

MINUTES

Executive Committee of the Academic Senate  
CALIFORNIA STATE UNIVERSITY SAN MARCOS  
Wednesday, September 14, 2005  
KEL 5207  
12 – 2 p.m.

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<b>Members Present</b>	<b>Linda Holt, Chair</b> <b>Mohammad Oskoorouchi, APC</b> <b>Pamela Stricker, LATAAC</b> <b>Andre Kundgen, SAC</b>	<b>Marie Thomas, FAC</b> <b>Glen Brodowsky, NEAC</b> <b>Dick Montanari, ASCSU</b>	<b>Marshall Whittlesey, GEC</b> <b>Gabriela Sonntag, PAC</b>
<b>Ex Officio Present</b>	<b>Karen Haynes, President; Janet Powell, CFA; Robert Sheath, Provost</b>		
<b>Guests</b>	<b>David Barsky, AVP-AP</b>		
<b>Not Present</b>	<b>Rosario Diaz-Greenberg, Secty.; Sharon Elise, UCC; Kathleen Watson, BLP</b>		
<b>Staff</b>	<b>Marcia Woolf, Academic Senate Coordinator</b>		

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**I. Approval of Agenda**

**CHANGE: XI. New Business: Switch order of items C and D**

**ADD: XI. New Business: F. General Fund Assigned Time for Instructional Tenure Line Faculty Guidelines**

**Motion #1** M/S/P\*  
To approve the agenda as amended.

**II. Approval of Minutes of 9/7/05** A correction was made to the minutes.

**Motion #2** M/S/P\*  
To approve the minutes as amended.

**III. Chair's Report, Linda Holt**

**A. Announcements:** The University Hour Proposal has been referred to APC, which will draft a motion that includes evaluation of a pilot program and the decision process for continuation/termination/modification. APC will bring the motion to EC on September 28, with the goal of presenting it to the Senate on October 5, and action on November 2. This will ensure a decision is made in time for Fall '06 schedule building.

**B. Referrals to Committees:**

APC ASI's University Hour Proposal

**IV. Secretary's Report, Rosario Diaz-Greenberg:** Holt reported that the following item has been sent to the University administration for information:

EC Resolution Honoring the Memory of Dr. Kevin Igasaki

**V. President's Report, Karen Haynes:** The Cabinet is discussing the charge and structure of the Educational Equity Task Force. Next week, the Board of Trustees will take action on The McMahan House. Haynes thanked the EC

*\*All motions were passed unanimously unless stated otherwise.*

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for their fast action in passing the resolution endorsing the construction and naming of The McMahan House. The House will be built on the knoll near the entrance to the campus – the original site of the chicken rancher's house.

**VI. Provost's Report, Robert Sheath:** We are monitoring enrollment, and are currently at 5,955 FTES (target is 6,027). Spring applications are up from last year, but it will be difficult to predict enrollment since students are likely applying to multiple campuses and SDSU is open this spring. We are also receiving bids on faculty furniture complements; these will not cost significantly more than the Prison Industries furniture we have purchased in the past. The first complements will go to Markstein Hall offices. Regarding the task force for facilitating graduation, Jackie Trischman will represent GEC and representatives are sought from SAC and APC. Pat Worden will chair the task force and represent Student Affairs. There are two other system projects: LMS will require a small team to attend a southern California meeting to discuss WebCT, Blackboard, and freeware, and Wayne Veres is coordinating that effort involving faculty, administrators, and staff; the Lower Division Transfer Project continues this year and needs representatives from Sociology, Multiple Subject Matter, and Human Development.

**VII. Statewide Senate Report:** Montanari reported that the first plenary meeting will be held September 15. Brodowsky is serving on the Faculty Affairs Committee.

**VIII. CFA Report:** Powell reported that the bargaining teams are currently in a "cooling off" period. Progress stalled over the 3.5% salary increase issue. There will be an assigned time policy meeting tomorrow with the provost and deans. John Travis, statewide CFA president, will visit the campus on September 22 for the CFA All Faculty Meeting and will provide an update on current bargaining positions.

**IX. Committee Reports**

**APC:** The committee is very shorthanded due to the vacant Library seat and the temporarily vacant CoE seat. APC is discussing the University Hour proposal and considering the hour of 1-2 p.m. on Tuesdays and Thursdays.

**FAC:** The committee's first agenda item will be the Emeritus Policy, as it relates to FERPs and possibly lecturers, and a nomination and appeal process, as well as the philosophical issue of whether it is an honor or a right.

**LATAC:** The committee met today for the first time and discuss development of a graphics depository.

**PAC:** The committee is working on revising the PEP guidelines, and finishing its reviews of History, Political Science, Math and Computer Science. The new guidelines will be tested on upcoming reviews of Psychology, Chemistry/Biochemistry, Economics and Literature & Writing. The Education review has been moved to 06/07. The committee is considering a separate review process for Masters programs. They are also wrapping up work on the Assessment Support Task Force report, which will come next to EC. The issue of delayed reviews will be placed on next week's EC agenda as New Business.

**UCC:** A written report was provided.

**X. Old Business** None.

**XI. New Business**

**A. NEAC Initiation of Referenda & Election Update** A handout was provided which listed the candidates on the ballot, the voting schedule, and the referenda. In addition to the "new college" items presented at Senate last Spring, BLP has proposed adding an IITS representative to its membership and PAC has proposed splitting its CoAS seat into three seats – one for each of the CoAS divisions. Those present supported these proposals.

**Motion #3** M/S/P\* (Brodowsky)  
To initiate the referenda as presented and approve the ballot and voting schedule.

**B. FAC CoAS RTP Document** Thomas noted this document, if approved, would take effect in Fall of '06. FAC completed its review of the document last year, but ran out of time to present it to the Senate. The primary

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changes are to make the document consistent with the University RTP policy. EC members will review the document and discuss it further next week.

**C. Athletic Director: Permanent Position** Haynes indicated that she hopes to offer the permanent position to the incumbent, Steve Nichols, which would create an additional MPP position. Salaries for this position and new coaching positions to be created are paid for by the students' Athletics Fee. An EC member, while supporting Nichols for the position, expressed concern about bypassing the search process and effectively precluding faculty input on a search committee. Concern was expressed about how often these types of appointments have been made on this campus. Haynes noted that Nichols not only has performed well but possesses an academic background. In addition, our lack of NCAA status would make for a small applicant pool were a search to be conducted. She thanked the EC for the opportunity to consult with them on this matter.

**D. MPP Salary/Position Increases** Haynes provided a handout which listed new MPP positions, described reallocation of other MPP positions and funds, and enumerated the MPP salary increases awarded this year.

**F. General Fund Assigned Time for Instructional Tenure Line Faculty Guidelines (taken out of order)** Montanari provided a history leading up to the creation of the Assigned Time guidelines, and the initial faculty involvement in their development. The guidelines as issued were not subject to faculty review and are problematic. The question was posed: Should the guidelines be Senate-generated? Is it within the faculty's purview? Sheath noted that a meeting is scheduled for tomorrow to discuss the guidelines with representatives of the Senate and CFA. An update will be provided at next week's EC meeting.

**E. APC Academic Calendar** Barsky discussed a handout which provided information on the APC's deliberations concerning an appropriate academic calendar and proposed principles for future calendar building. The proposal would include a Summer term of 10 weeks (two 5-week sessions, or one 6-10 week session). This would allow for a week long break between the Fall and Spring terms. A resolution will be provided to the EC next week, with the expectation that the proposal would go before the Senate at its October meeting. The resolution will include a brief summary stating key points.

## **XII. Information Item**

**A. Final Version of Resolution Honoring Kevin Igasaki** A copy of the final version of the resolution honoring Dr. Kevin Igasaki was provided. Holt read the resolution aloud at a memorial service for Dr. Igasaki on September 10 at USD.

The meeting was adjourned at 2 p.m.  
Marcia Woolf, Academic Senate Coordinator

APPROVED: \_\_\_\_\_  
Rosario Diaz-Greenberg, Secretary 05/06

DATE: \_\_\_\_\_

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