

**ACADEMIC SENATE  
OF  
CALIFORNIA STATE UNIVERSITY SAN MARCOS  
October 5, 2005**

**Minutes**

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<b>Voters Present</b>	Robert Aboolian, Jocelyn Ahlers, Beverlee Anderson, Todd Astorino, Staci Beavers, Tom Bennett, Mayra Besosa, Glen Brodowsky, David Chien, Rosario Diaz-Greenberg, Sharon Elise, Anne René Elsbree, Darel Engen, Merryl Goldberg, Jule Gómez de García, Rocio Guillen, Ahmad Hadaegh, Kathy Hayden, Michael Hughes, Eun Kang, Fritz Kreisler, Andre Kundgen, Didi Lund, Robin Marion, Janet McDaniel, Ofer Meilich, Yvonne Meulemans, Dick Montanari, Salah Moukhlis, Carmen Nava, Juan Necochea, Tejinder Neelon, Lance Newman, Graham Oberem, Mohammad Oskoorouchi, Radhika Ramamurthi, K. Brooks Reid, Al Schwartz, Patty Seleski, Marie Thomas, Jackie Trischman, Gilbert Valadez, Kathleen Watson, Jill Weigt, Marshall Whittlesey, Hua Yi, Rika Yoshii, Xiaoyu Zhang
<b>Not Present</b>	Kathleen Bates, Kristin Bates, Vivienne Bennett, George Diehr, Gina Grimshaw, Linda Holt, Mtafiti Imara, Karno Ng, Lourdes Shahamiri, Linda Shaw, Gabriela Sonntag, Patricia Stall, Wenyuh Tsay, Jill Watts
<b>Ex-Officio Present</b>	Don Barrett – Parliamentarian, David Barsky – Acad. Programs, Darren Bush, AVP – EMS, Vicki Golich – Dean CoAS, Karen Haynes – President, Rick Keith – VP-Ext. Affairs, Judy Papenhausen – HHS, Marion Reid – Dean Library, Jackie Trischman – Past Senate Chair, Wayne Veres – Dean IITS, Pat Worden – Int. VP Student Affairs, Peter Zwick – Research/Global Affairs
<b>Guests</b>	TJ Baugus – IITS, Tina Bell – Ext. Affairs, Ellen Cardoso – HREO, Marc DeGuzman – ASI, Cathy Dellas – Ext. Studies, Regina Eisenbach – Assoc. Dean CoBA, Ranjeeta Ghiara – Assoc. Dean CoAS, Carl Hanson – Fac. Svcs., Spring Huemme – Acad. Resources, Margie Kidd – HHS, Michael McDuffie – Assoc. Dean CoAS, Patricia Morris – Analytic Studies, Michele Ojeda – Fin. Aid, Pete Rauch – IITS, Elizabeth Sheets – ASI, Vickie Wheeler - CoBA
<b>Staff</b>	Marcia Woolf, Academic Senate Coordinator

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**I. Approval of Agenda**

**Motion #1**            M/S/P\*  
To approve the agenda as presented.

**II. Approval of Minutes: 9/7/05**

**Motion #2**            M/S/P\*  
To approve the minutes as presented.

**III. Chair's Report: Gilbert Valadez for Linda Holt**

**A. Announcements:** Valadez welcomed visitors from the first cohort of the Campus Connect program: In addition to those named on the agenda were Tina Bell from External Affairs, Michele Ojeda from Financial Aid, and Pete Rauch from IITS. The family of Kevin Igasaki has written to the Senate office to express its appreciation for the Senate's recent resolution and condolences. Goldberg provided a handout of the Arts & Lectures program October offerings. A call for proposals for spring offerings has gone out; see the Arts & Lectures website. Peter Camejo will speak on campus on November 1. Lourdes Shahamiri (Academic Programs) has been

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named staff Senator. Judy Papenhausen (HHS) has joined the Executive Committee as a non-voting member, in order to offer HHS some level of representation at this early stage in their development.

**B. Referrals:**

FAC Originators of Proposals: Faculty Status  
FAC CoE RTP Document  
NEAC Succession of Presiders for EC and Senate

**IV. Vice-Chair's Report: Gilbert Valadez** Valadez thanked the Senate for the honor of serving as vice chair.

**V. Secretary's Report: Rosario Diaz-Greenberg** The following items have been sent to the University administration for approval or information:

AS Constitution and Bylaws of the University Faculty and Academic Senate  
EC Resolution Honoring the Memory of Dr. Kevin Igasaki  
EC Resolution on Naming of The McMahan House

The University administration has responded to the following Senate items:

SAC Policy for Faculty on the Management of Course Records *Approved*  
LATAC Intellectual Property Policy for Faculty *Returned with comments*

**VI. President's Report: Karen Haynes** The Native American Advisory Council (NAAC) has held its first meeting; the council is comprised of representatives from 12 local tribes. On October 25, the ASI will host a State of the Campus forum; ASI President Marc DeGuzman, student Trustee Corey Jackson, Haynes and Worden will be speakers. A Congressional candidates debate will be held on campus on March 23, 2006. An ACE Women in Higher Education forum will be held on campus at the end of next week, attended by 20-25 national administrators. We reached 99% of our Fall target, and we hope to get close to our target for the year.

**VII. Provost's Report: Robert Sheath** Attending a systemwide meeting with Chair Holt.

**VIII. ASCSU Report: Dick Montanari** A written summary of the September plenary meeting was provided. Full details are on the ASCSU's website. Senators were invited to bring issues to Brodowsky or Montanari to raise at the ASCSU meetings. A senator asked whether the Chancellor's Office has developed a definition of "early" declaration of a major; Montanari will look into this.

**IX. CFA Report: Janet Powell** Raises should be in the next pay check, with a supplemental check in mid-October. A handout was provided regarding the CFA's position concerning the recently issued assigned time guidelines; a grievance and an Unfair Labor Practice complaint have been filed. A senator asked whether written notices would be provided, as required by the CBA. Besosa noted that Roy Weatherford will visit on November 3 to speak about recent faculty issues at Florida State University.

**X. ASI Report: Didi Lund** Next week is Cougar Fever Week and will include a masquerade ball to be held at the Hard Rock Café in La Jolla. ASI is also sponsoring a Jazz Fest to benefit the victims of Hurricane Katrina, conducting a voter registration drive, and encouraging students to participate on committees. Nominations for a student trustee for the CSU Board of Trustees are being sought.

**XI. Brief Committee Updates:**

**APC:** A written report was provided.

**FAC:** A written report was provided.

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**LATAC:** The committee is working on a graphics repository and changes to the Intellectual Property policy.

**PAC:** A written report was provided.

**UCC:** Items have been submitted to the Consent Calendar.

**XII. Consent Calendar:**

**NEAC Recommendations**

**UCC Course & Program Change Proposals**

**Motion #3 M/S/P\***

To approve the recommendations and proposals as presented.

**XIII. Old Business None.**

**XIV. New Business**

**A. FAC CoAS RTP Document** The college approved this document in April of 2005, and FAC also finished its review last spring, but not in time for Senate consideration. The document is found to be consistent with university policy, and there are no major changes being made. Questions were raised concerning how level of service is determined. FAC will raise this question with the college. It was noted that the term "supplemental file" was inadvertently left in parts of the document. Additional comments were invited.

**B. APC Academic Calendar Proposal** Barsky provided a PowerPoint presentation explaining the history of, reasoning behind, and factors driving the design of the current calendar proposal (2006/07 and 2007/08). One of the main points was the advantages of abandoning the year-round calendar for the previous calendar. A concern was expressed about MBA students trying to take 12 units of graduate level classes during only 10 weeks in summer. Additional comments were invited.

**D. EC University Hour Proposal (*taken out of order for time certain*)** Oskoorouchi noted that the APC has prepared a resolution which includes specific class schedules, a timeline, an assessment committee and assessment criteria, and specifics concerning the outcome of the trial period. A two-year pilot program is proposed, starting Fall 2006, Monday through Friday from noon to 12:50 p.m. Comments included (1) eliminating reference to a second trial period; (2) that we will not know the impact until we try it; (3) on line 32, changing "desirable" to "equitable;" (4) concern about the effect on prime time offerings and the impact on time to graduation; (5) the need to exclude pre-lab classes which take place over the noon hour; (6) the benefit to students who need time to work on group projects; (7) the need to clarify that the proposal relates to Fall and Spring semesters only, and whether the proposal applies to off-campus and Extended Studies' classes; (8) the difficulty of finding faculty willing to teach 7:30 a.m. classes and the lack of day care available at 7 a.m.; (9) focusing on the students' needs and putting them first; and (10) that students do not want to attend early morning classes. Additional comments were invited. This matter must be decided at the November meeting in order to facilitate planning efforts.

**C. EC Assigned Time Guidelines Issue** Montanari introduced this item and noted some editorial changes that had been made by the EC.

**Motion #4 M/S/P\* (Neelon)**

To waive the rules for a first reading.

Montanari noted that this resolution speaks only to the process which was used and the lack of faculty involvement in that process, while the CFA is focusing its efforts on the actual guidelines which were issued.

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**Motion #5** M/S/P\* (Seleski)  
To insert the word “grave” before “concern” on line 5.

**Motion #6** M/S/P\* (EC)  
To approve the resolution as amended.

**XV. Information Item**

**A. SAC Student Conduct Report 2004/05** Kundgen introduced this item, and noted his concern that the number of cases reported by faculty does not accurately reflect the number of actual incidents. He indicated that there should be more reporting so that students get a stronger message that we do care about academic integrity. He noted that the Dean of Students will now provide faculty with information concerning the outcomes of their students’ cases. Brooks Reid noted that E.O. 628 states that violations of the student code shall be reported to the Dean of Students. Comments to SAC concerning the report and the issue in general were invited.

Meeting adjourned at 3:05 p.m.  
Marcia Woolf, Academic Senate Coordinator

APPROVED: \_\_\_\_\_  
Rosario Diaz-Greenberg, Secretary 05/06

DATE: \_\_\_\_\_

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