

AGENDA
Executive Committee Meeting
CSUSM Academic Senate

Wednesday, May 5, 2010

*** 11:30 – 12:50 p.m., Commons 206 ***

Lunch provided.

- I. **Approval of Agenda**
- II. **Approval of Minutes of 4/28/10**
- III. **Chair's Report, Janet McDaniel**
Referrals to Committee: NEAC Recall process for committee members
- IV. **President's Report, Karen Haynes**
- V. **Provost's Report, Emily Cutrer**
- VI. **ASCSU Report, Brodowsky/Montanari** *Unable to attend.*
- VII. **CFA Report, Don Barrett**
- VIII. **Committee Reports: As needed**
- IX. **Consent Calendar Items**
UCC Course & Program Change Proposals
- X. **Old Business** None.
- XI. **New Business**
 - A. FAC Range Elevation Policy for Temporary Unit 3 Faculty Employees Policy Revision
 - B. EC Election of Parliamentarian for 2010/11
- XII. **EC Members' Concerns & Announcements**



Thank you, EC members! It has been a pleasure. Have a delightful summer!

Curriculum for Consent Calendar

May 5, 2010

SUBJ	No	New No.	Course/Program Title	Form Type	Originator	Rec'd AP	To UCC/ Senate	UCC Action/ Appr.
BIOL	370		Plant Physiology	C-2	Matt Escobar	2/3/10	2/23/10	5/2/10
BIOL	370L		Plant Physiology Lab	C	Matt Escobar	2/3/10	2/23/10	5/2/10
CHEM	150		General Chemistry	C-2	Paul Jasien	4/19/10	4/21/10	5/3/10
EDEX	637		Autism Spectrum Disorder Emphasis	C	Jacqueline Thousand	4/21/10	4/21/10	5/3/10
GEM	100	MATH 100	Mathematical Ideas	C-2	Marshall Whittlesey	2/2/10	2/23/10	4/26/10
HIST	201	101	World Civilizations to 1500	C-2	Peter Arnade	3/10/10	3/10/10	5/2/10
HIST	202	102	World Civilization 1500 to present	C-2	Peter Arnade	3/10/10	3/10/10	5/2/10
ID	350		Topics in Humanities, Social Sciences or Sciences	C-2	Sharon Elise	4/30/10	4/30/10	5/2/10
ID	360		Topics in ID Perspectives in the Humanities	C-2	Reuben Mekenye	4/30/10	4/30/10	5/2/10
ID	370		Topics in ID Perspectives in the Social Sciences	C-2	Sharon Elise	4/30/10	4/30/10	5/2/10
ID	380		Topics in ID Perspectives in the Sciences	C-2	Sajith Jayasinghe	4/30/10	4/30/10	5/2/10
KINE	400		Movement Theory & Practice of Elem. Phys Ed	C-2	Kara Witzke	3/10/10	3/10/10	5/2/10
KINE	401		Principles, Organ & Mgmt of Sec/School Phys Ed	C-2	Kara Witzke	3/10/10	3/10/10	5/2/10
KINE	402		Applied Theory of Teach Team, Ind & Dual Sports	C-2	Kara Witzke	3/10/10	3/10/10	5/2/10
MATH	448		Mathematical Models and Methods in Biology	C	Olaf Hansen	2/2/10	2/23/10	5/2/10
PE	200		Phys Ed 200-Intercollegiate Athletics	C-2	Todd Snedden	3/1/10	3/22/10	5/2/10
PSCI	422		Media and Politics	C	Pamela Stricker	3/1/10	3/22/10	5/2/10
PSCI	463		Global-Jihadis Hydra and U.S. Foreign Policy	C	Kent Bolton	2/1/10	2/23/10	5/2/10
PSYC	353		Psychology in the Workplace: Ind/Org Psych.	C-2	Elisa Grant-Vallone	3/10/10	3/22/10	5/2/10
SPAN	500		History of Latin American Literature	C	Alberto Ribas	4/19/10	4/21/10	5/2/10
WMST	321		Feminist Pedagogies in Practice	C-2	Sheryl Lutjens	3/10/10	3/23/10	5/2/10

1 **FAC: Range Elevation Policy for Temporary Unit 3 Faculty Employees**
2

3 **Definition** This policy describes the intent and procedures involved in range elevation for
4 temporary faculty (part time or full time). Range elevation is an increase in
5 salary subject to meeting the criteria as defined.

6 **Authority** This policy is mandated by language in the Collective Bargaining Agreement
7 (Article 12) stipulating that each CSU campus establish appropriate range
8 elevation procedures.

9 **Scope** Temporary Unit 3 employees of CSU San Marcos.

10 I. PURPOSE

11 This policy describes the intent and procedures involved in range elevation for temporary faculty (part time or full
12 time). Range elevation is an increase in salary subject to meeting the criteria defined below.¹

13 II. ELIGIBILITY

14 Temporary faculty who are eligible for range elevation shall be limited to those who have served at least five
15 calendar years, not necessarily consecutive, in their current range and are not eligible for additional Service Salary
16 Increases in their current range. For temporary faculty who earn a higher degree, see footnote.²

17 III. CRITERIA

18 To be considered for range elevation under this policy, an applicant shall:

19 Provide evidence of sustained excellence in teaching (for those with teaching duties) and/or other professional
20 duties.

21 In addition, consideration will be given to professional growth appropriate to work assignment and/or to
22 significant contributions to program development.

23 Longevity alone is an insufficient basis for range elevation.

24 IV. APPLICATION

25 A temporary faculty member who wishes to be considered for range elevation shall provide the following
26 materials:

27 A. Memorandum stating the applicant's request

28 B. Current vitae
29
30
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¹ This policy is mandated by language in the Collective Bargaining Agreement (Article 12) stipulating that each CSU campus establish appropriate range elevation procedures.

² Upon earning a higher degree, the temporary faculty member will inform the College Dean/Director of SON and the Office of Planning and Academic Resources. Upon verification of the degree completion by the Office of Planning and Academic Resources, the appropriate salary adjustment with range elevation will be made at the start of the next semester.

- 36 C. Personnel evaluations since last range elevation
37
38 D. a) Faculty with teaching assignments. Documentation supporting excellence in teaching,
39 including the following:
40 1. Syllabi for all courses taught over the past 5 academic years
41 2. Narrative describing teaching philosophy and development as a teacher over the past
42 5 years, including supporting evidence such as summaries of student evaluations and
43 other data that illustrate excellence in teaching (5 pages maximum).
44 3. Evidence of additional accreditation, professional experience or professional
45 development discussed in narrative, if applicable.
46 b) Faculty with non-instructional assignments. Documentation supporting excellence in
47 professional duties, including the following:
48 1. Assignment of responsibilities/Job description
49 2. Narrative describing development as a professional over the past 5 years, including
50 supporting evidence that illustrates excellence in professional duties (5 pages
51 maximum).
52 3. Evidence of additional accreditation, professional experience or professional
53 development discussed in narrative, if applicable..
54

55 V. PROCEDURES

- 56
57 A. The AVP in Academic Affairs shall notify eligible temporary faculty by the second Monday in
58 September. The deadline for application is due on or before the second Monday in October.
59
60 B. Applications shall be submitted to the appropriate/Department Chair with a copy to the
61 Dean/Director. Where departments, programs, or centers do not exist, the employee shall submit
62 the application directly to the Dean/Director. The Chair shall make his/her recommendation, and
63 forward both the application and the recommendation to the Dean/Director no later than the
64 second Monday in November. The Chair shall provide the applicant with a copy of the
65 recommendation. The applicant may submit a rebuttal to the Dean/Director no later than the third
66 Monday in November.
67
68 C. The Dean/Director shall provide written notification to the applicant of the decision no later than the
69 first Monday in December. The award will become effective the first semester after the final
70 decision.
71
72 D. Denial of range elevations shall be subject to the peer review process. If a temporary faculty member
73 wishes to appeal a negative decision, he/she should submit in writing the rationale for the appeal.
74 The President will then establish a single campus-wide Peer Review Panel (CBA 12.20) consisting of
75 all full-time tenured employees who have served on committees that make recommendations on
76 matters of appointment, reappointment, promotion or tenure and who have attained the rank of full
77 professor or equivalent. The membership of the Range Elevation Peer Review Panel shall consist of
78 three members and one alternate.
79

80 Appeals shall be submitted to the Office of Academic Resources by the third Monday in January. The
81 Peer Review Panel shall convene and review the case within thirty days of appeal and shall render a
82 decision within 30 days of the hearing. The Panel shall allow for appellants to make a presentation to
83 the Panel and to be represented by CFA if so desired. The temporary faculty member will be notified
84 of the decision by the third Monday in March. Pursuant to CBA Article 12, the Range Elevation Peer
85 Review Panel decision is final.