

**ACADEMIC SENATE
OF
CALIFORNIA STATE UNIVERSITY SAN MARCOS
November 4, 2009
Commons 206**

Minutes

- Voters Present** Jocelyn Ahlers, Wayne Aitken, Veronica Añover, Heidi Breuer, Glen Brodowsky, Allison Carr, David Chien, Melanie Chu, Charles De Leone, Shelli Douglass, Matthew Escobar, Fang Fang, Holly Gerrity (ASI), Rocio Guillen, Joan Hanor, Michelle Holling, Eun Kang, Kimberley Knowles-Yanez, Jeffrey Kohles, Chet Kumar, Andre Kündgen, Elizabeth Matthews, Janet McDaniel, Michael McDuffie, Ofer Meilich, Cynthia Chavez Metoyer, Yvonne Meulemans, Dick Montanari, Dreama Moon, Kristin Moss, Salah Moukhlis, Tejinder Neelon, Kathy Norman, Mohammad Oskoorouchi, Kimberley Pulvers, K. Brooks Reid, Garry Rolison, Linda Shaw, Laurie Stowell, Jackie Trischman, Kathleen Watson, Jennifer Williams (Staff), Rika Yoshii
- Not Present** Bonnie Bade, Don Barrett, Rosario Diaz-Greenberg, Anne Renè Elsbree, Ann Fiegen, Jule Gómez de García, Pam Kohlby, Fritz Kreisler, Ken Mendoza, Sandy Parsons, Edward Price, Nancy Romig, Patty Seleski, Wenyuh Tsay, Jill Watts, Anibal Yanez-Chavez, Xiaoyu Zhang
- Ex-Officio Present** David Barsky - AVP/AA-AP, Gerardo Gonzalez - AVP-R/Dean of Grad. Studies, Karen Haynes - President, Janet Powell – AVP/AA-AR, Wayne Veres – Dean IITS
- Guests Present** Matt Ceppi - Pres. Chief of Staff/Dir. IPA, Dawn Formo – Assoc. Dean CoAS, Regina Frasca - RMS, Francisco Martin - CoAS, Graham Oberem – Assoc. Dean CoAS, Antonia Olivás - Library, Patricia Prado-Olmos - Assoc. Dean CoE, Linda Scott – IITS, Bill Thomas - RMS
- Staff** Marcia Woolf
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- I. Photo Session** A group photograph of faculty senators was taken.
- II. Approval of Agenda** Some typographical errors were corrected.
- Motion #1** M/S/P*
To approve the agenda as presented.
- III. Approval of Minutes of 10/21/09** Travis Wilson's name was deleted from the list of senators attending.
- Motion #2** M/S/P*
To approve the minutes as amended.
- IV. Chair's Report: Janet McDaniel** The University Budget Committee heard presentations from the five divisions this week and will meet again in December to discuss how to share the information with the campus community. In accordance with Centers for Disease Control guidelines, Student Health Services is not issuing doctors' notes for students infected with the H1N1 virus. A personal safety awareness workshop will be offered to faculty and staff; an on-line violence prevention training is being developed.
- V. Vice Chair's Report: Rika Yoshii** No report.
- VI. Secretary's Report: Mohammad Oskoorouchi** The following Senate items have been forwarded to the university administration:

AS Resolution on Faculty Concerns Expressed in September 2, 2009, All Faculty Senate Meeting

*Unanimous vote.

Legend: M = Moved S = Seconded D = Defeated P = Passed L = Lost W = Withdrawn

- AS Resolution Supporting the Work of the Academic Affairs Ad Hoc Faculty-Admin. Budget Cmte.

The following Senate items have been responded to by the university administration:

- FAC Guidelines for Departmental RTP Standards *Accepted*
 APC Online Instruction *Approved*
 GEC Required Earned Units to Enroll in UDGE Courses *Approved*
 AS Resolution Supporting the Work of the AA Ad Hoc Faculty-Admin. Budget Cmte. *Acknowledged*

VII. President's Report: Karen Haynes Thanks to all who participated in the "20" photo yesterday; t-shirts are available to faculty and staff who arrived too late to get one. The photo will be used throughout the 20 year anniversary events. The stimulus funds recently provided by the Chancellor's Office will be used to add sections in CoAS. We have achieved a 27% Hispanic undergraduate population, making us eligible to apply for HSI (Hispanic-Serving Institution) status. A search committee is being formed for the Vice President for Student Affairs position; Pat Worden will be retiring at the end of the fiscal year. The Board of Trustees will review the 2010/11 budget at its November 18 meeting. We will advocate for the best but continue to plan as though earlier cuts will not be restored next year. A diversity forum will be held next week; search processes are being reviewed with an eye toward incorporating best practices. Consideration is being given to possible placement of potentially donated or loaned public art.

VIII. Provost's Report: Emily Cutrer Welcome to new Library Dean Barbara Preece. Our FTES is up ~1.6%: our target was 7,354 and we have 7,471. Headcount is up about 600 students. Nonresident FTE is up about 6% to about 24%; most are international students which is a great benefit to our campus community. We anticipate being very close to target for the year. Applications for fall 2010 are up about 26% from his time a year ago; transfer student applications are up about 60%. We are required to reduce our enrollment next year by about 6% and our Enrollment staff is looking at ways to ensure that. Delores Lindsay and Linda Scott arranged an excellent academic technology session; it was attended by about 35-40 faculty and there was good conversation and a broad range of viewpoints, including how to meet faculty needs, student interests and learning styles, and how to focus limited resources and not lose our edge. Concerning the surprise stimulus windfall of \$625k, the college deans together determined that the greatest needs were in CoAS and Nursing. In CoAS, sections will be added for first year students (to avoid another backlog of students needing those courses) as well as courses needed for students to graduate. In addition, SoN needs CoAS labs for pre-nursing students. This stimulus money is being used to meet, not exceed, target. There will be a follow up town hall on the Academic Affairs budget on November 17 during University Hour; Watson will co-facilitate. Watch for an e-mailed link to information for that town hall. Senate committee chairs are meeting with AALC this year to increase communication about priorities for the year.

IX. ASCSU Report: Brodowsky shared information about a website (coursehero.com) which is phishing for and posting course syllabi; the system is considering how to deal with this problem.

X. CFA Report, Jocelyn Ahlers: A meeting will be held December 4 to discuss the upcoming bargaining.

XI. ASI Report, Holly Gerrity: President Haynes has denied the ASI Parking Grace Period request.

XII. Committee Reports Written reports were provided.

XIII. Consent Calendar

- NEAC Recommendations**
UCC Course & Program Change Proposals

Motion #3 M/S/P*
 To approve the Consent Calendar as presented.

*Unanimous vote.

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XIV. Old Business

Ad Hoc Committee on Faculty Workload McDaniel read the draft change and noted that the committee’s report is due by the end of January. The committee is made up of three administrators (Oberem, Powell, and a third to be named) and three faculty members (Ahlers, Montanari, Trischman). There were no objections voiced to either the charge or makeup of the committee.

XV. New Business

- A. APC Catalog Rights** Yoshii introduced this item; comments to Yoshii.
- B. SAC Student Athletes & Class Absences** Cherry introduced this item; comments to Anover.
- C. APC Graduation Requirements** Yoshii introduced this item; comments to Yoshii.
- D. APC Academic Calendar** Yoshii introduced this item; comments to Yoshii.
- E. GEC Cross Listing UDGE Courses** Meulemans introduced this item; comments to Meulemans.

XVI. Information Items

- A. Smoking Policy & Faculty Responsibilities** Regina Frasca provided information.
- B. Int’l Opportunities for Faculty: Country Resident Director & Wang Family Stipends**
Meilich provided information concerning these programs and fielded questions along with Francisco Martin (CSUSM’s first resident director, assigned to Spain) and Zhiwei Xiao (recipient of a Wang stipend).

XVII. Senators’ Concerns and Announcements None.

Meeting adjourned at 3 p.m.
Prepared by Marcia Woolf, Academic Senate Coordinator

Approved by the Academic Senate _____
Mohammad Oskoorouchi, Secretary Date

*Unanimous vote.
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