

## MINUTES

Executive Committee of the Academic Senate  
CALIFORNIA STATE UNIVERSITY SAN MARCOS  
Wednesday, March 22, 2006  
KEL 5207  
12 – 2 p.m.

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|---------------------------|---|--|--|
| <b>Members Present</b>    | <b>Linda Holt, Chair</b><br><b>Mohammad Oskoorouchi, APC</b><br><b>Marshall Whittlesey, GEC</b><br><b>Gabriela Sonntag, PAC</b> | <b>Gilbert Valadez, Vice Chair</b><br><b>Kathleen Watson, BLP</b><br><b>David Walker, LATAC</b><br><b>Andre Kundgen, SAC</b> | <b>Rosario Díaz-Greenberg, Secty.</b><br><b>Marie Thomas, FAC</b><br><b>Glen Brodowsky, NEAC</b><br><b>Dick Montanari, ASCSU</b> |
| <b>Ex Officio Present</b> | <b>Judy Papenhausen, HHS; Janet Powell, CFA; Robert Sheath, Provost</b>   |  |  |
| <b>Not Present</b>        | <b>Sharon Elise, UCC; Karen Haynes, President</b>   |  |  |
| <b>Staff</b>              | <b>Marcia Woolf, Academic Senate Coordinator</b>  |  |  |

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### I. Approval of Agenda

#### ADD: XII. New Business, A. PAC Staggered Terms for New PAC Seats

**Motion #1** M/S/P\*  
To approve the agenda as amended.

### II. Approval of Minutes of 3/15/06

**Motion #2** M/S/P\*  
To approve the minutes as presented.

### III. Chair's Report, Linda Holt

**A. Announcements:** Holt asked EC members to help identify Senators who might run for Vice Chair/Chair Elect, since there are no nominees on the ballot. Holt also reported that the provost has initiated a "University Policies and Procedures Website Verification and Update" project.

#### **B. Referrals to Committees:**

FAC Inclusion of Student Evaluations of Teaching in the WPAF

**IV. Vice Chair's Report, Gilbert Valadez:** No report.

**V. Secretary's Report, Rosario Diaz-Greenberg:** No report.

**VI. President's Report, Karen Haynes:** Unable to attend.

**VII. Provost's Report, Robert Sheath:** A handout was provided concerning the policy and procedures update project. This 12-month project aims to ensure policies/procedures are up-to-date. Montanari suggested the project include a comprehensive numbering system. Regarding the budget, the Cabinet met for five hours Monday and advised UBC that mandated programs such as WASC, facilitating graduation, and recruitment/retention as well as campus visibility and faculty/staff numbers will be high priorities. The administration has received 45 faculty equity requests this year; these are undergoing college review at this time. A University Hour survey should go out shortly; results will be analyzed in April.

*\*All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved      S = Seconded      D = Defeated      P = Passed      L = Lost      W = Withdrawn

**VIII. Statewide Senate Report, Dick Montanari:** Montanari will send a note of clarification to voters concerning the statewide referendum our faculty are currently voting on.

**IX. CFA Report, Janet Powell:** No report.

**X. Brief Committee Updates**

**APC:** The committee has been discussing on-line education and the types of policies needed, and suggests that APC might develop a policy which defines an on-line course, or that EC form a task force to develop policies since this area will require input from other committees. This matter will be agendized as new business for the next EC meeting.

**FAC:** The committee expects to complete its review of the UPD/RCA grant proposals and submit a recommendation to the provost within the new couple of weeks.

**LATAC:** No report.

**PAC:** No report.

**UCC:** The committee will bring the Linguistics Minor to the April 5th Senate meeting. UCC is working on Applied Physics and is close to finished with that, and BLP hopes to finish its review also, per Watson. BLP has finished with Anthropology but UCC has just barely begun to look at it; to aid their review they have received a memo of the CAPC review from Prof. Jule Gomez de Garcia. UCC continues their reviews of the MSW, MBA, Applied Physics, ICP, and master's in Special Ed and Communicative Disorders. The agenda for the second Senate meeting in April will be potentially very crowded. UCC thinks Senators should be asked to take a look at the packets on the Academic Programs website. However, it is likely that there will be changes between what is there now and the final proposals as the UCC (and BLP) reviews progress.

**XI. Old Business**

**A. Senate Chair Workload Survey Results** Holt distributed a draft resolution regarding release time needs for the Senate officers and standing committee chairs. The Senate currently provides 11 course releases (1 CR = 3 units and currently costs \$4706.40), through base funding plus an additional \$10k provided by the provost and three colleges. The resolution proposes the Senate funding be increased to support a total of 19 course releases. EC members discussed the proposed levels of release time and agreed to change the proposal to reflect *no* course release for the PTC committee chair, since there is virtually no differential between the responsibilities of the chair and the other members. Other comments and suggestions included (1) a three-year approach to the increase, (2) that the colleges provide release time to members of the PTC, and (3) the current budget process does include a request for release time for the PAC chair. Holt indicated that the officers would revise the resolution for review at next week's EC meeting.

**B. Graduate Programs Issues** Montanari distributed a draft resolution proposing formation of a graduate programs task force to ensure a Senate role in the development of graduate programs. It was suggested that (1) CoHHS and Library representatives be added to the proposed task force, (2) a timeline be included, and (3) a convener be specified. Montanari will revise the resolution for EC next week.

**XII. New Business**

**A. PAC Staggered Terms for New PAC Seats** Sonntag asked that NEAC consider one or two of the three newly added CoAS seats be reduced to one year terms in hopes of attracting more volunteers, perhaps on a permanent basis. Brodowsky will discuss the idea of one-year terms with NEAC.

The meeting was adjourned at 1:40 p.m.  
Marcia Woolf, Academic Senate Coordinator

APPROVED: \_\_\_\_\_  
Rosario Diaz-Greenberg, Secretary 05/06

DATE: \_\_\_\_\_

*\*All motions were passed unanimously unless stated otherwise.*

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