

**ACADEMIC SENATE  
OF  
CALIFORNIA STATE UNIVERSITY SAN MARCOS  
December 7, 2005**

**Minutes**

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<b>Voters Present</b>	Jocelyn Ahlers, Beverlee Anderson, Kristin Bates, Staci Beavers, Tom Bennett, Glen Brodowsky, David Chien, Rosario Diaz-Greenberg, Sharon Elise, Anne René Elsbree, Darel Engen, Merryll Goldberg, Jule Gómez de García, Rocio Guillen, Kathy Hayden, Linda Holt, Eun Kang, Andre Kundgen, Robin Marion, Janet McDaniel, Ofer Meilich, Yvonne Meulemans, Jeremy Mills (ASI), Dick Montanari, Carmen Nava, Tejinder Neelon, Graham Oberem, Mohammad Oskoorouchi, Radhika Ramamurthi, K. Brooks Reid, Al Schwartz, Patty Seleski, Lourdes Shahamiri, Linda Shaw, Gabriela Sonntag, Patricia Stall, Marie Thomas, Jackie Trischman, Wenyuh Tsay, Gilbert Valadez, Kathleen Watson, Jill Watts, Jill Weigt, Marshall Whittlesey, Xiaoyu Zhang
<b>Not Present</b>	Robert Aboolian, Todd Astorino, Kathleen Bates, Vivienne Bennett, Mayra Besosa, George Diehr, Gina Grimshaw, Ahmad Hadaegh, Michael Hughes, Mtafiti Imara, Fritz Kreisler, Salah Moukhlis, Juan Necochea, Lance Newman, Karno Ng, Hua Yi, Rika Yoshii
<b>Ex-Officio Present</b>	Don Barrett – Parliamentarian, David Barsky – AVP Acad. Programs, Darren Bush, AVP – EMS, Vicki Golich – Dean CoAS, Karen Haynes – President, Jan Jackson – Dean Ext. Studies, Judy Papenhausen – HHS, Janet Powell – CFA President, Marion Reid – Dean Library, Robert Sheath – Provost, Mary Elizabeth Stivers – AVP Acad. Resources, Wayne Veres – Dean IITS, Pat Worden – Int. VP Student Affairs
<b>Guests</b>	Ranjeeta Ghiara – Assoc. Dean CoAS, Michael McDuffie – Assoc. Dean CoAS,
<b>Staff</b>	Marcia Woolf, Academic Senate Coordinator

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**I. Approval of Agenda**

**ADD:** XIII. Brief Committee Reports GEC  
XVI. Information Item B. BLP UAMP  
**DELETE:** XV. New Business ~~B. FAC CoBA RTP Policy~~ (*postponed*)

**Motion #1** M/S/P\*  
To approve the agenda as amended.

**II. Approval of Minutes: 11/2/05**

**Motion #2** M/S/P (one abstention)  
To approve the minutes as presented.

**III. Chair's Report: Linda Holt**

**A. Announcements:** Holt thanked the president for funding the refreshments for the meeting. The Spring Academic Assembly will be held on January 12<sup>th</sup> from 9 – 10:30 a.m. in ACD 102. The Task Force on Facilitating Graduation completed and submitted its report on 22 items identified by the Chancellor's Office; the Task Force will continue as a steering committee. A number of the items discussed in the report will be referred to committees for further discussion. The statewide Senate Chairs met in Long Beach and focused on budgeting

\*Unanimous vote.

Legend: M = Moved    S = Seconded    D = Defeated    P = Passed    L = Lost    W = Withdrawn

processes, both statewide and local. Some campuses presented models of good practices; documentation is available on the Academic Senate website (see the Other Useful Stuff link).

**B. Referrals:** None.

**IV. Vice-Chair's Report: Gilbert Valadez** No report.

**V. Secretary's Report: Rosario Diaz-Greenberg** The following items have been sent to the University administration:

APC Resolution on Academic Calendar Construction  
EC Resolution on University Hour

The University administration has responded to the following Senate items:

APC Credit by Challenge Examination *Accepted*  
APC Academic Calendar Construction *Accepted*  
EC University Hour *Accepted*  
GEC Study Abroad *Approved*

**VI. President's Report: Karen Haynes** Thanks to Marion Reid for issuing the call for honorary degree nominees much earlier than usual; this will help to ensure that respondents are available for commencement. Thanks also to the three committees who recommended recipients for the three presidential faculty awards. A ceremony will be held January 12<sup>th</sup> to honor these recipients as well as staff award recipients. Matthew Ceppi, new Director for Institutional Planning, will start work on January 9<sup>th</sup>. We will have a full complement of administrators once the VPA-SPA position is filled. Thanks to Linda Holt for co-chairing the Facilitating Graduation Task Force initiative, and to the group for becoming a steering committee. The system's provosts and presidents will continue to discuss these issues at systemwide meetings. Some campus goals need work, while others have already experienced real progress. An ad has been published for the provost position; Sheath has agreed to stay on in the position as long as necessary.

**VII. Provost's Report: Robert Sheath** Nominations are sought for an honorary degree, and are due Friday, December 9<sup>th</sup> to Marion Reid. The ad has been published for a Dean of HHS; the deadline for applications is January 12<sup>th</sup>. The EC has been discussing the campus' use of the term "founding." The candidate forums for the AVP-SPA position enjoyed good turnouts; feedback should be directed to Jan Jackson. Regarding spring enrollment, we are up 1,100 from last year at this time, and have enrolled 4,057 (target enrollment is 5,569). Fall applications also appear strong. Summer begins our next enrollment cycle, and we will have four colleges and three semesters to meet targets. We anticipate modest enrollment for summer due to demand and cost of delivery, followed by an aggressive fall, and modest spring '07. We are still in the planning stages for '06-'07.

**VIII. ASCSU Report: Dick Montanari** No report.

**IX. CFA Report: Janet Powell** Sharon Elise is our new Affirmative Action Officer, serving through spring of '07. CSUSM and SDSU faculty have chartered a bus to Long Beach for the Board of Trustees meeting in January to speak out regarding the presidential pay raises. A lecturer is undergoing layoff and the CFA will be meeting with the administration, per the CBA.

**X. ASI Report: Didi Lund** Jeremy Mills spoke on behalf of Lund. On October 21<sup>st</sup> the eight-member SSSC began its secret morale-boosting activities, which will continue until graduation. Other recent activities included Native American Culture Day, a canned food drive, and a snow boarding excursion. The ASI is researching ways to lower textbook costs, perhaps by placing earlier publisher orders. Over 260 voters were registered during the recent drive.

**XI. Special Parliamentarian Report: Don Barrett** Barrett noted that he is researching the practice of secret ballots. We will use them if needed, for now. He is also reviewing other campus' practices, and will be

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working with NEAC on revising the Senate’s standing rules. He explained that a first reading is for open discussion and amendments may be made. Once an item is presented as “old business” (second reading), any new amendments must be passed by the Senate. The CoAS RTP policy which appears on today’s agenda as old business is actually a reversal back to an earlier version; today we will suspend the rules so that FAC may present this earlier version as a second reading item.

**XII. Consent Calendar:** An addendum was provided for the UCC item.

**NEAC Recommendations**

**UCC Course & Program Change Proposals** An addendum to the agenda packet was provided.

**Motion #3** M/S/P\*

To approve the recommendations and proposals as amended.

**XIII. Brief Committee Updates:**

**APC:** A written report was provided.

**FAC:** A written report was provided. Thomas explained that the CoBA RTP policy was removed from today’s agenda, not because of a problem with the policy, but rather due to discussions underway concerning the Senate’s role in approving college RTP policies.

**LATAC:** A written report was provided.

**PAC:** A written report was provided.

**UCC:** A written report was provided. Elise expressed thanks to the committee members and Barsky and Shahamiri for all their hard work this semester.

**GEC:** A written report was provided. Whittlesey explained that the committee is considering the issue of science majors which must take courses beneath their level of sophistication in order to meet GE requirements, as well as the “facilitating graduation” recommendation that GE be reduced by three units.

**XIV. Old Business**

**A. PAC Academic Support Task Force Report and Resolution** Sonntag explained the changes made to the resolution since the first reading. Several amendments to the final “Resolved” were suggested.

**Motion #4** M/S/P (1 abstention)

To approve the report and resolution as amended.

**B. FAC CoAS RTP Policy** Thomas explained that at last month’s second reading, the amended policy raised several issues and discussion had to be postponed. The version presented now is the same as the original presented in the first reading, before the problematic changes were made. FAC is satisfied that this version is in full compliance with the University policy.

**Motion #5** M/S/P (1 abstention)

To approve the policy as presented.

**XV. New Business**

**A. UCC Curricular Forms Revisions** Elise noted that the first form described is one that is prescribed by the Chancellor’s Office and may not be modified, save to add explanatory footnotes which have been added to aid proposers in gathering the information needed for submission. BLP, the Academic Blueprint

\*Unanimous vote.

Committee, and David Barsky have all reviewed these forms, in addition to UCC. A new form P2 has been developed for program changes. All forms will be made available on the Academic Programs website. It was suggested that the website include a statement concerning the importance of reading the footnotes. Sheath congratulated UCC on behalf of the ABC, noting these modifications will help to streamline the process; CSUSM proposes more new programs than any other CSU, and these new forms will be tremendously beneficial to that process.

**C. UCC Masters in History** Elise noted that this is a very innovative degree program. She also thanked the History faculty for their accommodation of committee suggestions and responsiveness to feedback.

**D. EC Resolution to Endorse the SDSU Senate Resolution Concerning the Recent CSU Board of Trustees Decision to Augment Compensation for Top Administrators** Brodowsky characterized the timing of the Board’s action and the additional factors of student fee increases and a 3.5% faculty pay increase as components of a “perfect storm.” He noted that the SDSU faculty have prepared a resolution concerning this action. Woolf will e-mail the final version of SDSU’s resolution once passed.

**XVI. Information Item (taken out of order for time certain)**

**A. CSUSM 20<sup>th</sup> Anniversary Celebration** Marion Reid, Assistant to the President for Special Projects, is seeking suggestions and recommendations for ways to celebrate the campus’ 20<sup>th</sup> anniversary. The celebration will take place during the 2010 calendar year. Think about other celebrations you liked, or mementos you appreciated. Please contact her prior to December 16<sup>th</sup> with ideas.

**XV. New Business (agenda resumed)**

**E. LATAC Intellectual Property Rights for Faculty** Stricker noted the history of this item, and noted that the document is based on the statewide ASCSU statement. The proposed policy does not address patents; LATAC recommends a task force be formed to address this topic. Legal counsel will be asked to review this proposed policy prior to the second reading. Stricker thanked 04/05 LATAC co-chairs Hayden and Engen for their good work on this document. A senator suggested this policy not include references to Fair Use (for which a separate policy exists), but focus on faculty rights. Hayden noted that other campuses address both topics together.

**XVI. Information Item**

**B. BLP UAMP** Watson noted that BLP is completing its work on the UAMP, which will go to the Chancellor’s Office in early January.

Holt thanked the senators for a good semester, and the president for providing refreshments.

Meeting adjourned at 2:35 p.m.  
Marcia Woolf, Academic Senate Coordinator

APPROVED: \_\_\_\_\_  
Rosario Diaz-Greenberg, Secretary 05/06

DATE: \_\_\_\_\_