

## MINUTES

Executive Committee of the Academic Senate  
CALIFORNIA STATE UNIVERSITY SAN MARCOS  
Wednesday, March 1, 2006  
COM 206  
12 – 12:50 p.m.

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<b>Members Present</b>	<b>Linda Holt, Chair</b> <b>Mohammad Oskoorouchi, APC</b> <b>Marshall Whittlesey, GEC</b> <b>Andre Kundgen, SAC</b>	<b>Gilbert Valadez, Vice Chair</b> <b>Kathleen Watson, BLP</b> <b>David Walker, LATAAC</b> <b>Sharon Elise, UCC</b>	<b>Marie Thomas, FAC</b> <b>Glen Brodowsky, NEAC</b> <b>Dick Montanari, ASCSU</b>
<b>Ex Officio Present</b>	<b>Judy Papenhausen, HHS; Robert Sheath, Provost</b>		
<b>Not Present</b>	<b>Rosario Díaz-Greenberg, Secty.; Karen Haynes, President; Janet Powell, CFA; Gabriela Sonntag, PAC</b>		
<b>Guests</b>	<b>Don Barrett, Parliamentarian</b>		
<b>Staff</b>	<b>Marcia Woolf, Academic Senate Coordinator</b>		

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### I. Approval of Agenda

**CHANGE:** V. Secretary's Report, change APP to APC  
**DELETE:** XII. New Business, B. UCC Course & Program Change Proposals

Motion #1 M/S/P\*  
To approve the agenda as amended.

### II. Approval of Minutes of 2/22/06

Motion #2 M/S/P\*  
To approve the minutes as presented.

### III. Chair's Report, Linda Holt

A. **Announcements:** Report deferred to Senate meeting.

B. **Referrals to Committees:**

NEAC Revisions to the Standing Rules

### IV. Vice Chair's Report, Gilbert Valadez: No report.

V. **Secretary's Report, Rosario Diaz-Greenberg:** Holt reported on behalf of Diaz-Greenberg that the following item has been sent to the University administration:

APC Maximum Number of Units, Technical Correction

The following items have been returned by the University administration:

BLP A Form Revision *Approved*  
Revision to Constitution and Bylaws, 5/05 *Acknowledged*

*\*All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved      S = Seconded      D = Defeated      P = Passed      L = Lost      W = Withdrawn

**VI. President's Report, Karen Haynes:** Unable to attend.

**VII. Provost's Report, Robert Sheath:** Sheath requested that the Academic Blueprint Committee's annual report to the Senate be scheduled for the April 19 meeting. He deferred the remainder of his report to the Senate meeting.

**VIII. Statewide Senate Report:** No report.

**IX. CFA Report, Janet Powell:** Unable to attend.

**X. Brief Committee Updates**

**BLP:** A written report was provided. The committee will spend this afternoon reviewing budget proposals for the Academic Affairs division.

**GEC:** A written report was provided. The committee has a resolution and an information item on today's Senate agenda.

**NEAC:** The committee is attempting to fill the CoE and Library seats on the Assigned Time Task Force. Plans for the spring election are underway. The goal is to seat all committees by the end of this term. Committee chairs were asked to submit their proposed meeting times for 06/07 to Brodowsky by the March 8 EC meeting.

**SAC:** A written report was provided. Kundgen pointed out that six University-wide Lottery proposals were received; proposal dollar requests this year have far exceeded the funding available, so difficult decisions will have to be made.

**XI. Old Business**

**A. Draft Meeting Schedule 2006/07** Two issues are whether to eliminate the January Senate meeting, and whether to change the Senate meeting time to accommodate the new University Hour scheduling. The EC considered holding a shorter meeting for EC on Senate days by eliminating reports, and starting the EC meeting earlier on Senate days.

**Motion #3** M/S/P (Montanari) (2 abstentions)  
To schedule EC meetings from 11:45 – 12:30 on Senate meeting days for AY 06/07.

The EC discussed elimination of the January meeting, including: (1) that committees have not had time to meet since the December Senate meeting; (2) the possible impact on administration; (3) the EC's ability to take action on behalf of the Senate in an emergency; (4) the feasibility of calling an emergency Senate meeting; (5) having a two-month lag between meetings; (6) scheduling the meeting following the Assembly; (7) eliminating committee reports for a January meeting; (8) concern about attendance if the meeting is held before classes start; and (9) leaving the January meeting on the schedule.

**Motion #4** M/S/P (Brodowsky) (1 opposed)  
To include a one-hour Senate meeting following the Spring Assembly to handle any action items and "kick off" the semester, with no committee reports.

**Motion #5** M/S/P  
To approve the AY 06/07 meeting schedule as amended.

**B. Parliamentary Issues** Barrett joined the EC for this discussion concerning information items presented to the Senate. Discussion centered around: (1) the amount of time taken up by information items, (2) the disruptive effect of times certain, (3) the information not reaching the faculty at large, (4) the need to ensure time for questions and answers, (5) alternative means of disseminating the information, (6) whether such presentations are useful to the Senate, (7) whether such items could be referred to a committee, and (8) selectively allowing for such presentations. The EC also discussed the issue of limiting debate, including: (1) concern about stifling participation, (2) allowing the chair to use his/her discretion, and (3) the need to specify any rules in writing.

*\*All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved      S = Seconded      D = Defeated      P = Passed      L = Lost      W = Withdrawn

**XII. New Business**

**A. NEAC Recommendations** Brodowsky noted that today's recommendation is for Fang Fang to replace Chetan Kumar on the Student Grievance Committee. NEAC is also adding a second recommendation: Reuben Mekenye for the Assigned Time Task Force, representing CoAS. Brodowsky will stress in future emails the importance of following through on the commitment of joining a committee.

**Motion #6** M/S/P\*  
To approve the NEAC recommendations as amended.

**B. Graduate Programs Issues** Holt noted that the EC wants to consider whether a separate standing committee may be necessary to address issues surrounding graduate programs such as curriculum and policies. How would this committee interact with the current Graduate Studies Advisory Committee? Jerry Gonzalez will be invited to next week's EC meeting when the EC will explore this issue further.

The meeting was adjourned at 1 p.m.  
Marcia Woolf, Academic Senate Coordinator

APPROVED: \_\_\_\_\_  
Rosario Diaz-Greenberg, Secretary 05/06

DATE: \_\_\_\_\_

*\*All motions were passed unanimously unless stated otherwise.*