

## MINUTES

Executive Committee of the Academic Senate  
CALIFORNIA STATE UNIVERSITY SAN MARCOS  
Wednesday, April 28, 2010  
12 – 2 p.m. ~ KEL 5207

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<b>Members Present</b>	<b>Janet McDaniel, Chair</b> <b>R. Guillen/C. Kumar, APC</b> <b>Yvonne Meulemans, GEC</b> <b>Linda Shaw, PAC</b>	<b>Rika Yoshii, Vice Chair</b> <b>Kathleen Watson, BLP</b> <b>Allison Carr, LATAAC</b> <b>Veronica Añover, SAC</b>	<b>Mohammad Oskoorouchi, Secty.</b> <b>Eun Kang, FAC</b> <b>Glen Brodowsky, NEAC/ASCSU</b> <b>Dick Montanari, ASCSU</b>
<b>Ex Officio Present</b>	<b>Emily Cutrer, Provost</b>		
<b>Not Present</b>	<b>Don Barrett, CFA; Jule Gómez de García, UCC</b>		
<b>Staff Present</b>	<b>Marcia Woolf</b>		

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### I. Approval of Agenda

- ADD: XII. A. Academic Affairs Staff Reclassifications, etc.**  
**B. Issues Connected with New Requirement for Tenured Committee Chairs**

**Motion #1** M/S/P\*  
To approve the agenda as amended.

### II. Approval of Minutes of 4/14/2010 & 4/21/2010

**Motion #2** M/S/P\*  
To approve the minutes of April 14 as presented.

**Motion #3** M/S/P\*  
To approve the minutes of April 21 as presented.

**III. Chair's Report, Janet McDaniel:** The president has submitted her annual report to the Senate chair on changes in MPP staffing for AY 09/10; eight positions were eliminated, and four were added. The Senate will provide lunch for next week's EC meeting. McDaniel thanked Cutrer for inviting EC members to a year-end celebration. Chairs were reminded of their responsibility to ensure that new chairs are elected from among the tenured members of their committees. A discussion ensued concerning the recently approved Election Rules requirement that chairs be tenured; the matter was added to the agenda as item XII. B.

**IV. Vice Chair's Report, Rika Yoshii:** Yoshii attended a regional workshop on April 27, along with Barsky, Cutrer, and four other members of our campus Graduation Initiative (formerly "Closing the Achievement Gap") Steering Committee, along with teams from two other campuses. At the workshop, Vice Chancellor Echeverria reported that 48% of students entering the CSU never graduate. Yoshii also noted that a meeting will be held May 3-4 on General Education in California at Cal State Fullerton; Barsky and Hamill will attend.

**V. Secretary's Report, Mohammad Oskoorouchi:** The following items have been sent to the administration:

APC Excess-Units Seniors  
SAC Student Absences from Class for University Events & Religious Observances

**VI. Provost's Report, Emily Cutrer:** A website is being developed for our Graduation Initiative effort; Cutrer acknowledged Yoshii's contribution by suggesting the title change from "Closing the Achievement Gap" to "Graduation Initiative," a more appropriate title. The recent recommendations by UBC to the president are now posted on the UBC website. Kudos went to the Faculty Center for the success of the first annual Digital Showcase. Cutrer welcomed EC members to her home for a year-end celebration on May 6, to be co-hosted by Jolie and Chloe.

**VII. ASCSU Report, Brodowsky/Montanari:** The matter of the unfilled faculty trustee seat will be a main topic of discussion at next week's final plenary meeting of the year. It is likely that the recent report by Zemsky & Finney (U. of PA) on streamlining the undergraduate curriculum will be discussed, along with the system's reaction to it and the lack of faculty voice in these discussions. Brodowsky and Cutrer attended a meeting of the Services to Students with Disabilities Committee and reviewed

*\*All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved      S = Seconded      D = Defeated      P = Passed      L = Lost      W = Withdrawn

a recent survey of student and faculty satisfaction levels; Brodowsky expects to assist in the development of an improved survey instrument. Many campuses need retrofitting, but no funding is currently available for such projects, making some campuses vulnerable to litigation. It is hoped that the Chancellor's Office will assist San Marcos and other campuses in developing programs to assist veterans with Post-Traumatic Stress Disorder. Montanari noted that the Senate continues to oppose repeated legislative efforts to dictate curriculum issues, including bills which seek to dictate transfer standards and to empower California's community colleges to offer four-year degrees. Montanari also reported that our campus won a \$50k grant from the Commission on Extended University for a program in CoBA. There was a brief discussion about suspensions of enrollment/programs in Humboldt State's Nursing, Computer Science, and some Fine Arts programs.

**VIII. CFA Report, Don Barrett:** Unable to attend.

**IX. Committee Reports, as needed**

**GEC:** Meulemans noted that the GE website is now up and running; the URL is <<http://www.csusm.edu/ge/>>.

**X. Old Business**

**EC Resolution in Support of the Report of the Workload Committee** A few changes were made for clarification and to reflect concerns expressed in Senate. The due date for the Next Steps Task Force report was changed from November 30 to November 15 due to the Thanksgiving holiday. EC members concurred with the changes. The revision will go before the Senate next week. McDaniel distributed a draft document outlining the charge to the Next Steps Task Force and requested that EC members provide feedback.

**XI. New Business**

**EC Draft Resolution Honoring Pat Worden** Brodowsky presented a resolution developed with input from Anover and Gómez de García.

**Motion #4** M/S/P\* (Guillen)

To forward the resolution to the Senate on May 5 for a first reading, with a request for a suspension of the rules.

**XIII. EC Members' Concerns & Announcements**

**A. Academic Affairs Staff Reclassifications, etc.** EC members had a lengthy discussion about the lack of career paths for Academic Affairs staff and a perceived imbalance in Human Resource's reclassification and in-range progression decisions for AA staff in relation to staff from other divisions. Cutrer has requested data from HR. Ellen Cardoso, HR Director, has offered to speak to EC about the decision process. EC members agreed that the current situation is unsustainable. McDaniel has requested that this topic be added to the next AALC agenda.

**B. New Requirement for Tenured Committee Chairs** Questions which have arisen include what to do in the case of a member who is willing to chair and whose tenure decision is pending, and what to do when there are no tenured committee members or the tenured members are unable or unwilling to chair. It was agreed that in the case of pending tenure decisions, a contingent chair appointment may be made, with a back-up plan in place. It was also agreed that committees will do their best to comply with the new rule and, if unable, will notify McDaniel. EC members requested that NEAC add to its agenda a process for the recall of committee members.

Meeting adjourned at 2:10 p.m.

Respectfully submitted by Marcia Woolf, Senate Coordinator

Approved by the Executive Committee

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Mohammad Oskoorouchi, Secretary

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Date