

MINUTES

Executive Committee of the Academic Senate
CALIFORNIA STATE UNIVERSITY SAN MARCOS
Wednesday, September 28, 2005
KEL 5207
12 – 2 p.m.

Members Present	Linda Holt, Chair Mohammad Oskoorouchi, APC Marshall Whittlesey, GEC Andre Kundgen, SAC	Rosario Diaz-Greenberg, Secty. Kathleen Watson, BLP Glen Brodowsky, NEAC Sharon Elise, UCC	Marie Thomas, FAC Gabriela Sonntag, PAC
Ex Officio Present	Karen Haynes, President; Judy Papenhausen, HHS; Janet Powell, CFA; Robert Sheath, Provost		
Guests	David Barsky, AVP-AP		
Not Present	Dick Montanari, ASCSU; Pamela Stricker, LATAC		
Staff	Marcia Woolf, Academic Senate Coordinator		

I. Approval of Agenda

CHANGE: X. Old Business B. Assigned Time Guidelines Time Certain 1 p.m.
XI. New Business A. *Change to item C.*

ADD: XI. New Business A. Chair for October 5 Meetings
B. Faculty Member for New Service Award Committee
D. SAC Student Conduct Report

Motion #1 M/S/P*
To approve the agenda as amended.

II. Approval of Minutes of 9/21/05

 Corrections were made to the minutes.

Motion #2 M/S/P*
To approve the minutes as amended.

III. Chair's Report, Linda Holt

A. Announcements: Holt asked EC members to encourage their colleagues to vote in the current elections. The campus task force on Facilitating Graduation has met and begun its work. Holt and Sheath will attend a systemwide meeting next week in SF on the topic of Facilitating Graduation and present David Barsky's "roadmap" concept using Psychology as a model. Jill Watts' new book on Hattie McDaniel is the subject of a review essay in this week's New Yorker magazine.

B. Referrals to Committees:

UCC Originators of Proposals: Faculty Status

IV. Secretary's Report, Rosario Diaz-Greenberg:

 The University administration has responded to the following Senate item:

LATAC Intellectual Property Policy for Faculty *Returned with comments*

**All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved S = Seconded D = Defeated P = Passed L = Lost W = Withdrawn

V. President's Report, Karen Haynes: The provost search process will soon get underway; Pat Worden will chair the search committee which we anticipate will convene in late October or early November. The Board of Trustees unanimously approved the gift and naming of The McMahan House. The donors have ideas for this project, and input will also be sought from the campus community. In addition, the search team for the new Associate Vice President will soon be meeting. Also, within about two weeks an educational equity task force will be formed.

VI. Provost's Report, Robert Sheath: At census, our Fall enrollment is 5,969, which is about 42 under our overall target. Spring applications are still coming in at a rapid rate, so we believe we will meet our overall target. The promotion and tenure reception will be held this afternoon. A search will soon be underway for the Dean of Health & Human Services. Sheath and Holt will be attending the joint provosts and senate chairs meeting next week in San Francisco to discuss "Facilitating Graduation." The Academic Round Table met yesterday and began discussion of strategic planning priorities within Academic Affairs. BLP and eventually the full Senate will be consulted on this process.

VII. Statewide Senate Report: Brodowsky noted that the interim committee meetings will be held October 7. The Faculty Affairs Committee is considering a resolution on new faculty hires, and issues surrounding academic freedom.

VIII. CFA Report: Powell noted that the faculty may anticipate a 3.5% GSA, though negotiations continue on other aspects of the CBA. She provided a brief history of the assigned time document. Despite good meetings between the faculty and administration, disputes persist in the areas of treatment of large classes and similar issues, and the so-called "jeopardize" clause, whereby future assigned time may become jeopardized. An unfair labor practice charge and a grievance will be filed on several issues. Powell noted that both parties have tried to arrive at a solution, and that this is the first time they have been unable to work out their differences. She indicated that pressures from the Chancellor's Office and statewide CFA have likely contributed to the difficulty. Department representatives are supporting CFA's position.

IX. Committee Reports

APC: The committee is presenting its University Hour proposal today under Old Business.

FAC: The committee continues its efforts on the emeritus policy, the Political Science department's RTP policy (the first departmental policy FAC has reviewed), and a temporary evaluation policy for SSP-ARs. FAC is questioning its charge concerning the independent studies/workload referral. Woolf will research the original referral.

LATAC: Stricker e-mailed a report that the committee is working on the graphics repository.

PAC: No report. A report to the EC from the Academic Support Task Force was distributed, but there was no discussion. This item will be agendaized for the October 12 EC meeting.

UCC: The committee is reviewing the MA in History, and finishing work on the P form and a P-2 form for minor program changes. The committee believes the "originators of proposals" task should be referred to FAC, since it deals with faculty rights. The EC agreed. The task will be re-referred to FAC. Elise noted that the committee's new course review process is making reviews go very quickly.

XI. New Business (taken out of order)

A. Chair for October 5 Meetings Because Holt will not be available to chair next week's meetings, and the Vice Chair's availability is unknown since this person is yet to be named, the issue of succession has arisen. Barrett recommends that elected officials be called upon first (Vice Chair, then Secretary), and then either a past chair or standing committee chair be elected by the EC (with the parliamentarian handling the vote). The EC agreed, and referred the issue to NEAC for formalization.

B. Faculty Member for New Faculty Award Committee A committee is being formed for a new President's Faculty Service Award. One member will be the previous year's award recipient. Since there is no previous

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recipient, Holt suggested an EC member sit on this committee. Judy Papenhausen volunteered and the EC approved her appointment.

C. UCC Role of Graduate Studies Committee in Curricular Review The process for curricular review does not currently involve the Graduate Studies Committee, although they do informally review graduate program proposals. The members of this committee are graduate advisors, led by Gerardo Gonzalez, interim Dean for Graduate Studies. Clarification is sought concerning their role in the process and their level of review. Sonntag noted that this group is also taking on an important role as a sub-task force of PAC as it works to rewrite graduate program review guidelines. It was suggested that chairs of UCC and PAC discuss the committee's role with Gonzalez and bring a recommendation to the EC on October 19. Comments should be directed to Elise.

X. Old Business (taken out of order due to Time Certain)

B. Assigned Time Guidelines A draft resolution by Montanari was circulated entitled "Faculty Participation in the Development of Professional Responsibility Guidelines." He joined the discussion by phone and noted that the resolution recommends the assigned time document be generated by the Senate, adding that similar documents have been Senate-generated on other CSU campuses.

Sheath indicated that the original workload document effort was borne out of a CoBA grievance years ago. The new assigned time document was developed by the provost and deans and focuses strictly on the reporting of General Fund assigned time. It seeks to ensure information is collected from faculty concerning out-of-class activities, in particular those related to research and extra service. He noted that the reporting would go from twice a year to once a year, and that the only modification to the reporting form would be the addition of an extra item: What are the specifics? (e.g.) What is the name of the manuscript? He noted that his team is willing to discuss the guidelines in terms of practice and what "jeopardized assigned time" means. This year would be used as a trial and to gather feedback.

Montanari noted that his concern is about the process and not necessarily the content of the document, and he argued that this resolution would take the matter out of the hands of the Chancellor's Office and CFA. He noted that by saying nothing, the Senate may be thought to condone a unilateral process that did not have faculty involvement.

Haynes noted that the Chancellor's Office objections to the draft workload document centered around the inclusion of language deemed subject to collective bargaining. She noted that moving away from workload and focusing on reporting of assigned time is a step forward for us in terms of Chancellor's Office oversight.

The EC agreed to vote on the resolution next week.

A. APC University Hour Proposal (agenda resumed) APC was asked to develop four components: (1) a schedule and timeline, (2) assessment committee, (3) assessment criteria, and (4) a statement about what happens at the end of the trial period. A draft resolution was distributed which proposed the period of Tuesdays and Thursdays from 1 – 1:50 p.m., along with information concerning the other components. A lengthy discussion ensued concerning the time period in question and alternate time periods. The EC asked the APC to change the time to 12 – 12:50 p.m. Monday through Thursday, so that Monday/Wednesday only students may be involved.

XI. New Business

D. SAC Student Conduct Report A "2004-05 Conduct Case Report" from Poullard dated July 1, 2005, was distributed. The EC agreed that the report should be provided to the Senate as an information item at its next meeting. The issue of faculty reporting will be discussed next week.

The meeting was adjourned at 2:15 p.m.
Marcia Woolf, Academic Senate Coordinator

APPROVED: _____
Rosario Diaz-Greenberg, Secretary 05/06

DATE: _____

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