

MINUTES

Executive Committee of the Academic Senate
CALIFORNIA STATE UNIVERSITY SAN MARCOS
Wednesday, October 12, 2005
KEL 5207
12 – 2 p.m.

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| Members Present | Linda Holt, Chair Mohammad Oskoorouchi, APC Marshall Whittlesey, GEC Gabriela Sonntag, PAC Dick Montanari, ASCSU | Gilbert Valadez, Vice Chair Kathleen Watson, BLP Pamela Stricker, LATAC Andre Kundgen, SAC | Rosario Diaz-Greenberg, Secty. Marie Thomas, FAC Glen Brodowsky, NEAC Sharon Elise, UCC |
| Ex Officio Present | Robert Sheath, Provost; Janet Powell, CFA | | |
| Guests: | Pat Worden, Int. VP-SA | | |
| Not Present | Karen Haynes, President; Judy Papenhausen, HHS | | |
| Staff | Marcia Woolf, Academic Senate Coordinator | | |

I. Approval of Agenda

Motion #1 M/S/P*
To approve the agenda as presented.

II. Approval of Minutes of 10/5/05

Motion #2 M/S/P*
To approve the minutes as presented.

III. Chair's Report, Linda Holt

A. Announcements: Holt and Sheath attended a systemwide meeting of provosts and senate chairs last week in San Francisco, to discuss facilitating graduation. Campuses shared their best practices and brainstormed ideas. Our presentation was on the individualized "roadmaps" being developed by David Barsky. There was a discussion about the Chancellor's Office 120-unit guideline and how it is perceived by the campuses, either as a desirable goal or a mandated maximum.

B. Referrals to Committees: None.

IV. Vice Chair's Report: Gilbert Valadez: No report.

V. Secretary's Report, Rosario Diaz-Greenberg: The University administration has responded to the following Senate item:

NEAC Faculty Service and Voting While on Leave Policy *Approved on interim basis.*

VI. President's Report, Karen Haynes: The president is attending a systemwide meeting in Long Beach.

VII. Provost's Report, Robert Sheath: The Nursing program has received Chancellor's Office approval, and has also been accredited by the accrediting board. Pre-majors may now be admitted to the program. Regarding searches, the announcement for the AVP – Strategic Planning and Assessment should be going out this afternoon. The search committee for the Dean of HHS will be convening shortly. Regarding the budget, the UBC will meet this Friday and

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begin an exercise to determine funds available for recovery and strategic planning efforts over the next few years. The provost has proposed creation of a steering committee to consider the president's academic excellence effort, utilizing groups and processes which are already in place. Concerning WASC, the provost has met with Susan Mitchell (in charge of the first year experience theme) and David Barsky (academic program development theme); the new AVP will be in charge of the third theme: academic excellence through assessment. The ABC will be used for the program development theme, but two widely representative committees must be formed to cover the first year experience and academic excellence/assessment themes. There was discussion about the effectiveness of the writing requirement and the capabilities of the Writing Center, as well as the burden on faculty with large classes. Sheath described efforts to assess the current process and increase funding for the writing center, but suggested the Senate consider looking at alternatives methods. It was suggested that faculty be surveyed concerning the requirement.

XII. New Business (*taken out of order for time certain*)

B. Facilitating Graduation Task Force Draft Report Worden provided copies of a matrix entitled "Facilitating Graduation Report to CO 12/2/05" which includes the 22 elements described in a Chancellor's Office coded memo, as well as who on campus is charged with coordinating a response to the various elements. Worden will return on November 16 with a rough draft report for the EC's review. EC members discussed (1) the roadmap initiative, (2) the GEL course, (3) including in the report ways we facilitate graduation other than the 22 proposed by the Chancellor's Office, (4) suggestions about additional contributors to the report, (5) expanding our planning horizon for courses offered, (6) routinizing when courses are offered, (7) ways to address the needs of undeclared students, (8) the undesirability of cookie-cutter education (9) allowing students to explore their interests, (10) the need for additional advisors and resources for advisors, (11) continuing to allow students to take longer to graduate if they need or want to, and (12) the conflicts that arise from having our funding tied to FTES. Worden noted that a systemwide policy concerning time to degree is in the works, but the aspects of it are unknown at this stage. Worden invited the EC members to send additional comments to the drafters.

VIII. Statewide Senate Report: Montanari noted that interim committee meetings are being held this week, some by teleconference. Brodowsky's Faculty Affairs Committee met last week via teleconference. Issues being discussed include intrusions into academic freedom and recruitment and retention of faculty.

IX. CFA Report: Powell reported that CFA is collecting signatures for the "assigned time" grievance and is getting a good response from the faculty thus far.

X. Brief Committee Updates

APC: The committee has been discussing the Senate's reaction to the University Hour proposal and plans to be prepared with multiple scenarios in the event that the Senate wishes to vote on a two-day Hour rather than a five-day Hour, a different hour of the day, etc. In this way, information on the impact on classes will be available to inform the vote. The EC discussed the meaning of an EC vote to send an item forward to the Senate. Barrett will be invited to an upcoming meeting to discuss this issue.

FAC: The committee is working on the Misconduct in Research policy, as well as a call for the University Professional Development and Research, Scholarship and Creative Activity grants. Historically, faculty who have applied for release time were awarded the time in the Spring due to the nature of the award timeline and of departmental scheduling. This year, FAC plans to invite requests for Fall course releases on a trial basis. The committee is also beginning its review of the CoE RTP document.

LATAC: The committee is working on the graphics repository. They are also working on a revision to the Intellectual Property policy which was returned, and are struggling with the issue of works created by a committee and who owns this work.

PAC: No report.

UCC: The History M.A. is still under review and good progress is being made. Program changes have been approved in Economics, Computer Science and Business. Soon they will be bringing to EC changes to the P form and program template.

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XI. Old Business None.

XII. New Business

A. PAC Academic Support Task Force Report Sonntag noted that this task force was a sub-group of PAC which was formed last year. The recommendations contained within the report are based on discussions as well as information Bettina Huber gathered from her counterparts on other campuses. These recommendations include substantial funding for program assessment, a vital component of academic excellence. Suggestions included development of an EC resolution endorsing the report, and support for ongoing rather than periodic departmental assessment so that pieces of the assessment process are performed each year rather than all at once. Sheath noted the substantial expense of such support, and also requested that the information from other campuses be appended to the report. It was suggested that the information be provided to Worden for the facilitating graduation effort and to Sheath for the WASC effort which has assessment as a major component.

C. Assigned Time Issue: Referral The EC must decide whether to refer this matter to a task force or a standing committee, and also decide on a specific charge. Discussion was postponed to the October 19 EC meeting.

The meeting was adjourned at 2 p.m.
Marcia Woolf, Academic Senate Coordinator

APPROVED: _____
Rosario Diaz-Greenberg, Secretary 05/06

DATE: _____

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