

APC – Undergraduate Catalog Rights Policy

Background and Rationale (APC 4/22/09)

- The current catalog language is not precise enough.
- The current practice at CSUSM does not work well with 1) significant changes in major/minor requirements and 2) students switching to a newly developed concentration/option/track.
- This new policy addresses these two problems by adding new possibilities to what Title V requires. Underlined sentences are those in addition to our catalog language.
- Although we prefer the students to avoid confusion by choosing one catalog term for all requirements, it is not possible to force a student to do this for a variety of reasons outlined in this document. We have decided to allow students to try to keep one term for all requirements.
- The language on page 73 of the current catalog should be changed to direct students to appropriate offices for declaring/changing his/her catalog term. It should also be changed to direct graduate and 2nd baccalaureate students to appropriate pages.

Definition: This policy defines catalog rights in relation to graduation requirements.

Scope: All CSUSM undergraduate students

Authority: Title V Section 40401

I. Election of Graduation Requirements and Catalog Rights for Undergraduate Students

A student may elect to meet the **graduation requirements in effect:**

1. at the time the student began his/her college program at any one of the California State University (CSU) campuses or California Community Colleges,
2. when the student entered the CSU campus from which s/he intends to graduate,
3. at the time the student applies for graduation or at the time the student graduates from CSU San Marcos,
4. at the time the student declares or changes his/her Major/Concentration/Option/Track/Minor, or
5. at the time changes in Major or Minor requirements are found to affect the student.¹

By choosing the **catalog term(s)** [year and semester] for the graduation requirements, a student is claiming his/her **catalog rights**.

There are three types of **graduation requirements:**

- 1) **General University Requirements:** Total Units; Campus Residency; GPA; US History, Constitution and American Ideals; Writing Requirement; Language Other Than English; Computer Competency
- 2) **General Education Requirements:** Lower-Division Areas A-E, Upper-Division BB, CC, DD, and
- 3) **Major or (optional) Minor Requirements.**

A student's **catalog terms** may or may not be the same for all three types, as described below in Sections II and III.

As long as a student maintains **continuous attendance** at CSU San Marcos, or a combination of CSU campuses and California Community Colleges, his/her **catalog rights** are protected, and thus his/her **catalog term(s)** for the **graduation requirements** listed above, are protected. See Section VI for the definition of continuous attendance.

II. Typical Circumstance for Transfer Students

Transfer students attending a California Community College follow requirements in effect at the beginning of their study at a community college for General University and General Education. But the **catalog rights** (and

49 *thus **the catalog term*** for the Major or (optional) Minor are established when the Major or Minor is declared
50 at CSU San Marcos, and at that time, the student may also select the catalog term for General University and
51 General Education requirements to be the same as that of the Major or Minor requirements.

52 53 **III. Special Circumstances for Major and (optional) Minor Requirements**

54 55 **Discontinued/Modified Courses**

56 If a student is following an earlier version of a Major/Minor in which his/her department has discontinued or
57 modified required courses, the department will authorize appropriate substitutions.

58 59 **Changes in the Curriculum**

60 If the Major/Minor requirements change, a student may select **the catalog term for Major/Minor**
61 requirements in effect at the time the student requests the change. The student may also select the catalog
62 term for General University and General Education requirements to be the same as that of the Major or
63 Minor requirements.

64 65 **Changing the Major/Concentration/Option/Track/Minor**

66 If while enrolled, a student declares or changes his/her Major/Concentration/Option/Track/Minor, the
67 student may select **the catalog term for the Major or Minor** requirements in effect at the time of the
68 declaration or change. The student may also select the catalog term for General University and General
69 Education requirements to be the same as that of the Major or Minor requirements.

70 71 **IV. Graduating Students**

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73 Regardless of the previously declared **catalog term(s)**, when a student applies for graduation, s/he may select
74 the catalog term for any of the graduation requirements in effect 1) at the time the student applies for
75 graduation or 2) at the time the student graduates.

76 **V Continuous Attendance and Out-One Term for Undergraduate Students** (from page 73 of the current
77 catalog)

78 79 **Continuous Attendance**

80 Continuous attendance/enrollment, as it refers to attendance by a student at any campus of The California
81 State University, means enrollment in at least one course for at least one regular semester in each calendar
82 year. Absence due to an approved educational leave or for attendance at another accredited institution of
83 higher learning shall not be considered an interruption in attendance, if the absence does not exceed two
84 years.

85 86 **Out-One Term**

87 An "out-one term" for an undergraduate student is a regular semester (either spring or fall) of any calendar
88 year in which s/he does not enroll in any course or drops from all courses by the end of the add/drop period,
89 and which immediately follows a semester in which s/he was enrolled in at least one course beyond the
90 add/drop period. A student maintains **catalog rights** during the out-one term. After exhausting the "out-
91 one" allowance, if a student does not enroll and attend the subsequent term, the student must reapply for
92 admission and may forfeit catalog rights, unless the student is granted an Educational Leave of Absence.
93 Absence due to an approved educational leave shall not be considered an interruption in attendance if the
94 absence does not exceed two years.

Academic Senate – Executive Committee

2009/10 Division/Unit Meetings with Senate & EC

Presentation by:	Time of year:	For EC or Senate?	
Student Affairs: Worden			
Univ. Advcmnt.: Hoss			
Acad. Programs: Barsky			
Acad. Resources: Powell			
Research: G. Gonzalez			
IITS: Veres			

APDB

http://www.calstate.edu/es/applications/aa/apdb/APDB_Disciplines_Fall_2008/apd78d.terms994-084.all.html

Data ordered by FTES

Campus	Year	FTES	FTEF	SFR	AVG CLS SIZE	UNIQUE COURSES	C-FACT SECTION	SMALL SECTION	PIMS, May 2009 Campus	FTE Instruction	Dif: PIMS - APDB	Percent FTEF Dif/APDB	PIMS SFR	SFR Rank
ML	2008	45	6	7.0	6.8	17	28	16	?		(6)			
CLX	2008	717	39	18.2	23.3	156	159	18	?		(39)			
MA	2008	874	66	13.3	18.6	156	334	115	Maritime	68	2	3.6%	12.9	24
CI	2008	3,256	172	19.0	23.1	537	741	83	Channel Islands	190	19	10.8%	17.1	22
MB	2008	4,111	149	27.7	26.3	608	720	63	Monterey	194	45	30.6%	21.2	16
STA	2008	6,620	361	18.4	27.3	818	1,292	108	Stanislaus	397	36	10.0%	16.7	23
BAK	2008	6,950	296	23.5	24.6	860	1,127	145	Bakersfield	323	27	9.1%	21.5	12
HUM	2008	7,220	333	21.7	26.4	1,132	1,740	214	Humboldt	376	43	12.9%	19.2	20
SM	2008	7,728	382	20.2	33.9	670	1,139	66	San Marcos	346	(36)	-9.5%	22.3	7
SON	2008	8,278	356	23.3	28.8	950	1,357	122	Sonoma	376	20	5.6%	22.0	9
DH	2008	8,846	407	21.7	27.5	1,017	1,631	104	Dominguez	439	32	8.0%	20.1	18
EBY	2008	12,412	536	23.1	25.9	1,167	1,967	201	East Bay	549	13	2.4%	22.6	6
SB	2008	14,840	603	24.6	30.6	1,304	2,045	163	San Bernardino	630	27	4.5%	23.5	2
CHI	2008	15,963	706	22.6	30.3	1,774	3,104	228	Chico	752	45	6.4%	21.2	14
LA	2008	16,336	784	20.8	25.9	1,725	2,746	289	Los Angeles	848	64	8.1%	19.3	19
POM	2008	17,627	721	24.5	30.3	1,691	2,694	164	Pomona	828	107	14.9%	21.3	13
SLO	2008	18,499	896	20.6	29.5	1,573	3,338	262	San Luis Obispo	996	100	11.2%	18.6	21
FRE	2008	19,375	893	21.7	28.8	1,918	3,686	264	Fresno	916	23	2.6%	21.1	17
SAC	2008	23,531	983	23.9	31.7	2,168	3,940	256	Sacramento	1,016	33	3.4%	23.1	3
SF	2008	24,694	1,063	23.2	35.2	2,396	3,652	172	San Francisco	1,119	57	5.3%	22.1	8
SJ	2008	26,293	1,163	22.6	29.9	2,525	4,698	360	San Jose	1,239	75	6.5%	21.2	15
FUL	2008	28,371	1,204	23.6	32.0	2,057	4,515	221	Fullerton	1,230	26	2.2%	23.1	4
NOR	2008	28,449	1,234	23.1	31.5	2,827	4,833	158	Northridge	1,248	14	1.2%	22.8	5
SD	2008	30,105	1,244	24.2	37.0	2,409	4,259	351	San Diego	1,238	(6)	-0.5%	24.3	1
LB	2008	30,894	1,395	22.2	31.3	2,951	5,496	326	Long Beach	1,426	31	2.2%	21.7	10
ALL	2008	362,029	15,991	22.6	30.4	35,406	61,241	4,467	All	16,744	753	4.7%	21.6	11

1 **Draft Resolution to Reconsider Launch of New Logo**
2 **California State University San Marcos Academic Senate**
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6 WHEREAS, During this year of fiscal crisis, no state funds should be spent on something
7 that does not contribute directly to the mission of the University; and
8

9 WHEREAS, The announcement of the new logo generated immediate and negative
10 reaction among many faculty and staff; and
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12 WHEREAS, The group of 200 who saw the logo initially was not a large enough sample
13 to be representative of the wider University community; now, therefore, be it
14

15 RESOLVED, That the Academic Senate of California State University San Marcos
16 requests President Haynes to reconsider the logo vote, either by postponing the vote until
17 the University can afford such a change or by including “Don’t change the logo at this
18 time.” as an option in the logo vote.