

MINUTES

Executive Committee of the Academic Senate
CALIFORNIA STATE UNIVERSITY SAN MARCOS
Wednesday, January 27, 2010
12 – 2 p.m. ~ Kellogg 5207

Members Present	Janet McDaniel, Chair R. Guillen/C. Kumar, APC Yvonne Meulemans, GEC Veronica Añover, SAC	Rika Yoshii, Vice Chair Kathleen Watson, BLP Allison Carr, LATAc Jule Gómez de García, UCC	Mohammad Oskoorouchi, Secty. Eun Kang, FAC Glen Brodowsky, NEAC/ASCSU Dick Montanari, ASCSU
Ex Officio Present	Don Barrett, CFA; Emily Cutrer, Provost		
Not Present	Kathy Norman, PAC		
Staff	Marcia Woolf, Academic Senate Coordinator		

I. Approval of Agenda

DELETE: **IV. Secretary's Report** *Items forwarded to the administration:*
~~GEC Cross Listing UDGE Courses~~

Motion #1 M/S/P*
To approve the agenda as amended.

II. Approval of Minutes of 1/20/2010

Motion #2 M/S/P*
To approve the minutes as presented.

III. Chair's Report, Janet McDaniel: A new federal law requires that the class schedule include links to textbook information; Bookstore staff will meet with the Senate in March to provide more information. McDaniel and Hackenberg produced a web-based video for faculty and staff on violence prevention which will be available shortly. There is an activism coordination meeting this afternoon which Yoshii, Barrett, and McDaniel will attend. There will be a budget forum tomorrow at the Clarke Field House.

IV. Secretary's Report, Mohammad Oskoorouchi: The following items have been forwarded to the administration:

APC	Catalog Rights	AS	Resolution in Response to Research,
APC	Graduation Requirements		Scholarship, & Creative Activity Program
APC	Academic Calendar 2011/12 - 2013/14		Funding Cuts
APC	Academic Calendar Revision 2010/11		

V. Provost's Report, Emily Cutrer: Cutrer met with CoE faculty representatives to discuss the appointment of an interim dean for CoE. The new parking structure is due to open April 1. A traffic signal will soon be installed at the intersection near the Clarke. For information about progress on campus buildings, visit www.csusm.edu/pdc. Thanks to the efforts of Jeffries, FAC, and Powell, the Academic Resources website now includes a link to a new lecturer handbook. Cutrer raised a concern about the timing of notices to faculty concerning their sabbatical leave applications. After a brief discussion it was agreed to refer the matter to FAC.

VI. ASCSU Report, Brodowsky/Montanari: Topics discussed at the recent plenary meeting included the lack of a faculty trustee (the governor rejected the two candidates put forward due to "lack of diversity"); the ASCSU voted to stand behind their candidates. There is much confusion and concern regarding the turning over of summer school on many campuses to Extended Learning/University, a necessity due to the budget cuts. Closing the Achievement Gap is a major, systemwide initiative which aims to increase graduation rates. Grim budget news was delivered at the meeting by the CSU's Sacramento lobbyist. Chancellor Reed indicated that the CSU plans to issue bonds. Montanari will provide final versions of resolutions via e-mail.

VII. CFA Report, Don Barrett: Fifty or sixty faculty members attended yesterday's Alt Con Redux; thanks to Watson and others who presented. CFA appreciates the governor's stance on restoring funds to education but is concerned that it is tied to prison reform. CFA is participating in discussions concerning activism this spring.

VIII. ASI Board Meeting Report, Janet McDaniel Brittny Russo is now ASI president. Suzanne Schmidt will represent ASI at Senate meetings this semester.

**All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved S = Seconded D = Defeated P = Passed L = Lost W = Withdrawn

IX. Committee Reports

APC: The committee met with the provost this morning to discuss the draft program discontinuation policy. The campus may provide only electronic versions of the catalog beginning in 2012. Gerardo Gonzalez will represent APC on the Intellectual Property Policy sub-committee of EC. APC still has no EMS representative.

FAC: No report.

LATAC: The CCR exam is currently suspended pending Senate action. The committee's CoAS seat is currently vacant.

PAC: PAC has prepared drafts of new Program Review Procedures and a Program Review Policy. The Procedures include a revised calendar for program review. They are now reviewing the documents and hope to have them to EC soon. PAC is also writing letters to programs that conducted program reviews last year. The letter to the Human Development Program was completed and they are working on a letter to the Communication Department.

UCC: The committee is working with CoAS to develop a curriculum reconciliation policy.

X. Old Business

Resolution Affirming the Importance of Shared Governance in Program Discontinuance in the CSU This item had a first reading in Senate in December and a suggestion was made, which has been incorporated. EC members agreed to make the change as proposed.

XI. New Business

A. FAC CoE Evaluation of Temporary Faculty Unit 3 Employees Kang noted this is a new policy but is basically the same as that for CoAS, with changes made to reflect the CoE culture.

Motion #3 M/S/P* (Brodowsky)
To forward the proposed policy to the Senate in February for a first reading.

B. BLP/UCC Certificate Program for Video Production in K-12 Education EC members reviewed catalog language as well as reports from BLP and UCC on their reviews of this proposed certificate program to be offered on-line through Extended Learning beginning in the fall. A question was raised concerning the method of faculty compensation.

Motion #4 M/S/P* (Brodowsky)
To forward the proposed program to the Senate in February for a first reading.

C. EC Workload Committee Report Montanari reported that the committee is working very effectively together on a draft report with recommendations, including a rubric for measuring individual faculty members' workloads, modifiable by departments. They believe they have come up with a fair way for faculty members to receive credit for, and administrators to track, faculty workload.

XII. EC Members' Concerns & Announcements

Invitation to University Advancement and University Auxiliary & Research Service Corporation Representatives to Meet with EC and Senate Yoshii provided a handout listing possible questions to be posed to these two offices. It was suggested the source categories be included in Advancement's report of gifts received as well as the level of faculty or AA consultation employed by that office. It was also suggested that the majority of the visits be dedicated to question and answer, and that Athletics be invited as well. EC members agreed that invitations should be extended to meet with the EC. Additional suggestions to Yoshii or McDaniel.

Yoshii noted that the PeopleSoft capabilities concerning pre-requisites and coordinating these with catalog requirements and faculty-granted exceptions is currently under discussion, made more difficult by the lack of an EMS coordinator.

McDaniel reminded members that the EC will not meet on February 10th in keeping with the requirement for reduced workload.

Meeting adjourned at 1:55 p.m.
Respectfully submitted by Marcia Woolf, Senate Coordinator

Approved by the Executive Committee _____
Mohammad Oskoorouchi, Secretary Date