

**ACADEMIC SENATE  
OF  
CALIFORNIA STATE UNIVERSITY SAN MARCOS  
September 7, 2005**

**Minutes**

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<b>Voters Present</b>	Robert Aboolian, Jocelyn Ahlers, Beverlee Anderson, Todd Astorino, Kristin Bates, Staci Beavers, Mayra Besosa, David Chien, Rosario Diaz-Greenberg, Darel Engen, Merryll Goldberg, Jule Gómez de García, Gina Grimshaw, Rocio Guillen, Ahmad Hadaegh, Linda Holt, Michael Hughes, Fritz Kreisler, Andre Kundgen, Janet McDaniel, Ofer Meilich, Salah Moukhlis, Carmen Nava, Tejinder Neelon, Lance Newman, Mohammad Oskoorouchi, Radhika Ramamurthi, Al Schwartz, Patty Seleski, Gabriela Sonntag, Patricia Stall, Pamela Stricker, Marie Thomas, Jackie Trischman, Wenyuh Tsay, Gilbert Valadez, Kathleen Watson, Jill Watts, Jill Weigt, Marshall Whittlesey, Hua Yi, Rika Yoshii
<b>Not Present</b>	Kathleen Bates, Tom Bennett, Vivienne Bennett, Glen Brodowsky, George Diehr, Sharon Elise, Anne René Elsbree, Kathy Hayden, Mtafiti Imara, Eun Kang, Robin Marion, Yvonne Meulemans, Dick Montanari, Karno Ng, Linda Shaw, Xiaoyu Zhang
<b>Ex-Officio Present</b>	Don Barrett – Parliamentarian, David Barsky – Acad. Programs, Vicki Golich – Dean CoAS, Gerardo Gonzalez – Grad. Studies, Karen Haynes – President, Neal Hoss – VP/FAS, Jan Jackson – Dean Ext. Studies, Robert Sheath – Provost, Mary Elizabeth Stivers – Acad. Resources, Wayne Veres – Dean IITS, Pat Worden – Int. VP Student Affairs, Peter Zwick – Research/Global Affairs
<b>Guests</b>	Marc DeGuzman – ASI, Regina Eisenbach – Assoc. Dean CoBA, Bradly Fenton – PP&D, Ranjeeta Ghiara – Assoc. Dean CoAS, Didi Lund – ASI, Michael McDuffie – Assoc. Dean CoAS, Bud Morris – Int. Dir. HHS, Juan Necochea – CoE, Bella Newburg – PP&D
<b>Staff</b>	Marcia Woolf, Academic Senate Coordinator

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**I. Approval of Agenda** A NEAC referral for the Professional Leave Committee was added.

**Motion #1** M/S/P\*  
To approve the agenda as amended.

**II. Approval of Minutes: 5/4/05**

**Motion #2** M/S/P\*  
To approve the minutes as presented.

**III. Chair's Report: Linda Holt**

**A. Announcements:** Holt commented on the tragic effects of Hurricane Katrina and extended condolences to those affected. She welcomed the Senators to the new year, and asked that they identify themselves when they take the floor. This year, we will recognize Constitution Day on September 21, and the focus will be on the Supreme Court and the Constitution; ASI is planning an event on September 20 focusing on women and the Constitution. A call has gone out for Student Fee request proposals (deadline October 31); questions should be directed to Pat Worden. Holt noted that Don Barrett has agreed to serve as parliamentarian again this year, at the request of the EC. The CSU International Programs office has issued its annual call for Resident Director applications (2007/08); see [www.calstate.edu/ip/](http://www.calstate.edu/ip/). A fall election will be held to fill three vacant PTC seats, and will include three referenda concerning new college representation and changes to the memberships of BLP and PAC.

\*Unanimous vote.

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An election for Vice Chair will also be held. The Senate's website will soon include a list of current committee assignments; click on the Standing Committee Business link.

**B. Referrals:**

- NEAC Fall Election (Vice Chair, PTC Seats, Referendum)
- Vacant seats (Senate, APC, GEC, PAC, SAC, UCC, Faculty Awards Selection Committee, Faculty Center Advisory Council, Student Grade Appeals Comm.)
- UCTC – 3 faculty for 05-07 terms (CoE, Library, & at-large)
- Periodic Review Comm. (Guseman) – 4 faculty (3 CoBA, 1 CoBA Dept. Chair)
- Search Comm. (AVP-Acad. Strat. Plng. & Assmt.) – up to 2 tenured/non-FERP (at-large)
- Professional Leave Committee – 1 at large 05-07

**IV. Vice-Chair's Report** No report (a vice chair has yet to be named).

**V. Secretary's Report: Rosario Diaz-Greenberg** The following items have been sent to the University administration for approval or information:

- APC Credit by Challenge Examination
- FAC CoAS Temporary Faculty Evaluation Policy
- FAC Misconduct in Scholarship & Research Policy
- FAC RTP Calendar
- GEC Resolution, Policy & Procedure Concerning Study Abroad
- LATAC Intellectual Property Policy for Faculty
- NEAC Election Rules & Guidelines
- NEAC Faculty Constitution & Bylaws
- NEAC Faculty Service & Voting While on Leave
- SAC Report & Resolution on Disabled Student Issues

The University administration has responded to the following Senate items:

- FAC CoAS Temporary Faculty Evaluation Policy *Approved*
- FAC Emeritus Faculty Policy *Returned with comments*
- FAC Post-Tenure Review Policy *Approved*
- FAC Misconduct in Scholarship & Research Policy and Procedures *Returned with comments*
- GEC Resolution on Syllabus Guidelines *Endorsed*
- SAC Report and Resolution on Disabled Student Issues *Endorsed*

**VI. President's Report: Karen Haynes** Haynes welcomed the Senators back to the new academic year, and acknowledged Hurricane Katrina, noting that we have offered to reach out to Gulf Coast faculty and students affected by that storm. Haynes also acknowledged the violent deaths of two students over the past week. She noted that the recent convocation activities went very well, and that we will be emphasizing education excellence and educational equity this year. She thanked the EC for passing the resolution concerning The McMahan House. Neal Hoss will chair the search committee for the new Director of Institutional Planning; a position description has been advertised. It is hoped the position will be filled by mid-November. We have begun our Chamber Champion program and have champions for each of the eight chambers of commerce in our region, along with 30+ volunteers from our campus to promote visibility and partnerships. The Campus Connect program is underway and the first cohort has undergone an orientation.

**VII. Provost's Report: Robert Sheath** Sheath welcomed the Senators to the new year, and noted our current enrollment is 7,352 headcount/5,874 FTES. Our original target of 5,980 has been revised to 6,027 due to a lower than expected enrollment in summer. We will be working on strategies for the Spring semester to meet our target. The current enrollment target for Spring is 5,510. He also noted that Markstein Hall construction is on schedule. We are now able to purchase furniture from vendors other than Prison Industries, and new faculty complements are being considered and will first be used in Markstein Hall. The Social and Behavioral Sciences Building has been

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scaled back a little bit, but it is on the system list and above the cut, so it will be moving forward. The scale of the Center for Children and Families is under consideration, and the Craven Hall renovation is well underway. We are working with Palomar Pomerado Health with regards to use of the \$2.5 million for the Nursing education center. Concerning the budget, we have added seven new faculty lines as well as additional faculty lines from external funds. We had the largest faculty equity adjustments in the history of the campus last year: 28 permanent adjustments were awarded for a total of \$82,000. Nineteen sabbaticals were awarded for a total of \$118,000. In addition, there were 23 tenure and promotion awards totaling \$112,000. Sheath noted that we will first do an internal search for the new AVP for Academic Strategic Planning and Assessment. Finally, the Chancellor's Office is in negotiation with CFA concerning accommodations for workload for faculty Katrina refugees, but other resources may be made available such as use of facilities – office, library, e-mail, etc.

**VIII. ASCSU Report: Dick Montanari** Holt noted that the ASCSU has yet to hold its first plenary session. Montanari is serving on the Fiscal & Governmental Affairs Committee this year, and Brodowsky will be serving on the Faculty Affairs Committee.

**IX. CFA Report: Janet Powell** Newman (campus CFA Secretary) reported that CFA has achieved over 50% membership this year. It is especially important that the membership be strong during a bargaining year. Senators were asked to encourage their colleagues to join. Most of the minor bargaining issues have been settled. Two sticking points are salary and workload, and resolution is not expected soon. Funds have been targeted for faculty raises and the bargaining team will try to come up with an interim agreement in order to make those raises available to faculty. The CFA has asked for clarification of the new assigned time guidelines. CFA will be kicking off a fall campaign opposing propositions 75 and 76. CFA president John Travis will be visiting campus on September 22 at 2:30 to address our first all-faculty meeting of the year.

**X. ASI Report:** Marc DeGuzman, ASI president, noted that ASI is collaborating with other departments on campus to contribute to Hurricane Katrina relief, and is offering Paw Prints for sale for \$1, raising over \$400 thus far for the American Red Cross. The Relay for Life will take place the weekend of September 17-18 on Mangrum Track to benefit the American Cancer Society. Matt Curran, ASI executive vice president, has been actively recruiting students to serve on the various Senate committees. A casino night was held recently at the Field House. The ASI will also conduct voter drives and registration for the fall election. A polling place will be set up in Commons 206.

#### **XI. Committee Introductions**

Each of the committee chairs introduced themselves, noted any major tasks, and provided committee meeting times and locations, if known. (See the Senate's website for current information.)

#### **XV. Special Presentations (taken out of order for Time Certain)**

**A. Library/Craven Hall Secondary Effects Project** Brad Fenton and Bella Newburg provided a PowerPoint presentation describing the plans for the Craven Hall renovation and resulting relocations. A link to the presentation is available on the Senate's website (click on the "Other Useful Stuff" link, then look for "Documents of interest").

#### **XIV. New Business (taken out of order for Time Certain)**

**B. ASI Proposal re University Hour** DeGuzman and Lund described the history of the ASI's efforts concerning this proposal and explained the reasoning behind the current proposal: T/R 2:30 – 4 p.m., beginning Fall 2006 with a two-year pilot period. A PowerPoint presentation was provided. Senators' comments included: (1) difficulty in shifting CoBA classes to earlier and later in the day; (2) need to talk to campuses which have abandoned University Hour due to pent up demand for classes; (3) negative implications for 4 unit classes; (4) need for details concerning the evaluation process; (5) by offering the Hour on T/R, the M/W-only students are effectively precluded from participating in any planned events; (6) the effect on M/W classes; and (7) the need for independent evaluation. Haynes noted that the Executive Council has endorsed the principle of a University Hour as a means to improve campus life, but is nonetheless concerned about the displacement of courses, the reduction of

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course availability to students, and whether the “cost” of such a program may outweigh the benefits. DeGuzman noted that the report prepared by last year’s ASI, as well as the survey results, are available on the ASI’s website.

Holt noted that this item cannot be considered as a first reading item, since it was not presented in the form of a resolution. The item will be referred to the APC, which will draft a resolution for the Senate’s consideration.

**XII. Consent Calendar:**

**NEAC Recommendations** A handout was provided listing the NEAC recommendations.

**Motion #3** M/S/P\*  
To approve the consent calendar as presented.

**XIV. New Business**

**A. EC Resolution Concerning Kevin Igasaki** A typo was corrected, and a suggestion was made to add specifics concerning Dr. Igasaki’s contributions; these will be added to the resolution. The resolution will be read at the September 10 memorial service to be held at USD. Holt thanked Brodowsky for drafting the resolution.

**Motion #4** M/S/P\* (Anderson)  
To waive the rules for a first reading.

**Motion #5** M/S/P\* (Beavers)  
To approve the resolution as it will be amended by the EC.

**XVI. Information Items**

**A. List of Unfinished Business Items from 2004/05** This list was provided as an attachment to the agenda packet.

**B. EC Resolution re Construction and Naming of The McMahan House** Holt noted that the EC passed this resolution on behalf of the Senate in order to meet a Chancellor’s Office September 2 deadline for preparation of the Board of Trustees’ September agenda. Sheath explained that the McMahans have contributed \$2.5 million for an event center to be built on the knoll at the front of the campus. The knoll was the site of the chicken rancher’s house. The McMahans are the owners of McMahan’s Furniture.

Meeting adjourned at 3:05 p.m.  
Marcia Woolf, Academic Senate Coordinator

APPROVED: \_\_\_\_\_  
Rosario Diaz-Greenberg, Secretary 05/06

DATE: \_\_\_\_\_