

## MINUTES

Executive Committee of the Academic Senate – Special Session  
CALIFORNIA STATE UNIVERSITY SAN MARCOS  
Wednesday, September 30, 2009  
12 – 2 p.m. ~ Kellogg 5207

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<b>Members Present</b>	<b>Janet McDaniel, Int. Chair/SAC</b>	<b>Rika Yoshii, Int. Vice Chair/APC</b>	<b>Mohammad Oskoorouchi, Secty.</b>
	<b>Eun Kang, FAC</b>	<b>Yvonne Meulemans, GEC</b>	<b>Allison Carr, LATAC</b>
	<b>G. Brodowsky, NEAC/ASCSU</b>	<b>Kathy Norman, PAC</b>	<b>Jule Gómez de García, UCC</b>
<b>Ex Officio Present</b>	<b>Don Barrett, CFA; Emily Cutrer, Provost</b>		
<b>Guests</b>	<b>Jackie Trischman, Parliamentarian</b>		
<b>Not Present</b>	<b>Pam Kohlbry, Nursing; Dick Montanari, ASCSU; Kathleen Watson, BLP</b>		
<b>Staff</b>	<b>Marcia Woolf, Academic Senate Coordinator</b>		

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### I. Approval of Agenda

**ADD: New item X. 2010 Committee Report – Brodowsky**  
**Old Business: Resolution from All-Faculty Senate Meeting**

**Motion #1** M/S/P\*  
To approve the agenda as amended.

### II. Approval of Minutes of September 16, 2009

A change was made to the minutes.

**Motion #2** M/S/P\*  
To approve the minutes as amended.

**III. Chair's Report, Janet McDaniel:** Welcome and congratulations to Jackie Trischman, Parliamentarian. Please attend the Promotion & Tenure Reception on Wednesday, September 30, in the McMahan House Great Room. A joint AALC/EC/BLP meeting is scheduled for Tuesday, October 6 to discuss the report from the AA Ad Hoc Faculty-Administration Budget Task Force. The president will host an open forum for faculty during University Hour on October 6 in Commons 206. EC members were asked to sign up to attend one or more ASI Board meetings this year.

**Referrals:** LATAC PPI Appeals Committee  
NEAC Faculty for AVP Gonzalez review committee  
Professional Leave Committee – CoE 09/10

### IV. Secretary's Report, Mohammad Oskoorouchi:

As printed on the agenda.

**V. Provost's Report, Emily Cutrer:** We expect to be very close to our target enrollment. Many CSUs are accepting only students from their service area. We may impose the 13 unit limit for priority registration again in spring (there will be an appeal process). A council on first-year students is being formed with members from the faculty, staff and administration; the council will work on remediation issues among other things. Cutrer met with PRC members to discuss her philosophy and to share a rubric they might consider using. A town hall on going paperless was attended by many staff, few faculty; there was an excellent presentation by Jim Hamerly and Spence McWilliams. IITS needs input from faculty on technology needs for planning purposes. The AA Ad Hoc Budget committee's report is expected tomorrow and will be discussed on 10/6 at a joint AALC/EC/BLP meeting; Cutrer will be seeking input on the report, and will announce the AA budget plan at a town hall on 10/13.

### VI. ASCSU Report, Brodowsky/Montanari:

No report.

**VII. CFA Report, Don Barrett:** The recent Save CSUSM event was well attended. Assembly Member Torrico, sponsor of AB 656, will be visiting campus on 10/13. Demonstrations on CSU budget issues are planned for mid-October.

**VIII. ASI Board Meeting Report, Janet McDaniel:** Contact Cyrus Masroori or Staci Beavers to see a copy of the petition for Save CSUSM. Students are trying to get 7,000 signatures to send to the trustees and the legislature. The board passed a resolution on support for quality of education at CSUSM.

*\*All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved      S = Seconded      D = Defeated      P = Passed      L = Lost      W = Withdrawn

**IX. Brief Oral Committee Reports**

**APC:** The committee has been collecting data concerning Super Seniors: 530 students have 130 or more units, but 380 of those have applied for graduation, leaving a group of 150. More than 50 of those are multiple major or have some other legitimate status. The work to categorize the remaining less than 100 students must be done manually and will be labor intensive. APC will be bringing a policy forward concerning graduation of Super Seniors.

**FAC:** The committee is working on the coaches' evaluation policy, the CoE policy on evaluation of temporary faculty, and modifications to the university RTP policy.

**LATAC:** New Library Dean Barbara Preece arrives tomorrow. Faculty are encouraged to contact IITS if they encounter problems with the classroom software. IITS is considering a free open source learning management product called Moodle to replace WebCT.

**PAC:** The committee is revising the Program Assessment policy and preparing letters for programs reviewed last year.

**UCC:** The committee has reviewed curriculum for an upcoming Consent Calendar. UCC is discussing the requirement that SLOs be stated on syllabi and may suggest a change to the curriculum forms so that Senate may discuss UCC's role in this matter.

**X. 2010 Committee Report** Brodowsky reported that while planning continues for the 20 year milestone celebration, it will be scaled back from that which was originally planned. The committee will be mindful of our budget status.

**XI. Old Business**

**Resolution from September 2<sup>nd</sup> All-Faculty Senate Meeting** The poll on the resolution closes tonight and results will be announced tomorrow.

**XII. New Business**

**A. SAC Student Athletes and Class Absences** McDaniel noted that Veronica Añover has been elected chair and will begin attending EC in the spring. The proposed policy on class absences was developed in line with NCAA standards.

**Motion #3** M/S/P\* (Brodowsky/Norman)  
To forward for a first reading.

**B. GEC Computer Competency Requirement** GEC is considering alternatives to the current CCR exam, which is not keeping up with the technology in use. Comments included use of an online education module with an exam at the end, training modules by discipline (graded or ungraded), elimination of the requirement altogether, creation of a course to test out of, the use of computer education to fulfill Area E GE requirement, how to prevent cheating for online assessment, and the expense involved in maintaining the requirement.

**C. GEC Cross-Listing UDGE Courses** This item is being modified to ensure clarification of the requirement. GEC will check on the impact for programs such as Women's Studies and Human Development. GEC will resubmit the proposal.

**D. October Faculty Meeting** Senators have asked that the cancelled October Senate meeting be reinstated to discuss the Academic Affairs budget and the status of shared governance. Senators who have scheduled furlough days on 10/7 may request a schedule change if they desire. Many faculty other than senators have interest in these topics. It was noted that the Senate may invite guests to remain in the event of a move into executive session.

**Motion #4** M/S/P\* (Gomez de Garcia/Brodowsky)  
To reinstate the October 7 Senate meeting with one agenda item: Senators' Concerns

**XIII. EC Members' Concerns & Announcements** None.

Meeting adjourned at 2:05 p.m.  
Respectfully submitted by Marcia Woolf, Senate Coordinator

Approved by the Executive Committee \_\_\_\_\_  
Mohammad Oskoorouchi, Secretary Date