

MINUTES

Executive Committee of the Academic Senate
CALIFORNIA STATE UNIVERSITY SAN MARCOS
Wednesday, February 8, 2006
KEL 5207
12 – 2 p.m.

Members Present	Linda Holt, Chair Mohammad Oskoorouchi, APC David Walker, LATAAC Andre Kundgen, SAC	Gilbert Valadez, Vice Chair Marie Thomas, FAC Glen Brodowsky, NEAC Dick Montanari, ASCSU	Rosario Díaz-Greenberg, Secty. Marshall Whittlesey, GEC Gabriela Sonntag, PAC
Ex Officio Present	Karen Haynes, President; Janet Powell, CFA; Robert Sheath, Provost		
Guests	Matthew Ceppi, Dir. IPA; Marc DeGuzman, ASI President		
Not Present	Sharon Elise, UCC; Judy Papenhausen, HHS; Kathleen Watson, BLP		
Staff	Marcia Woolf, Academic Senate Coordinator		

I. Approval of Agenda

ADD: X. NEAC

XII. D. APC Resolution: Change to Add/Drop & Withdrawal Policy

Motion #1 M/S/P*
To approve the agenda as amended.

II. Approval of Minutes of 2/1/06

Corrections were made to the draft minutes.

Motion #2 M/S/P*
To approve the minutes as amended.

III. Chair's Report, Linda Holt

A. Announcements: Holt will be attending a Senate Chairs meeting tomorrow in Long Beach (an agenda for this meeting has not yet been set). Barsky has indicated that a new formula may be required for figuring the so-called "Barsky units" which calculate the maximum number of units a student may take during a semester.

B. Referrals to Committees:

NEAC Faculty Center Advisory Council – 1 CoAS Math & Science (Spring '06)

IV. Vice Chair's Report, Gilbert Valadez: Valadez will attend a systemwide RTP policies meeting in Long Beach on February 24.

V. Secretary's Report, Rosario Diaz-Greenberg: The following item has been sent to the University administration:

BLP A Form Revision

VI. President's Report, Karen Haynes: The president gave her second annual report to the community on February 3, to around 180 attendees. Representatives from public school districts, community colleges, and the business community were present. It was a successful event. On February 15 we will host a mini health education summit;

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Brodowsky will be one of the facilitators. The San Marcos Unified School District is one of several school districts that will be entering into a partnership with CSUSM intended to strengthen the educational pipeline in North County. As of today, census day, our Spring enrollment remains more than 2.5% over target; this should result in additional funds for our campus. The better we get at graduating students, the greater the pressure to add more students. The five advocacy councils met recently to discuss coordination of priorities. A decision has been made to postpone the search for a Dean of HHS and Director of the Masters in Social Work; this decision was based on the desire for the new provost to be involved in these hiring decisions, as well as a concern about the status of federal funding for the new college. The Executive Council and Cabinet are discussing the name of the new college and Haynes noted there has not been a broader discussion on campus regarding naming of new campus entities.

The Provost's Council has stated its support for the 20:1 SFR. However, we may not be able to achieve this SFR in a three-year timeframe, realistically. We will have only \$600,000 in permanent funds available next year for strategic priorities. We are paying off a debt from 2004.

VII. Provost's Report, Robert Sheath: Our enrollment target was 5,954 for Spring, and we ended up at 6,270, or 103.18% of target. Two calls have gone out to the AA division: one for strategic priorities and one for sweep exemption requests. The Academic Affairs Budget Subcommittee will make ranked recommendations to the provost, who will forward a recommendation to the UBC. A decision has been made to split the Director of Academic Technology Services position into two positions: a technology director and an information security officer; Macklin will likely fill the role of information security officer, and a search will be conducted for a director of technology. Funding is available within the existing budget for this new MPP position. It is likely that the roles of Dean of Graduate Studies and AVP for Research will be realigned, since this seems to be in the best interest of the campus. The position will be a full-time interim position for one year. Either Pat Worden will assume this position, or a search will be conducted. Haynes noted that a search for a permanent VP for Student Affairs will be conducted next Fall.

There was a discussion concerning how additional funds would be used for strategic planning next year, and it was apparent that there exists some confusion among the faculty. The president and provost will prepare and issue an explanatory statement. Haynes further explained that funding for the AVP-SPA and Director of Institutional Planning positions came from available position funds within the President's Office and Analytical Studies budgets. Sheath noted that year-end "swept" funds may also be available for strategic initiatives.

VIII. Statewide Senate Report: Montanari noted that faculty are pleased with the appointment of Gary Reichard as Vice Chancellor. He also asked whether the marginal cost figure has been increased. Haynes responded that it is in the Governor's budget. Sheath noted that any increase in the marginal cost likely will include a graduate differential. Brodowsky noted that the statewide Faculty Affairs Committee will next consider retention of faculty; he will work with Stivers regarding information collected from faculty exit interviews and noted that our campus may prove a model for the system in this regard. Sheath suggested that data be collected by discipline. Brodowsky's ASCSU seat is expiring this semester, and an election will be conducted shortly.

IX. CFA Report, Janet Powell: The informal hearing on assigned time conducted February 3 went very well and was attended by approximately 30 faculty. As there was no resolution, the grievance will now proceed with the parties agreeing that this step will be considered Level 1. A systemwide demonstration of some kind will take place in March concerning contract negotiations. On February 20, two bargaining team members (one a junior faculty member) will meet with faculty over a lunch of pizza in Commons 206. A demonstration held at last week's Board of Trustees meeting has been lauded as very well done, and John Halcon's comments to the Board were well received. Powell noted that our chapter members are very highly regarded. Finally, she noted that the parties are close to agreement on contract language concerning summer school pay.

X. Brief Committee Updates

APC: The committee continues to discuss the issue of early declaration of major, and has grappled with various unit cut-off points. They are now considering an automatic e-mail process for periodically urging students to declare, followed by personal contact at some point. The issue of maximum units for summer school is also being discussed.

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FAC: The CoE RTP document has been returned to the college with comments. The administration is returning the CoAS RTP document to FAC with comments. The committee will soon begin review of 30 UPD grant applications.

LATAC: The committee will bring a revised version of the Intellectual Property policy to EC shortly.

PAC: PAC is meeting twice a month and currently working on invitations for external reviewers for Computer Science, Psychology, Literature and Writing, Chemistry/Biochemistry. The Computer Science reviewer will be on campus March 2nd and 3rd. A subcommittee of the Graduate Studies Council has been working with the PAC chair to write new guidelines for graduate program review. PAC hopes to have something for programs to pilot in the Fall. Because the new guidelines are still being piloted, PAC is hesitant to proceed with finalizing a policy to bring to Senate this year. The opportunity to pilot the new guidelines for another year would allow the committee to get feedback from departments after they complete the entire process.

UCC: No report.

NEAC: The Assigned Time Task Force still needs representation from CoE and the Library. Brodowsky suggested a representative from the Provost's Office be added to the task force. Montanari will contact Sheath regarding this appointment.

XII. New Business *Taken out of order for time certain.*

B. University Hour Assessment Holt noted that a senator has requested that the Senate give input regarding identifying and establishing baseline data for the assessment process. Ceppi shared a draft matrix of planned assessment activities. Holt expressed concern that we need to collect baseline data now for comparison purposes, especially for those activities which are expected to improve (events, office hours, labs/centers). DeGuzman will ask student organizations to begin collecting attendance information. He also plans to establish a task force charged with implementing and publicizing University Hour. ASI will also be working with Institutional Planning on the assessment aspect. Valadez suggested students consider assessing the impact of pre- and post-UH activities: Are their activities more successful post-UH? Do activities have a broader impact; are more goals reached post-UH? Sheath noted that we should be planning implementation carefully to avoid scheduling conflicts. Brodowsky noted there will be a need for demand management, and suggested a central calendar. Haynes noted that ownership of such a central calendar must be explored. DeGuzman will work with the President's Office to form the task force, and will draft a charge. Brodowsky suggested that the assessment of University Hour may be a good Senior Experience project.

XI. Old Business *Agenda resumed.*

A. Faculty Parking A senator has proposed that Lot H be converted to faculty/staff only parking. It was noted that the Chancellor's Office has directed the campuses to provide no additional faculty/staff parking, and that parking is self-supported and fees are subject to bargaining. It was also suggested that Lot H be converted to make up for the loss of 45 spaces in Lot E when a road is built next year through that lot to access a new general lot behind Lot E. The current configuration creates traffic flow problems, is dangerous for drivers and pedestrians, and wastes students' time since Lot H is always full. Haynes indicated she believes that much of the current problem is temporary, and she would ask Neal Hoss or Linda Leiter to visit EC to explain the situation and answer questions. EC members asked Powell to find out whether CFA has polled faculty to determine their willingness to pay higher parking fees.

The remaining agenda items were postponed due to lack of time.

The meeting was adjourned at 2:05 p.m.
Marcia Woolf, Academic Senate Coordinator

APPROVED: _____
Rosario Diaz-Greenberg, Secretary 05/06

DATE: _____

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