

MINUTES

Executive Committee of the Academic Senate
CALIFORNIA STATE UNIVERSITY SAN MARCOS
Wednesday, February 22, 2006
KEL 5207
12 – 2 p.m.

Members Present	Linda Holt, Chair Mohammad Oskoorouchi, APC Marshall Whittlesey, GEC Gabriela Sonntag, PAC Dick Montanari, ASCSU	Gilbert Valadez, Vice Chair Kathleen Watson, BLP David Walker, LATAAC Andre Kundgen, SAC	Rosario Díaz-Greenberg, Secty. Marie Thomas, FAC Glen Brodowsky, NEAC Sharon Elise, UCC
Ex Officio Present	Janet Powell, CFA; Robert Sheath, Provost		
Not Present	Karen Haynes, President; Judy Papenhausen, HHS		
Guests	Don Barrett, Parliamentarian; Belinda Garcia, Asst. Dir. Parking Services; Linda Leiter, AVP-HR&CE; Dora Knoblock, Dir. CE; Robert Williams, CE		
Staff	Marcia Woolf, Academic Senate Coordinator		

I. Approval of Agenda

Motion #1 M/S/P*
To approve the agenda as presented.

II. Approval of Minutes of 2/15/06

Motion #2 M/S/P*
To approve the minutes as presented.

III. Chair's Report, Linda Holt

A. Announcements: Holt reported that Glen Brodowsky has been re-elected to the ASCSU for a three-year term beginning Fall of 2006. She also noted that Jonathan Poullard, who is going to UC Berkeley, will be missed and his work with the Senate has been appreciated.

B. Referrals to Committees: None.

IV. Vice Chair's Report, Gilbert Valadez: No report.

V. Secretary's Report, Rosario Diaz-Greenberg: No report.

VI. President's Report, Karen Haynes: Unable to attend.

VII. Provost's Report, Robert Sheath: At last week's systemwide provosts meeting, the topic of "re-benching" was discussed. In the governor's budget, there is a graduate differential which holds a graduate full-time load to 12 units (as with the UC). This essentially re-benches our FTES targets, making a graduate FTES worth 1.25 of an undergraduate FTES. Our target next year is 6,462, 6.4% higher than this year's target of 6,072. If we re-bench our graduate student numbers (based on 04/05 data, which is the latest available), our new target would be 6,529. The system target would jump from 340,633 to 348,262. In essence, our FTES would increase but not our headcount, and would result in more funding to the campus per headcount. Sheath noted that this draft proposal only includes registered graduate students in masters or Ed.D. programs; teacher credential students would not count. It is a concern that 05/06 data indicates a

**All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved S = Seconded D = Defeated P = Passed L = Lost W = Withdrawn

decline in graduate students, both at CSUSM and systemwide. We are looking at more aggressive MBA advertising, and a possible summer cohort for the Masters in Art & Education; it is advisable to increase our graduate numbers rather than rely on undergraduate numbers to meet target. Concern was expressed about the impact such an increase would have on faculty workload, as well as a need for additional support at the program level for outreach and student support for graduate students

VIII. Statewide Senate Report: No report.

IX. CFA Report, Janet Powell: There was a good turnout at the bargaining update session on February 20. There will be a multi-union rally on March 9 beginning at 11 a.m. in the Library Plaza area. Settlement payments of \$6000 will be paid out today to those who signed the department chair grievance; nine CSUSM faculty members signed and will receive the payment. There followed a discussion on the gap in faculty pay between CSUs and community colleges.

X. Brief Committee Updates

APC: Regarding the “early declaration of major” issue, statistics show there are currently 272 undeclared students. Statistics are even lower for students with more than 60 units: only 24 are undeclared; 10 of those are “home grown” and 14 are transfer students. The number reported to the Chancellor’s Office in December was 491 undeclared; either that number was incorrect, or a great number of students have since declared their major. Even with the 491, we are at 7.8% undeclared, which is below the mean for the CSU (the range is between .6% and 14%). APC has therefore determined that there is currently no problem to fix, and no need to develop a policy. Barsky will take this information back to the Facilitating Graduation Task Force, which may decide to develop a procedure to urge students to declare early.

FAC: The committee is currently reviewing grants as well as the Research and Misconduct Policy, with hopes of bringing it to the Senate before the end of the year.

LATAC: The Intellectual Property Policy draft includes a reference to a form in the appendix. LATAC has decided that development of this form should be referred to the administration, which is responsible for initiating it. A revision to the policy specifying this change was distributed.

PAC: No report.

UCC: The committee has split into subgroups in order to simultaneously review MSW, Anthropology, MBA, Physics, the new MA option in CoE for Communicative Speech Disorders, and changes to the IPP. The goal is to get through all of these by the end of the year. The EC then discussed the need to alleviate the UCC’s workload, and in particular possible ways to address the area of graduate studies. This topic will be agendized for the next EC meeting.

XI. Old Business

B. Parking (taken out of order for time certain) Leiter introduced Knoblock, Garcia, and Williams, and handed out written responses to the EC’s list of questions provided earlier, as well as a financial “Parking Construction Analysis.” Williams conducted a comprehensive PowerPoint presentation, available for viewing at: http://www.csusm.edu/academic_senate/UsefulStuff/Construction%20Updates%202.22.06.ppt. It was noted that parking is a self-support program. The coming Sprinter service may help to alleviate some parking problems; the shuttle service will include a Sprinter stop. The campus may offer subsidized passes for bus and Sprinter services. The Chancellor’s Office has directed campuses to add no new parking spaces for faculty and staff, at least in part due to an unfair labor practice charge related to parking which is in the appeal stage. Efforts will be stepped up to ensure that students do not park in Lot E. Shuttle service runs between 9 a.m. and 3 p.m., making approximately 15-minute loops. Escort service is available in the evenings after dark. Spaces in Lot H will be considered to replace 50 Lot E spaces, which will be lost when Lot F is built. Gated access will also be explored for Lot E. Local bargaining will also be explored, as will separate parking lots for faculty and staff. Leiter welcomed additional comments and suggestions.

**All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved S = Seconded D = Defeated P = Passed L = Lost W = Withdrawn

XII. New Business

A. Parliamentary Issues (*taken out of order for time certain*) Barrett noted that the current Standing Rules address the issue of adding new business to the Senate agenda, specifying that items must be provided in advance and in writing. Barrett also suggested that rather than postpone items (which requires a vote), items be withdrawn and reintroduced. Such items may be reintroduced with a request to suspend the rules for a first reading. Updating and clarification of the Standing Rules was referred to NEAC. Barrett suggested additional discussion concerning information items and times certain at a later date.

The remaining agenda items were postponed due to lack of time.

The meeting was adjourned at 2 p.m.
Marcia Woolf, Academic Senate Coordinator

APPROVED: _____
Rosario Diaz-Greenberg, Secretary 05/06

DATE: _____

**All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved S = Seconded D = Defeated P = Passed L = Lost W = Withdrawn