

MINUTES

Executive Committee of the Academic Senate
CALIFORNIA STATE UNIVERSITY SAN MARCOS
Wednesday, October 19, 2005
KEL 5207
12 – 2 p.m.

Members Present	Linda Holt, Chair Mohammad Oskoorouchi, APC Marshall Whittlesey, GEC Gabriela Sonntag, PAC Dick Montanari, ASCSU	Gilbert Valadez, Vice Chair Kathleen Watson, BLP Pamela Stricker, LATAC Andre Kundgen, SAC	Marie Thomas, FAC Glen Brodowsky, NEAC Sharon Elise, UCC
Ex Officio Present	Robert Sheath, Provost		
Not Present	Rosario Diaz-Greenberg, Secty.; Karen Haynes, President; Judy Papenhausen, HHS; Janet Powell, CFA		
Staff	Marcia Woolf, Academic Senate Coordinator		

I. Approval of Agenda

Motion #1 M/S/P*
To approve the agenda as presented.

II. Approval of Minutes of 10/12/05

 Corrections were made to the minutes.

Motion #2 M/S/P*
To approve the minutes as amended.

III. Chair's Report, Linda Holt

A. Announcements: Holt noted that the committee is convening for the President's Award for Scholarly and Creative Activity; members include the Senate chair and FAC chair. Concerning the Lower Division Transfer Pattern Project, those programs which already have CAN descriptors will be asked to develop more detailed descriptions, to be ratified by December (requiring a 75% vote in favor).

B. Referrals to Committees:

NEAC 3 at large (including 1 dept. chair) for Provost Search Committee

IV. Vice Chair's Report: Gilbert Valadez: Don Barrett has raised some questions about how matters are handled in the Senate. Valadez will work with Barrett to determine whether our procedures require modification, and best ways to inform and instruct the senators concerning procedures. Suggestions included a role playing exercise in a Senate meeting, and a "how to" document for senators.

V. Secretary's Report, Rosario Diaz-Greenberg: No report.

VI. President's Report, Karen Haynes: The president is away from campus.

VII. Provost's Report, Robert Sheath: We are still open and still ahead in our applications for Spring semester. We do not yet know how our enrollment will be impacted by SDSU's open status for Spring (for the first time in five years). Based on a system suggestion to overshoot our target, we have set an internal target for Spring of 5600 (5569 was our revised target for Spring); all colleges have the capacity to take on more students. The provost will be meeting

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today with the review committee for the dean of CoBA, as well as the search committee for the dean of HHS. We are waiting for applications for the new AVP-SPA position. The UBC effort on recovery and strategic planning is a work in progress.

VIII. Statewide Senate Report: The Fiscal and Governmental Affairs committee held its interim meeting last week in Sacramento. Speakers included (1) Wes Larson (assistant chief lobbyist for the CSU); (2) Patrick Lenz (CSU budget person in Sacramento under Richard West), who indicated that closing the salary gap for the CSU is a top priority though funding for same is minimal; as well as (3) Bruce Hamlet (Assembly higher education advisor, a Democrat) and Roger Mackinson (Senate higher education advisor, a Republican), both of whom lacked understanding of the CSU and faculty's plight.

IX. CFA Report: No report.

X. Brief Committee Updates

BLP: The committee is working on the Master's in History P form, and awaiting information from the originators. The Master's in Social Work has been recommended to go on the UAMP. The committee is developing some standardized responses to A forms which will inform the originators regarding information needed on the P form. The committee will next review the Environmental Studies A form.

GEC: The committee is caught up with their GE course approvals; there is no backlog. A handout was provided of a charge for a GEC subcommittee to consider the matter put forth by Peter Zwick concerning second language learners. As the committee considers the broad matter of GE, one suggestion being discussed is allowing students who are fulfilling the Upper Division GE requirement to take *any* course within the division of their major (and outside the major). The committee is also discussing the issue of double counting courses (both for the major and for GE), and will consult Title 5 for guidance.

NEAC: Recommendations will be forwarded shortly for the provost search committee. Calls continue to go out for other openings. The committee will wait to see how the University Hour matter is resolved before moving forward on finding standing meeting times for committees.

SAC: The committee has received feedback concerning the Academic Honesty Policy; the Psychology department discussed this topic at a recent meeting and provided suggestions. The committee will pursue the matter of sanctions, and develop guidelines for uniformity for both faculty and the Dean of Students office. Zwick met with SAC concerning the lottery program (applications will be invited earlier this year, and criteria for reviewing university-wide proposals will be developed) and the Student Research Competition (efforts will be stepped up to increase participation). Concerning University Hour, SAC and a number of other groups on campus are in support of the principle and are expected to speak in favor of it at the November meeting.

XI. Old Business None.

A. PAC Academic Support Task Force Report Sonntag will prepare a resolution for the EC's consideration at the October 26 meeting.

B. Assigned Time Issue: Referral After a brief discussion, it was agreed that a separate task force be formed for this matter. The membership will be one tenured faculty representative from each of the three colleges including at least one past or present program administrator/department chair, as well as one representative each from FAC and BLP. CFA will be invited to participate. NEAC was charged with putting out the call. Issues raised concerning the charge included (1) consistency of reporting forms and accounting for service, (2) large class sizes; (3) the so-called "jeopardize" clause; (4) documentation which may be needed to support reporting, and (5) the lack of faculty participation in the guideline development process. Sheath opined that the task force would be best served by focusing on the issue of reporting General-Funded assigned time and making recommendations. He noted that there is a lot of room for improvement in the current process. The EC agreed on the following charge: "To develop university-wide policies and guidelines for standardized General Fund assigned time application and reporting, and to report its recommendations back to the Academic Senate."

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XII. New Business

A. UCC Graduate Studies Committee Role UCC does not have a recommendation yet, but will develop one and invite BLP's review prior to bringing it to the EC. This item will be re-agendized as New Business at a later date.

The meeting was adjourned at 1:50 p.m.
Marcia Woolf, Academic Senate Coordinator

APPROVED: _____
Rosario Diaz-Greenberg, Secretary 05/06

DATE: _____

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