

**ACADEMIC SENATE
OF
CALIFORNIA STATE UNIVERSITY SAN MARCOS
January 18, 2006**

Minutes

Voters Present	Robert Aboolian, Jocelyn Ahlers, Beverlee Anderson, Todd Astorino, Staci Beavers, Mayra Besosa, Glen Brodowsky, David Chien, Sharon Elise, Anne René Elsbree, Darel Engen, Jule Gómez de García, Ahmad Hadaegh, Kathy Hayden, Linda Holt, Michael Hughes, Fritz Kreisler, Andre Kundgen, Robin Marion, Janet McDaniel, Ofer Meilich, Yvonne Meulemans, Jeremy Mills, Salah Moukhlis, Carmen Nava, Tejinder Neelon, Mohammad Oskoorouchi, K. Brooks Reid, Patty Seleski, Lourdes Shahamiri, Gabriela Sonntag, Patricia Stall, Marie Thomas, Jackie Trischman, Wenyuh Tsay, Gilbert Valadez, Kathleen Watson, Jill Weigt, Marshall Whittlesey, Hua Yi, Xiaoyu Zhang
Not Present	Rosario Díaz-Greenberg, George Diehr, Merryl Goldberg, Gina Grimshaw, Rocio Guillen, Mtafiti Imara, Eun Kang, Dick Montanari, Juan Necochea, Lance Newman, Graham Oberem, Radhika Ramamurthi, Al Schwartz, Linda Shaw, Laurie Stowell, Jill Watts, Rika Yoshii
Ex-Officio Present	Don Barrett – Parliamentarian, David Barsky – AVP Acad. Programs, Tom Bennett – AVP-SPA, Darren Bush – AVP-EMS, Gerardo Gonzalez – Int. Dean-Grad. Studies, Karen Haynes – President, Neal Hoss – VP-FA, Judy Papenhausen – HHS, Janet Powell – CFA President, Marion Reid – Dean Library, Robert Sheath – Provost, Wayne Veres – Dean IITS, Pat Worden – Int. VP Student Affairs, Peter Zwick – Int. AVP-Research
Guests	Carmen Arciniega – Pres. Office, Matthew Ceppi – Dir. IP, Ranjeeta Ghiara – Assoc. Dean CoAS, Michael McDuffie – Assoc. Dean CoAS, G.H. Bud Morris – Int. Dir. HHS
Staff	Marcia Woolf, Academic Senate Coordinator

I. Approval of Agenda

Motion #1 M/S/P*
To approve the agenda as presented.

II. Approval of Minutes: 12/7/05 A change was made to the draft minutes.

Motion #2 M/S/P*
To approve the minutes as amended.

III. Chair's Report: Linda Holt

A. Announcements: On behalf of the Senate, Holt congratulated the faculty and staff who received awards at a very well attended ceremony on January 12. Awardees included Charles De Leone (Innovation in Teaching), Vicki Fabry (Scholarship and Creative Activity), Alice Quiocho (Service), staff members Anita Nix and Michele Ojeda (Employees of the Year), and Linda Leiter (Ernest and Leslie Zomalt Outstanding Service Award). Faculty Trustee Craig Smith will be visiting our campus this Friday, January 20, and will meet with the faculty from 2:15 – 3:15 p.m. in the President's Board Room.

B. Referrals:

GEC CSU General Education Survey

*Unanimous vote.

Legend: M = Moved S = Seconded D = Defeated P = Passed L = Lost W = Withdrawn

IV. Vice-Chair's Report: Gilbert Valadez The College of Education faculty voted unanimously to participate in University Hour, even though they were exempt.

V. Secretary's Report: Rosario Diaz-Greenberg The following items have been sent to the University administration:

PAC Academic Support Task Force and Resolution
FAC CoAS RTP Policy

VI. President's Report: Karen Haynes Haynes also offered her congratulations to the awardees listed in the Chair's report. She summarized her Assembly address by noting that Fall was a high quality, productive semester, and she is excited about the coming semester and about newly appointed Tom Bennett (AVP-SPA) and Matthew Ceppi (Director of Institutional Planning). This morning, the Cabinet decided that any university-wide initiatives (e.g., HSI, Institute for Social Justice, Disability Access Committee) will be overseen by the President's Office. Faculty Trustee Craig Smith, who will visit this Friday, is the fifth trustee to visit the campus in the past year and a half; these visits improve our relations with the Board of Trustees and Chancellor's Office by increasing our visibility and promoting our initiatives and growth.

VII. Provost's Report: Robert Sheath As reported at the Spring Academic Assembly on January 12, there is a plan to reduce the student-faculty ratio to 20-1, add academic support staff, and support new academic programs; the Provost's Council supports these proposals and will include these and other priorities in its budget planning efforts. The Academic Affairs budget subcommittee will be chaired by Tom Bennett. Regarding enrollments, we have surpassed our enrollment target for Spring. Our internal target was 5600, and we are at 5756, and this may increase further. This puts us at 1.3% over our annualized target; the Chancellor's Office will provide additional funding to campuses that exceed target by more than 2%, which we may yet achieve. Sheath congratulated all those involved, and particularly Enrollment Management Services which has done a terrific job of improving the application process. Finally, Sheath reported that we have received 25 applications for the Dean of HHS position; the committee will screen these and select about six for telephone interviews, and then about three for campus visits.

Holt noted that the Senate's homepage contains a link to all of the presentations made at the Assembly.

VIII. ASCSU Report: Glen Brodowsky The ASCSU will hold committee meetings and meet in plenary session next week. Academic freedom and campus responses to ASCSU resolutions will be likely topics of discussion.

IX. CFA Report: Janet Powell In early February there will be an open forum concerning the Assigned Time grievance, and it is hoped that the president and provost will be available to answer questions. Faculty are encouraged to participate in a trip to the February Board of Trustees meeting to show support for a fair contract. The Executive Committee will meet in Sacramento on February 10. On March 10, there will be an equity conference in Los Angeles; Elise will lead a team from our campus, as our Affirmative Action Officer. The recently reported layoff has been reduced to a Voluntary Time Reduction. The administration was very amenable to CFA's efforts to prevent the layoff; Ranjeeta Ghiara was particularly helpful.

X. ASI Report: Jeremy Mills Mills will replace Lund this semester as ASI representative to the Senate; Lund has a schedule conflict. Mills is Director of Commuter Services for the ASI Programming Board. ASI is working on scheduling events for Black History Month in February, and Women's History Month in March.

XI. Consent Calendar:

UCC Course & Program Change Proposals

Motion #3 M/S/P*

To approve the proposals as presented.

*Unanimous vote.

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XII. Brief Committee Updates:

BLP: A written report was provided.

GEC: A written report was provided.

NEAC: A written report was provided. Some vacancies have arisen since the report was written. A call will be going out shortly.

SAC: A written report was provided. Kundgen encouraged Senators to pay particular attention to upcoming deadlines for the Student Research Competition and Lottery fund proposals.

XIV. Old Business

A. UCC Curricular Forms Revisions Elise reintroduced this item, noting the changes to the original forms. Barsky indicated that, since the first meeting, the only change is the removal of "instructions to proposers" from each of the footnotes, as well as inclusion of a sample webpage for the new documents.

Motion #4 M/S/P*
To approve the forms as presented.

B. UCC Masters in History Elise indicated that, although a signature does not appear on the P form, the UCC has an e-mailed confirmation from the Communication department. Holt congratulated the History department, UCC and BLP for the work on the program.

Motion #5 M/S/P*
To approve the program as presented.

C. LATAC Intellectual Property Rights for Faculty Holt noted that the committee has asked to postpone the second reading on this item. Barrett indicated that a procedure is being considered for handling postponed items.

XV. New Business

A. BLP New A Form Watson explained that the revised form includes information about why the form is needed and how the information on the form is used. The revised form ensures that BLP will have the information needed for its deliberations. It also offers guidance to proposers for collecting the necessary information. A concern was expressed about ensuring an appropriate review of new CoE and CoBA masters programs which are equivalent to a new degree programs but which currently are not subject to the A form process. Watson noted that a question has been raised about the meaning of a signature on the form; since the information provided at the A form stage is minimal, it seems that "approval" is not an appropriate meaning for the signature. Comments are invited.

Meeting adjourned at 1:44 p.m. (*Holt challenges future chairs to beat this record for shortest Senate meeting*)
Marcia Woolf, Academic Senate Coordinator

APPROVED: _____
Rosario Diaz-Greenberg, Secretary 05/06

DATE: _____

*Unanimous vote.

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