senate Coordinator

I. Approval of Agenda

DEL.: XII. New Business, C. GE Coordinator Position (and re-order remaining items)

ADD: X. Committee Reports, SAC

XII. New Business, E. NEAC Election Rules
F. SAC Policy on Management of Course Records
G. NEAC Referral
H. EPAAG Discussion

Motion #1 M/S/P*
To approve the agenda as amended.

II. Approval of Minutes of 12/1/04

Motion #2 M/S/P*
To approve the minutes as presented.

III. Chair's Report, Jackie Trischman

A. Announcements: The CSU Senate Chairs met last week, and Trischman asked about CCR requirements. Campuses handle this in different ways. Some offer courses, and most of those are modular and last from two weeks to six weeks, depending upon major. Some have basic competency tests, used for entrance into particular GE class. Academic freedom issues were discussed at length, in particular a student group's lobbying efforts concerning a perceived liberal bias. The statewide Senate is working on a definition of academic freedom in response. Representation of lecturers on campus senates was also discussed. Finally, faculty input will be sought concerning academic technology needs.

B. Referrals to Committees:

NEAC UCC – one CoAS M&S (Spring 05)
PAC – one CoE (Spring 05)
Task Force on Campus Policing – one at large

IV. Vice Chair's Report, Linda Holt: No report.

**All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved S = Seconded D = Defeated P = Passed L = Lost W = Withdrawn

V. Secretary's Report, Rosario Diaz-Greenberg: The following items have been sent to the University administration for approval or information:

- EC Resolution to Endorse the Support of Civic Engagement at CSUSM
- EC Resolution on Minor Policy Revisions
- EC Resolution Concerning Policing
- LATAC Fair Use Training Recommendation
- UCC Minor in Cognitive Studies

VI. President's Report, Karen Haynes: Attending systemwide meetings.

VII. Provost's Report, Robert Sheath: A task force to discuss the development of the Human Development program has been formed and met today; a recommendation report is expected by April 15. Sharon Hamill chairs the group.

UBC will meet this Friday to discuss components not currently listed in the campus budget, such as new IITS and library staffing, Business building needs, Blueprint, etc. A recommendation will then be made to the Executive Council.

The Provosts Council met recently and discussed reopeners with CFA, as well as independent, professional doctorates, with Audiology as the test case. They also discussed an enrollment pattern plan which moves the system from a percent growth to an absolute growth which takes into account demographics such as increases in high school graduates over the next ten years; this plan will benefit our campus significantly. The presidents will review this plan next.

Our campus was added to a nursing report to the legislature, which includes one-time cost requests. We included a request for \$2.8 million.

There will be 5.5 faculty searches in 05/06 (3.5 to CoAS, and 1 each to CoBA and CoE), with 21 searches in 06/07, and 20 each year for the next several years. A report has been made to the president concerning the number of faculty lines lost in the last 3.5 years. A modified freeze is expected, which will exempt tenure line and adjunct faculty.

VIII. Statewide Senate Report, Dick Montanari: At last week's interim meeting, Vice Chancellor McClain reported that a major issue is the negotiation with the UAW, representing teaching assistants. A job action may be forthcoming, but would not impact this campus greatly. In addition, the issue of background checks is looming and more information may be forthcoming. Resolutions are also being developed concerning Academic Freedom, Student Rights, and the Patriot Act. Montanari is on a subcommittee which is looking at MPP hiring and placement practices.

IX. CFA Report, Janet Powell: The CFA will be issuing an opinion piece concerning the UAW negotiations, which Powell will distribute shortly. Checks will be distributed this spring to faculty affected by the 2001-2003 year-round operations payroll arbitration. Systemwide, impacted faculty are owed \$6.5 million. Finally, an issue has arisen concerning lecturer's benefits, and the CFA will request a discussion with the administration.

X. Committee Reports

APC: The committee proposes a correction to the policy concerning Graduation Requirements for Baccalaureate Degrees and Academic Certificate Programs. This policy was returned by the administration last year due to an error in the stated units required for a Bachelor's degree. The proposed correction will bring the policy into compliance with Title V requirements. The EC agreed to the correction, and to inform the Senate of this action at its next meeting.

The committee will request a postponement of the Credit by Examination policy to the March Senate meeting.

FAC: No report.

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LATAC: The committee is now considering the Intellectual Property issue and the Emeritus policy and its impact on the Library and IITS. Interlibrary loan costs are currently being researched.

PAC: The committee is revising the program assessment procedure and will be seeking faculty input on ways to streamline the process.

UCC: No report.

SAC: A flyer for the upcoming annual Student Research Competition was distributed.

XI. Old Business

A. Lecturer Facilities FAC has learned that Stivers is aware of the discontent with the lecturer space in Kellogg. FAC is concerned about conducting a survey, since it will likely turn up no new information and will require significant effort. While lecturer facilities are not adequate, there is currently no additional space for them. More creative ways of using current space may be considered. It was argued that this issue impacts students and departments as well as lecturers, and that a solution should be sought. The Space Committee, CFA, and Stivers are all being made aware of the issues. The EC agreed to withdraw this charge to FAC.

B. Parking Services' Responses to Questions We are awaiting responses from Parking Services to questions recently posed. These will be shared with the EC once received. It was suggested that information concerning the timing and cost of a new parking structure be publicized to the campus community. It was also suggested that Parking Services be urged to find ways to ease parking problems during the first few weeks of the semester.

XII. New Business

A. FAC RTP Policy Revisions The committee is proposing three corrections and clarifying changes to the RTP Policy.

Motion #3 M/S/P*

To forward this item to the Senate in January for a first reading.

B. FAC Post Tenure Review The committee, charged with revising this policy, has redrafted it entirely. The issue of defining materials to be submitted by the reviewee has been argued in FAC for years and has delayed revision of this policy; there has been no clear consensus on this issue. It was argued that a C.V. should be required, and suggested that input be sought from the deans. Additional suggestions were made regarding the draft document presented.

C. January Senate Meeting Because the January 19 agenda is light, and because committees will have limited chance to meet between now and then, the EC was asked to consider the need for the January 19 meeting. It was agreed that the meeting should be held as scheduled to conduct any business and discuss the campus strategic goals.

D. ASCSU – Lecturer Representatives on Campus Senates The ASCSU Faculty Affairs Committee is developing a resolution to ensure representation of lecturers on campus senates. Practices vary from campus to campus, and lecturers may represent a department or lecturers at large. A question was raised concerning whether the ASCSU has a lecturer representative. NEAC may consider this issue as it develops the upcoming referendum.

E. NEAC Election Rules A revision to the Election Rules and Guidelines was distributed. Clarifying language was added concerning the handling of vacancies on the Promotion and Tenure Committee; these must be filled by election rather than appointment. This item will be considered again at the next EC meeting.

F. SAC Management of Course Records This policy was returned by the administration with a recommendation for revision. The committee has made several revisions to the policy for clarification and to ensure compliance with FERPA. Trischman will discuss this item further with Riquelme.

**All motions were passed unanimously unless stated otherwise.*

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F. NEAC Referrals A request has been received for two faculty members, one from the EC, to serve on a task force on campus policing.

Motion #4 M/S/P (one abstention)
To select Valerie Callanan to serve as the EC representative.

G. EPAAG Discussion A discussion concerning the EPAAG faculty representative's role and EPAAG's interaction with the Senate was postponed. Melanie Chu is the faculty representative on EPAAG.

Sheath noted that enrollment strategies for 05/06 will be similar to those for 03/04 (5900 in fall, 5400 in spring, and 370 in summer).

The meeting was adjourned at 2 p.m.
The next meeting will be held January 19 at 12 p.m. in COM 206
Marcia Woolf, Academic Senate Coordinator

APPROVED: _____
Rosario Diaz-Greenberg, Secretary 04/05

DATE: _____

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