

**NEAC Recommendations
February 1, 2006**

Name	Committee	Representing	Term
Masroori, Cyrus	University Global Affairs Committee	At large	TBD
Norman, Kathy	PAC	CoE	05-07
Chu, Melanie	Disability Access & Compliance Committee	At large	05/06
Rolle, Sylvia	UCC	CoAS Hum/FA	05-07
Beavers, Staci	Student Grade Appeals Committee	At large	05-07
Besosa, Mayra	FAC	Lecturers	05/06
Kumar, Chetan	Student Grievance Committee	At large	05/06

**Curriculum for Consent Calendar
February 1, 2006**

Curric. & Sched. No.	Course Prefix	Course Number	New Course #	Course/Program Title	Form(s)	Type Action	Proposal Originator	Rec'd by Curr. & Sched.	C&S Sent to Senate	AS Sent to UCC	UCC Action	Action Date
18	COMM	150		Introduction to Leadership and Social Change	C	New	Dreama Moon/Juliet Wright/Alexis Montevirgen	5/21/05	11/30/05	11/30/05	Approved	1/23/06
55	GBM	440		International Travel Study	C	New	Peter Antoniou	11/17/05	11/30/05	11/30/05	Approved	1/23/06
56	GBM	497		Global Management Experience	C-2	Change	Gary Oddou	4/22/05	9/23/05	9/23/05	Approved	11/7/05
113	PE	203		The Physiology of Nutrition and Disease	C-2	Change	Stephen Nichols	5/30/05	11/30/05	11/30/05	Approved	1/23/06
115	PHYS	351		How Things Work	C	New	Edward Price	5/21/05	10/21/05	10/21/05	Approved	11/7/05
118	PSCI	417		The Presidency in the U.S.	C-2	Change	Staci Beavers	9/21/05	10/21/05	10/21/05	Approved	11/7/05
121	PSYC	Pform		M.A. in Psychology	P	Change	Nancy Caine	9/21/05	10/21/05	10/21/05	Approved	11/7/05
125	SPAN	102		Beginning Spanish II	C-2	Change	Michael Hughes	5/10/05	11/30/05	11/30/05	Approved	12/5/05
126	SPAN	201		Intermediate Spanish I	C-2	Change	Michael Hughes	5/10/05	11/30/05	11/30/05	Approved	12/5/05
122	SOC	105		Introduction to Justice Studies	C	New	Richelle Swan	11/17/05	11/30/05	11/30/05	Approved	12/7/05
152	VPA	Pform		B.A. in Visual and Performing Arts - Theater Arts Track	P	Change	Marcos Martinez	9/21/05	10/31/05	10/31/05	Approved	11/7/05
155	WMST	416		Sex Work	C	New	Terry Allison	5/21/05	11/30/05	11/30/05	Approved	1/23/06

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PROGRAM ABSTRACT - Form A

Proposed Degree Title: _____ in _____
B.A., B.S., M.A., M.S., etc. Discipline

COLLEGE _____ Proposed Implementation Date _____

About the A-Form.

Background: New baccalaureate and graduate-level degrees must be approved by the Chancellor's Office. Every January, CSU campuses send updated University Academic Master Plans (or UAMPs) to the Chancellor's Office, which are then approved by the Board of Trustees at their March meeting. When the Board of Trustees approves a campus request to add a new program to the UAMP, it authorizes the campus to submit a formal proposal to the Chancellor's Office for establishing such a degree program.

Purpose: The A-Form is used to propose the addition of a new baccalaureate or graduate degree to the UAMP.

Process: After review by the appropriate college curriculum or planning committee in the Spring semester, A-Forms are sent to Academic Programs at the beginning of the Summer. The forms are distributed to key University officers (including all members of Provost's Council and the President's Cabinet) over the Summer for information dissemination, review and feedback. The feedback received as a result of this distribution is provided to proposers as it is received during the Summer (to inform development of the program proposal) and to the Budget and Long-range Planning Committee (BLP) at the beginning of the Fall semester.

Outcomes: BLP reviews the A-Forms and the feedback collected by Academic Programs, and makes recommendations as to whether programs should be added to the next UAMP. Placement of a program on the UAMP is the campus-level authorization to proposers to submit a complete new program proposal (via a P-Form). Comments from BLP are sent back to the proposal originator to inform the final design and plan for the proposed program. The A-Form, Summer reviewer feedback, and BLP comments are additionally used to prepare a summary statement for the Chancellor's Office, which is required for any addition to the UAMP.

Directions.

- Fill in the degree title, college and implementation date above.
- Attach a program abstract addressing items 1-4 to this form.
- Identify the program proposer and obtain the department chair or program director signature below.
- Submit the abstract and the Form A to the college curriculum or planning committee. (Check with the college for submission deadlines.)

1. **Description:** Briefly describe the essential features of the curriculum that will be developed.

- If the new degree is currently offered as an option in an existing degree program, give a rationale for the conversion.
- If the new degree program is not commonly offered as a bachelor's or master's degree, provide a compelling academic rationale explaining how the proposed subject area constitutes a coherent, integrated degree major that has potential value to students.

2. **Mission:** How will this program benefit the college, university, region and/or state? How is it aligned with the College and University Mission and Vision?

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 57 3. Demand: What evidence is there of adequate student demand and/or regional need for this program?
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 59 [Note that Board of Trustees classifies Anthropology, Art, Biology, Chemistry, Economics, English, Foreign
 60 Languages, Geography, Geology, History, Mathematics, Music, Philosophy, Physics, Political Science, Psychology,
 61 Sociology, Speech/Communication and Theatre Arts/Drama as “Broad Foundation Programs” for which societal
 62 need and student demand are not “the preeminent criteria” for offering baccalaureate programs.]
 63

- 64 Preliminary evidence of adequate student demand for the proposed program should include
 65 (i) A list of other CSU campuses currently offering the proposed degree major program (see the CSU
 66 Mentor website at <http://www2.assist.org/browseAreas.do>),
 67 (ii) A list of neighboring institutions, public or private, currently offering the proposed degree major
 68 program,
 69 (iii) Information indicating substantial regional demand for individuals who have earned this degree
 70 (contact the Career Center for assistance), and
 71 (iv) Information indicating adequate student interest in the proposed program (e.g., numbers of minors,
 72 existing programs at feeder community colleges, or results of student surveys).
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74 Graduate degree program proposals must also include the number of declared undergraduate majors and the degree
 75 production over the preceding three years for the corresponding baccalaureate program.
 76

- 77 4. Resources: Give preliminary estimates of the following resources needed to implement the program:
 78 • Additional faculty positions;
 79 • Additional resources required for program administration (e.g., release time for a Chair or Director);
 80 • Additional staff support;
 81 • Additional space requirements; and
 82 • Additional specialized equipment and materials other than those expected to be provided by the Library and
 83 Instructional and Information Technology Services (IITS).
 84

85 Note that in the course of reviewing the A-Form over the Summer, the Library and IITS will estimate additional
 86 library, information technology and academic computing resources needed for implementation. Indicate whether
 87 there are any unusual aspects of the curriculum design that need to be taken into account in the preparation of the
 88 Library and IITS estimates.
 89

90 If there are recognized accrediting bodies in the program area, what are the accreditation criteria and how necessary
 91 is accreditation?
 92

93 5. Relation to Existing Programs: Describe the potential effect on existing programs (e.g., enrollment changes,
 94 opportunities for collaboration, resources).
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REVIEW PROCESS

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 100 1. _____ 2. _____
 101 Originator (Please Print) Date Program/Department Director/Chair Date
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 106 3. _____ 4. _____
 107 College Curriculum/Planning Committee Date College Dean (or Designee) Date
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 111 5. _____
 112 Date to Academic Programs

1 **Resolution Concerning the Recent CSU Board of Trustees Decision**
2 **To Augment Compensation for Top Administrators**
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5

6 WHEREAS, The California State University San Marcos (CSUSM) Academic Senate
7 recognizes the need for all employees of the California State University (CSU) to
8 receive fair and equitable raises to maintain quality and remain competitive with
9 comparable institutions of higher education; and
10

11 WHEREAS, The CSU Board of Trustees authorized compensation increases for top
12 administrators including a 13.7% average raise in salary, \$50,000-\$60,000 per
13 year housing allotment, and a monthly automobile allowance of \$1,000 for
14 presidents, the executive vice chancellor and chief financial officer, the vice
15 chancellor of human resources, and the general counsel; and
16

17 WHEREAS, These raises, made in concert with the announcement of student fee
18 increases, fuel the perceptions that such benefits accrue only to top administration
19 and costs are borne only by students; and
20

21 WHEREAS, The CSU Board of Trustees authorized only a 3.5% general salary increase
22 for faculty and are still in contract negotiations; now, therefore, be it
23

24 RESOLVED, That the CSUSM Academic Senate calls upon the CSU Board of Trustees
25 to recognize and reward the considerable contributions of all its employees; and
26 be it further
27

28 RESOLVED, That the CSUSM Academic Senate requests that the CSU Board of
29 Trustees adopt a balanced and equitable method to increase salaries of all its
30 employees without unduly burdening students; and be it further
31

32 RESOLVED, That the CSUSM Academic Senate send copies of this resolution to
33 Governor Schwarzenegger, members of the California Legislature, Assembly
34 Speaker Nunez, Chancellor Reed, CSU Board of Trustees, CFA President John
35 Travis, Presidents of all CFA Chapters, Chair of the CSU Academic Senate, and
36 Chairs of all CSU Campus Academic Senates.
37

EMERITUS FACULTY POLICY**POLICY**

Implementation Date: 04/17/00

Revised: 00/00/00

I. Preamble

Emerita/emeritus status is an honorary title awarded for distinguished service to the academic community. The President (or designee) shall bestow the title on a temporary or tenure-track instructional faculty member, librarian, or SSP-AR ~~a tenured faculty member~~ who is entering ~~permanent~~ retirement from CSUSM and who has served the University with distinction. It is expected that emerita/emeritus status will be granted to faculty members who have contributed continuously throughout their career and have a distinguished professional record.

II. Eligibility

Normally, emerita/emeritus status is limited to those individuals who:

1. for tenure-track instructional faculty, hold the rank of full professor with tenure and have at least 10 years of active unit-3 faculty service to CSUSM, or
2. for librarians, hold the rank of full librarian with tenure and have at least 10 years of active unit-3 faculty service to CSUSM, or
3. for SSP-ARs, hold the rank of SSP-AR III with tenure and have at least 10 years of active unit-3 faculty service to CSUSM, or
4. for temporary instructional faculty, have served for at least 10 years in full-time employment or have accumulated part-time service equivalent to 10 years of full-time service.

These eligibility criteria may be waived in exceptional cases.

III. Procedures

1. Deans shall inform their colleges in a timely manner of the retirement of each employee who is eligible for emerita/emeritus status.
2. Each nomination of an eligible candidate shall be presented to the appropriate department chair, dean, or program director, who shall then refer it to a representative committee of the nominee's academic unit. This committee shall evaluate the candidate's curriculum vitae based on the criteria stated in section V, and shall determine whether to recommend the candidate for emerita/emeritus status.
3. ~~The academic unit, department, or its representative committee~~ If the committee makes a positive decision, it shall forward the candidate's curriculum vitae and a recommendation letter for each candidate to the Dean outlining why the faculty member candidate should be granted emerita/emeritus status based on the recommendation criteria.
4. The Dean shall review the recommendation and state in writing whether s/he concurs with the recommendation.
5. Both recommendations shall then be forwarded to the Provost who shall make his/her recommendation.
6. The President (or designee) shall make a final determination based on his/her review of the recommendations.
7. Emerita/emeritus status may be bestowed posthumously.
8. The President (or designee) shall announce the names of faculty awarded emeritus status at spring commencement.

IV. Recognition and Privileges

1. Emeriti faculty are considered an important and integral part of the university community.

EMERITUS FACULTY POLICY**POLICY**

Implementation Date: 04/17/00

Revised: 00/00/00

- 46 2. Emeriti faculty shall be recognized through:
- 47 a. listing of the names of emeriti faculty in the campus commencement program at the
- 48 time of retirement,
- 49 b. issuing a permanent ID card indicating status as an emerita/emeritus member of the
- 50 faculty,
- 51 c. listing of name and title of all emeriti faculty in all university catalogues,
- 52 d. listing of name and title in the CSUSM phone directory.¹
- 53 3. Upon commencement of ~~permanent~~ retirement and approval of emeritus status by the
- 54 President (or designee), the following privileges shall become available²:
- 55 a. eligibility to propose research projects/creative endeavors, compete for and administer
- 56 grants from agencies outside the CSU system,
- 57 b. free parking privileges,
- 58 c. Emeritus level library and technology privileges (to be determined by LATAC in
- 59 consultation with the Library and IITS, and to be reviewed annually)
- 60 d. invited participation in selected department, school and university functions,
- 61 e. attendance at public university functions and celebrations affirming the academic
- 62 mission of the university,
- 63 f. invitations to participate in seminars, lectures, and scholarly meetings and ceremonies
- 64 both as contributors and attendees.
- 65

V. Criteria for Recommendation

66 ~~The academic unit, department, or its representative committee may decide not to recommend a~~

67 ~~faculty member for emeritus status on the basis of the criteria below.~~ When formally

68 recommending a faculty member for emeritus status, ~~the following criteria should be~~

69 ~~considered and incorporated into the recommendation letters~~ the representative committee of

70 the relevant academic unit must demonstrate that the candidate has achieved excellence in the

71 performance of his or her appropriate professional duties in all of the areas of normal review.

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- 74 1. ~~For faculty, a history of positive evaluations to include:~~
- 75 ~~a. effective teaching,~~
- 76 ~~b. research/creative endeavors, publications, and presentations at professional meetings,~~
- 77 ~~c. contributions to the development of their academic program, the University, the~~
- 78 ~~community, and/or their profession.~~
- 79 2. ~~For librarians, a history of positive evaluations to include:~~
- 80 ~~a. effective professional performance and growth, as well as effective leadership,~~
- 81 ~~supervision, and administrative responsibilities,~~
- 82 ~~b. research/creative endeavors, publications, and presentations at professional meetings,~~
- 83 ~~c. contributions to the University and profession, locally, nationally, and internationally.~~
- 84 3. ~~For SSP ARs, a history of positive evaluations to include:~~
- 85 ~~a. effective professional performance,~~
- 86 ~~b. professional development,~~
- 87 ~~c. service to the department, division, university, and community.~~

¹ At the request of the emerita/emeritus faculty, he or she will be listed in the CSUSM phone directory.

² For faculty opting into the Faculty Early Retirement Program (FERP), emerita/emeritus privileges listed in Section IV.3 will become available upon completion of FERP.