

**ACADEMIC SENATE  
OF  
CALIFORNIA STATE UNIVERSITY SAN MARCOS  
September 5, 2007**

**Minutes**

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<b>Voters Present</b>	Jocelyn Ahlers, Mayra Besosa, Katherine Brown, Rong-Ji Chen, Charles De Leone, Judith Downie, Darel Engen, Jule Gómez de García, Rocio Guillen, Joan Hanor, Olaf Hansen, Shaoyi He, Kit Herlihy, Linda Holt, Eun Kang, Deborah Kristan, Andre Kundgen, Andrea Liss, Janet McDaniel, Grace McField, Ofer Meilich, Reuben Mekenye, Salah Moukhlis, Tejinder Neelon, Lance Newman, Brian Norris, Mohammad Oskoorouchi, Janet Powell, Edward Price, Radhika Ramamurthi, Betsy Read, K. Brooks Reid, Patty Seleski, Linda Shaw, Gabriela Sonntag, Patricia Stall, Martha Stoddard Holmes, Laurie Stowell, Richelle Swan, Jackie Trischman, Wenyuh Tsay, Kathleen Watson, Jill Weigt, Marshall Whittlesey, Rika Yoshii
<b>Not Present</b>	Jonathan Berman, Glen Brodowsky, Margret Crowdes, Rosario Díaz-Greenberg, Matthew Escobar, Kara Korner, Dick Montanari, Youwen Ouyang, Ted Shore, Felipe Zañartu, Xiaoyu Zhang
<b>Ex-Officio Present</b>	Mark Baldwin – Dean CoE, Emily Cutrer – Provost, David Barsky – AVP-AP, Vicki Golich – Dean CoAS, Gerardo Gonzalez – Int. AVP-R/Dean Grad. Studies, Karen Haynes – President, Neal Hoss – VP-FAS, Jan Jackson – Dean Ext. Studies, Rick Keith – VP-UA, Judy Papenhausen –  Dir. Nursing, Marion Reid – Dean Library, Mary Elizabeth Stivers – AVP-AR, Wayne Veres – CIO/Dean IITS, Pat Worden – Int. VP-Student Affairs
<b>Guests</b>	Don Barrett – Parliamentarian, Darren Bush – AVP-EMS, Graham Oberem – Assoc. Dean CoAS, Linda Scott – IITS, Kaine Thompson - UA
<b>Staff</b>	Marcia Woolf, Academic Senate Coordinator

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*A group photo session was conducted prior to the meeting start.*

**I. Approval of Agenda**

**CHANGE:** XV. Information and Discussion Items

**ADD:** XV. D. Members' Issues

**Motion #1** M/S/P\*

To approve the agenda as amended.

**II. Approval of Minutes of May 2, 2007**

**Motion #2** M/S/P\*

To approve the minutes as presented.

**III. Chair's Report: Patty Seleski**

**A. Announcements:** Trustee Mehas plans to visit the campus on September 20. The Executive Committee will be meeting with him that morning. Cutrer will host an Academic Affairs town hall meeting on September 13 in UH 100 during University Hour. Volunteers are needed for the CoAS-Social Sciences seat on the Promotion & Tenure Committee. The Executive Committee voted today to move the deadline for sabbatical leave applications to 10 a.m. on Monday, October 1<sup>st</sup>, rather than "the last business day of September," which is Friday, September 28; in this way, faculty will have the weekend to finalize their applications. In closing, Seleski

\*Unanimous vote.

Legend: M = Moved    S = Seconded    D = Defeated    P = Passed    L = Lost    W = Withdrawn

welcomed the senators to a new business year and stated that she hopes faculty will stay engaged and energized, and will work along with the administration towards openness, ownership, and understanding. She invited senators to read and comment on her new blog: [www.offleash.csusm.edu/](http://www.offleash.csusm.edu/).

- B. Referrals** A list of NEAC referrals was attached to the agenda.
- IV. Vice Chair's Report: Janet McDaniel** McDaniel invited the audience to introduce themselves.
- V. Secretary's Report: Glen Brodowsky** Brodowsky was attending the ASCSU plenary meeting. A written report was attached to the agenda. In addition, Woolf noted that the administration has approved the academic calendars for 08/09 – 10/11 and has endorsed the APC resolution on GPA adjustments (both passed by the 06/07 Senate).
- VI. President's Report: Karen Haynes** Haynes welcomed the Senators to the new semester. Another open budget forum will be scheduled in November. The 2010 Anniversary Committee has been charged; Rick Keith will chair. Faculty forums will be scheduled this semester, along with ASI and staff forum. The mayor will hold a forum on September 20, and we will be presenting on our current partnerships. The search committee will be appointed shortly for a Vice President, Student Affairs, national search.
- VII. Provost's Report: Emily Cutrer** Cutrer welcomed the senators back to campus. She announced that Tom Bennett has decided to return to the faculty. Cutrer will start posting a website newsletter in the next week or so. As of today, we have 7327.24 FTE students; 220 are non-resident students. This is 100.93% of target, and 66 over target for fall. This represents 260 more than last year and an increase of 3.7% over last fall. Cutrer's areas of focus this year include developing a clear set of expectations for faculty teaching, research, and service; completing learning outcomes assessment through designation of learning outcomes for the catalog; examining and developing plans for first-year programs; developing a multi-year budget model; and completing a strategic plan for Academic Affairs. A task force is being formed to make recommendations concerning the structure of Academic Affairs, to include three senators. An Academic Affairs town hall meeting will be held September 13. Town halls will be scheduled throughout the fall to discuss the budget and other issues of importance. Cutrer will hold faculty lunches on the second Tuesday of the month.
- VIII. ASCSU Report: Montanari** Both ASCSU senators are attending the plenary meeting in Long Beach.
- IX. CFA Report: Janet Powell** Faculty should receive a retroactive raise check later this month, and the September pay checks should be at the new amount. The new contract includes better paternal leave; better job security for lecturers, prioritizes funding for faculty lines under ACR 73. A CSU/CFA committee is considering workload at the state level. There is a new grievance procedure which allows for a contractual or a statutory route (involves a faculty panel). CFA is working with the campus on a new trespassing policy.
- X. ASI Report: Felipe Zañartu** Not present.
- XI. Committee Introductions** Committee chairs introduced themselves.
- XII. Parliamentarian's Update: Don Barrett** Barrett reviewed the way Senate meetings are conducted.
- XV. Information & Discussion Items (*taken out of order for time certain*)**
- A. Athletics Update** Nichols noted that in 1998 we started the athletic program with golf, cross country, and track. The student body approved a \$45/semester fee increase in 04/05 which allowed the expansion of athletics to include men and women's soccer, women's softball, and men's baseball. Our 10 competitive teams do very well and we enjoy terrific turnout at the home soccer games. We have about 220 student athletes who have to meet a 2.0 GPA (average is just under 2.8) and enroll in and pass 12 units per semester in order to compete. We compete as an independent within the NAIA, a small association of mostly small, faith-based private schools. We hope to move over to the NCAA, Division II (a good fit for us due to our size, mission, etc.); and a task force has been formed for this purpose. Challenges include facilities (fields, basketball court), scholarship budget, but our academic program's reputation nonetheless convinces athlete students to CSUSM. Class attendance for athletes and

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other important matters will be discussed with the Senate this year. Currently under consideration is an aquatics facility to be shared with SMUSD and the City of San Marcos. Nichols also described some of the ways we recognize student athletes.

**XIII. Consent Calendar (*agenda resumed*)**

**NEAC Recommendations** A handout listing recommendations for committee service was presented.

**Motion #3** M/S/P\* (NEAC)  
To approve the Consent Calendar as presented.

**XIV. New Business**

**Building Name Resolution** Seleski noted that the Chemistry faculty wanted to bring this matter to the attention of the Senate and administration. The current naming is confusing and difficult for students. It was noted that deliveries and community visitors are also impacted by this issue, and that the problem may be more acute for those programs which have faculty in both buildings. Concern was expressed about using a person’s name for one of the buildings, since that might hamper efforts to secure a donor. Suggestions included using historical names (Curie Hall), principles/abstractions (Freedom Hall) or the designations Old and New or East and West. Questions were raised about the cost of making a name change, as well as the source of authority for name changes. It was suggested that a policy and procedure be developed for building naming. Additional comments to Schmidt or Trischman.

**XV. Information & Discussion Items**

**B. Search Committee Appointment** Seleski and the Executive Committee acted on behalf of the Senate over the summer to appoint Jackie Trischman to the search committee for Susan Mitchell’s vacated position.

**C. RTP Calendar** Stivers noted that the 07/08 RTP calendar was approved by the Senate prior to the contract settlement last spring, which effected changes to the process. CFA and campus administration have agreed to provide the contractual 10 days for response but without changing any of the other dates on the calendar.

**D. Members’ Issues** A senator noted that there are 20 M/W classes this semester and 30 T/R classes which is a major difference, and this issue needs to be addressed; EC will discuss a referral to APC. Hoss will refer any concerns about the new FedEx/Kinko’s copying arrangement. Concerns have been expressed about the timing of software changes in the labs, which impact students and staff at the start of the semester; the EC will discuss a referral to LATAC. Newman noted that FAC is preparing procedures for a new statutory grievance procedure and for selection of a faculty panel for same (25% of the FTE faculty, or 60 faculty members). He noted that panel members will be selected for grievance committee service by lot. He asked for any information anyone may have about a similar process which was in place 20 or so years ago.

Meeting adjourned at 2:40 p.m.  
Marcia Woolf, Academic Senate Coordinator

Approved: \_\_\_\_\_  
Glen Brodowsky, Secretary 07/08

Date: \_\_\_\_\_

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