

MINUTES

Executive Committee of the Academic Senate
CALIFORNIA STATE UNIVERSITY SAN MARCOS
Wednesday, November 30, 2005
KEL 5207
12 – 2 p.m.

Members Present	Linda Holt, Chair	Gilbert Valadez, Vice Chair	
	Mohammad Oskoorouchi, APC	Marie Thomas, FAC	Marshall Whittlesey, GEC
	Pamela Stricker, LATAC	Glen Brodowsky, NEAC	Gabriela Sonntag, PAC
	Andre Kundgen, SAC	Sharon Elise, UCC	Dick Montanari, ASCSU
Ex Officio Present	Karen Haynes, President; Judy Papenhausen, HHS; Janet Powell, CFA; Robert Sheath, Provost		
Not Present	Rosario Diaz-Greenberg, Secty.; Kathleen Watson, BLP		
Staff	Marcia Woolf, Academic Senate Coordinator		

I. Approval of Agenda

ADD: XII. C. UCC Masters in History
D. NEAC Recommendations

Motion #1 M/S/P*
To approve the agenda as amended.

II. Approval of Minutes of 11/16/05

 Corrections were made to the draft minutes.

Motion #2 M/S/P*
To approve the minutes as amended.

III. Chair's Report, Linda Holt

A. Announcements: Holt will attend a systemwide senate chairs meeting tomorrow in Long Beach. The president held a faculty forum yesterday, which was well attended; there was good discussion. Holt will conduct a survey of officers' and standing chairs' workload to determine whether there is a need for changes to the distribution of course releases. There will be a reception for Brakebill award recipient Dawn Formo on Thursday, December 1, in the President's Board Room. Montanari asked that Holt consider sharing any handouts from the systemwide chairs meeting with the members of EC.

B. Referrals to Committees: None.

IV. Vice Chair's Report, Gilbert Valadez: No report.

V. Secretary's Report, Rosario Diaz-Greenberg: No report.

VI. President's Report, Karen Haynes: Haynes thanked Holt and the other members of the Task Force for Facilitating Graduation, soon to become the Steering Committee for Facilitating Graduation. Their report will be delivered to the Chancellor's Office today or tomorrow. There has been concern about a need to connect the faculty's BLP committee with the university's strategic planning processes; as a result, Bonnie Bade who is co-chair of BLP has been invited to serve on the President's Cabinet. This was seen as the most appropriate mechanism for ensuring linkage between the processes. We have already begun to send out acceptance letters for Fall '06, which will help to ensure we reach students early for whom we are a first-choice campus. Finally, Steve Nichols has been appointed permanent

**All motions were passed unanimously unless stated otherwise.*

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Athletic Director. This decision was based on his excellent performance as well as concern about the limited availability of candidates possessing academic portfolios, an important aspect as we develop our athletic program.

VII. Provost's Report, Robert Sheath: The final cost for the *Chronicle* ad for the Dean of HHS was \$4,975. The provost has requested information concerning any existing guidelines for use of the term "founding" from the Chancellor's Office. We are probably in good shape as far as Spring enrollment is concerned, but we do not yet know the impact of SDSU's open enrollment. Concerning Fall enrollment, we are about 6% ahead of last year for freshmen but 2% behind for transfer students. This trend for transfer students is troubling and will be investigated. There will be two open forums for each of the two AVP-SPA candidates to encourage lots of feedback from the campus.

VIII. Statewide Senate Report, Dick Montanari: Montanari invited EC members to bring any items of concern at either the local or system level, which he and Brodowsky will carry to the ASCSU. Brodowsky noted the ASCSU FAC is looking at the issue of follow up of resolutions on campuses, and may present a recommendation.

IX. CFA Report, Janet Powell: There will be a CFA meeting in Los Angeles this weekend. The CFA and SDSU have passed resolutions concerning the recent executive salary increases and student fee increases. The union is planning some kind of action at the February Board of Trustees meeting concerning these topics. There will be a hearing on the workload grievance in February. An unfair labor practice charge has been filed also, and may have a quicker resolution than the grievance. A call has gone out for campus affirmative action officers, who will also become delegates.

There followed a discussion about whether to produce a resolution similar to those passed by the CFA and SDSU Senate. It was decided the EC would propose that the CSUSM Senate endorse the SDSU resolution. Language was drafted and reviewed by the EC for a motion to endorse. Woolf will distribute the resolution electronically to Senators.

Motion #3 M/S/P* (Brodowsky)
To draft a resolution endorsing the SDSU resolution, and to place it on the Senate's December agenda as a first reading item, with a request to suspend the rules for a first reading.

X. Brief Committee Updates

BLP: Not present.

GEC: The subcommittee on second-language learners is collecting data. A volunteer is being sought to oversee a General Education program assessment. A long-standing dispute has been settled with the Biology department concerning recertification of Biology 211. The committee is considering the possibility of reducing our 51-unit GE requirement to 48 units, the system mandate; EC members encouraged the committee to consider the history of GE on our campus. The committee is also considering allowing students to fulfill their upper division GE requirements with any upper division GE course, even outside the GE category, as long as it is outside their major; such a policy might be best restricted to the BB category. This issue came about because students are taking no-prerequisite BB courses which are below their level of sophistication in order to fulfill the BB requirement. It was suggested that student outcomes in general, as well as upper division sciences education in particular, be the foci of the GE program assessment effort.

XII. New Business (taken out of order)

D. NEAC Recommendations The following list of recommendations was provided:

Name	Committee	Representing	Term
Bennett, David	Citation Appeals Board	At large	05/06
Brodowsky, Glen	SGAC	At large – alternate	05/06
Chien, David	SGAC	At large	05/06
Fiegen, Ann	FAC	Library	05/06

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Motion #4 M/S/P*

To forward the recommendations to the Senate's December Consent Calendar.

Agenda resumed

SAC: The committee has issued a call for lottery fund proposals which are due January 31st. Kundgen sits on the Student Fee Advisory Committee which has received four proposals: (1) to offer administration of a nursing admission test, good at all CSUs; (2) to drop student fees for corporate on-site courses; (3) to provide deadline flexibility to the Study Abroad program; and (4) course-specific fees for the College of Arts and Sciences, for science lab courses, VPA, and language labs. Concerning the Student Honesty policy, the committee has decided not to make any changes to the current policy. Before further effort is made regarding specific sanctions, the committee plans to take the current policy to the faculty; beginning in Spring, they will attend department meetings and explain what the current policy says, what faculty are to do when confronted with dishonesty, and how much effort it takes. They will also seek feedback, and then decide whether the current policy is sufficient or more stringent guidelines concerning sanctions are needed.

XI. Old Business None.

XII. New Business

A. FAC Originators of Proposals Thomas noted that this item refers to course proposals. FAC is of the opinion that course proposals receive so many levels of reviews and approvals that it should not be an issue when the originator is an adjunct faculty member. If the adjunct is unable to teach the course, the department or college will determine whether the course should be offered and if so will find a way to offer it. Many courses have been proposed but never offered, by tenured faculty as well as adjunct faculty. No further action on this item will be taken.

B. FAC CoBA RTP Policy The college faculty have all been given a copy of the proposed policy, and have endorsed it. The EC members engaged in a lengthy discussion concerning (1) the need for consistency of standards across all colleges; (2) the need for consideration of works in progress; (3) concern about works submitted to lesser or non-refereed journals; (4) the term "nationally recognized" ("recognized within the discipline" was suggested as an alternative); (5) the policy's stringent standards for scholarship, but not for teaching or service; and (6) the need for all faculty to attend RTP workshops.

Motion #5 M/S/P* (Thomas)

To forward the policy to the Senate in December for a first reading.

C. UCC Masters in History Due to lack of time, this item was postponed to the December 7th EC meeting. Documentation will be e-mailed to EC members for review prior to that meeting.

The meeting was adjourned at 2:05 p.m.
Marcia Woolf, Academic Senate Coordinator

APPROVED: _____
Rosario Diaz-Greenberg, Secretary 05/06

DATE: _____

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