

MINUTES

Executive Committee of the Academic Senate – Special Session
CALIFORNIA STATE UNIVERSITY SAN MARCOS
Wednesday, August 13, 2009
UH 458
10 a.m. – 12 p.m.

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|---------------------------|--|------------------------------------|-----------------------------------|
| Members Present | Janet McDaniel, Int. Chair/SAC | Rika Yoshii, Vice Chair/APC | |
| | Kathleen Watson, BLP | Yvonne Meulemans, GEC | Glen Brodowsky, NEAC/ASCSU |
| | Kathy Norman, PAC | Pam Kohlbry, SoN | |
| Not Represented | FAC, LATAAC, UCC | | |
| Ex Officio Present | Emily Cutrer, Provost; Marie Thomas, CFA | | |
| Staff | Marcia Woolf, Academic Senate Coordinator | | |

I. Approval of Agenda

Motion #1 M/S/P*
To approve the agenda as presented.

II. Approval of Minutes of August 5, 2009 A change was made to the minutes.

Motion #2 M/S/P*
To approve the minutes as amended.

III. Reports as Needed McDaniel noted that there is a change to the schedule for turning in furlough plans, and that a fourth workshop has been scheduled for the afternoon of August 25.

Cutrer expressed her sincere regret for damage done to shared governance as a result of the recent proposal concerning faculty workload, and her assurances that this was not a fait accompli but one possible consideration. Cutrer also noted her desire that AALC meet with each of the standing committee chairs to discuss goals. Finally, Cutrer and EC members discussed the 13-unit cap on undergraduate registration for courses, and determined that a good plan would be to lift the cap but announce that no crashes will be allowed (unless, of course, a faculty member wants to make an exception); only seats listed as available online may be filled. A handout illustrated that—despite the cap—course enrollment is at about the same level as this time last year.

Thomas remarked about the high level of activity on the CFA listserv. She will look into the possibility of creating separate discussion areas by topic.

IV. Budget / Report from AA Retreat Notes from the retreat provided by Watson and Yoshii were reviewed. It was agreed that an ad hoc committee would be created with three faculty members and three AA administrators to explore various budget reduction strategies; the committee would submit a report to the AALC and EC at a joint meeting, leading to a decision by Cutrer about the actual reductions. A goal for the AA budget submission is mid-September, so that budgets for the division may then be loaded into the finance system. McDaniel and Cutrer will exchange the names of those selected to serve on the ad hoc committee by Monday, August 17. Suggestions were made regarding the draft guiding principles for the committee, building upon notes from the AA retreat on August 12.

V. Changes in Senate and EC for 2009/10 EC members agreed to adopt the revisions to the 09/10 meeting schedule proposed by the officers, as well as to cancel the EC planning meeting on August 25. Administrators typically invited to the planning meeting will be invited to meet with the EC individually this fall. Cost / Time reduction strategies planned for the Senate office were distributed.

VI. Next Steps No discussion.

Meeting adjourned at 12:10 p.m.
Respectfully submitted by Marcia Woolf, Senate Coordinator

Approved by the Executive Committee _____
Mohammad Oskoorouchi, Secretary Date

**All motions were passed unanimously unless stated otherwise.*
Legend: M = Moved S = Seconded D = Defeated P = Passed L = Lost W = Withdrawn