

**ACADEMIC SENATE
OF
CALIFORNIA STATE UNIVERSITY SAN MARCOS
May 7, 2008**

Minutes

Voters Present Jocelyn Ahlers, Jonathan Berman, Heidi Breuer, Katherine Brown, Joyce Bruggeman, Rong-Ji Chen, Annette Daoud, Charles De Leone, Judith Downie, Matthew Escobar, Joan Hanor, Olaf Hansen, Kit Herlihy, Linda Holt, Eun Kang, Kara Korner, Andre Kündgen, Andrea Liss, Janet McDaniel, Grace McField, Reuben Mekenye, Carmen Nava, Tejinder Neelon, Mohammad Oskoorouchi, Youwen Ouyang, Janet Powell, Edward Price, Radhika Ramamurthi, Betsy Read, K. Brooks Reid, Patty Seleski, Linda Shaw, Gabriela Sonntag, Fernando Soriano, Patricia Stall, Martha Stoddard Holmes, Laurie Stowell, Jackie Trischman, Wenyuh Tsay, Jill Weigt, Marshall Whittlesey, Aníbal Yañez-Chávez, Felipe Zañartu

Not Present Mayra Besosa, Glen Brodowsky, Rosario Díaz-Greenberg, Darel Engen, Rocio Guillen, Shaoyi He, Deborah Kristan, Minda Martin, Ofer Meilich, Dick Montanari, Salah Moukhlis, Lance Newman, Brian Norris, Ted Shore, Richelle Swan, Kathleen Watson, Rika Yoshii, Xiaoyu Zhang

08/09 Senators Toni Hood, Kimberly Knowles-Yanez, Cynthia Chavez Metoyer, Garry Rolison, Anibal Yanez-Chavez

Ex-Officio Present David Barsky – AVP-AP, Vicki Golich – Dean CoAS, Karen Haynes, President, Jan Jackson – AVP/Dean Ext. Learning, Janet Powell – CFA Pres., Pat Worden – Int. VP Student Affairs

Parliamentarian Don Barrett

Guests Evelyn Andrews – Enrollment Mgmt., Matthew Ceppi – Pres. Chief of Staff/Dir. IPA, Michael McDuffie – Assoc. Dean CoAS, Graham Oberem – Assoc. Dean CoAS, Judy Papenhausen – Dir. Nursing, Linda Scott – IITS, Sonia Starr – ASI, Peter Zwick – Dir. Global Ed.

Staff Marcy Boyle (filling in for Marcia Woolf)

I. Approval of Agenda

ADD: XV. Update on AA Restructuring Task Force

Motion #1 M/S/P*
To approve the agenda as amended.

II. Approval of Minutes of April 23, 2008

Motion #2 M/S/P (1 abstention)
To approve the minutes as presented.

III. Chair's Report: Patty Seleski

Announcements: Seleski welcomed newly elected senators for 08/09. Senators were reminded to vote on the current referendum. Any NEAC appointments currently underway will be acted on by the Executive Committee on behalf of the Senate this summer. The committee chairs have worked hard this year and contributed greatly to a successful Senate year. Seleski thanked the provost and her staff for their contributions this year, and

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especially for their leadership of the Foundations of Excellence effort. She also noted the good work done on the textbook accessibility policy, and acknowledged the advances made in recognizing part-time faculty.

Seleski noted her concerns for the future. Regarding the budget process – while it is good that we have decided on an approach, the current process does not work well or fully serve the purpose. According to the faculty constitution, BLP is to be involved in the development of the Academic Affairs budget. The chairs of the Senate and BLP sat on the AA “leadership councils” in the past and were able to interact on a regular basis with the provost’s direct reports and to represent faculty concerns. Our inclusion in that forum is crucial to the Senate and to the faculty’s understanding of the way the budget works; absent a widespread understanding of how complicated it is, there is an opportunity for misunderstandings to occur. Faculty need to be more active partners in the stewardship of the university. Seleski urged the provost to rethink ensuring a regular discussion between the AALC and the Senate/BLP. There have been times this semester when department chairs knew more than the Senate, and something is wrong when that happens. Also, there is a lack of opportunity for UBC to look at strategic issues now; we need to trust those on UBC to examine spending on a regular basis. This will be particularly crucial for next year. We need a process better tied to a specific strategic plan rather than lofty goals. Regarding service – there is a notion that faculty won’t serve or are tired of service. We don’t want to believe this, as it denigrates the service of those who do serve. It is time however for a new generation of leadership to step up. Part of the problem is that service can be frustrating since faculty are not always able to make changes, but we do know what would serve students best and what would be good for the university in the long run. It can be a rewarding thing to serve. There is also feeling that service is not valued. Years ago, the Boyer report noted that faculty career paths have cycles and seasons – these need to be recognized when talking about workload and what one should be doing at different stages of one’s career. We need to look at our tenure and promotion processes and create carrots that make it possible for people to do service in addition to everything else that they do. Finally, for the future, Seleski noted that we often mistake management for leadership, and process for vision. We seem to have a surfeit of management, and dysfunctional processes that work against us. We need to think about how we separate management and leadership, and then reward and recognize good leadership; we need to streamline some of our processes in order to realize what in many respects is a shared vision of the university.

Stowell reported briefly on the work of the Academic Affairs Organization Task Force. Based on their research, the Task Force drafted definitions (university, college, school, department, program, etc.), principles for changing organizational structure, and a process for restructuring. The work will continue in Fall 2008. A report will be presented to the Provost and will be shared with the Senate.

IV. Vice Chair’s Report: Janet McDaniel No report.

V. President’s Report: Karen Haynes Haynes has appreciated seeing many faculty members at recent recognition ceremonies. She thanked the Senate for its many positive contributions this past year. The Alliance for the CSU and our regional collaboration with other educational systems and legislators have both made a positive difference. The members of the University Council will be sending letters to the Governor on our behalf. We have a tactical plan in place for addressing the budget, and will continue to communicate with the faculty through the summer. The Board of Trustees is expected to vote next week on a tuition fee increase; presidents urged that the decision be postponed until July in hopes of a legislative buyout. Based on Haynes’s discussion of the fee proposal with Caitlin Gelrud, it might serve the students better to receive an early decision on a possible fee increase for their budget planning purposes. A senator suggested we recognize SDSU President Weber’s courage in the recent drug investigation.

VI. Provost’s Report: Emily Cutrer Unable to attend.

VII. ASCSU Report: Brodowsky/Montanari Attending plenary meeting in Long Beach.

VIII. CFA Report: Janet Powell The Alliance is going very well, and Powell thanked Haynes for her efforts. Powell, who is stepping down as CFA president in August, was applauded for her service to the faculty.

IX. ASI Report: Felipe Zañartu ASI participated in the CFA’s recent cell phone activity in support of the Alliance, and is collaborating with CFA in support of some financial aid bills. Zañartu invited faculty to join the

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CSSA “study-in” at the State Capitol on May 19th. Angela Stubbs will be representing ASI next year on Senate. Seleski noted that EC members attended ASI board meetings this year. Zañartu appreciated the opportunity to serve as the student representative on Senate and thanked Seleski for her support over the year, especially regarding affordability, accessibility and textbooks. He introduced Alexander Huang, ASI President-Elect, who expressed his eagerness to work together with the Senate in AY 2008/09.

X. Committee Reports: Written year-end reports were provided from all committees, including PTC.

XI. Consent Calendar

NEAC Recommendations *Correction: Add K. Glover (CoAS) & D. Lindsey (CoE) for IRB*
 UCC Course & Program Change Proposals

Motion #3 M/S/P*

To approve the Consent Calendar as presented.

XII. Old Business

A. PAC Program Review Policy Sonntag noted that changes have been made since the first reading, in particular within the graduate programs section. The committee intends that the process be more streamlined than in the past and that the reports be used widely for planning purposes. The committee maintains that a five-year process is appropriate, though it is not mandated. Some qualified support was expressed for the concept and value of program review; however, senators had serious concerns, among which included: (1) the challenge this type of assessment schedule presents to small departments; (2) that it would be unwise to implement such a policy without addressing the critical need for resources to accomplish it; (3) that assessment coordinators be consulted concerning the amount of work time this represents and what type of review is practical; and (4) larger departments would need to dedicate a significant amount of time with no guarantee of course releases. PAC members noted that until we implement this we will not know how much work is involved, and that PAC has attempted to ensure resources are made available. The current PEP process will remain in effect until approval of a new Program Review Policy. The question was called.

Motion #4 M/S/D (7 for; 17 against; 9 abstentions)

To pass the proposed Program Review Policy.

B. APC Add-Drop Policy

Motion #5 M/S/P*

To approve the Add-Drop Policy as presented.

C. BLP/UCC Health Science Option in Kinesiology Hansen noted that there were no changes.

Motion #6 M/S/P*

To approve the option as presented.

D. BLP/UCC Global Studies Major Hansen noted that Japanese 301 and 302 have been added, as well as SOC 307 and WMST 460. Two senators commented in favor of the major.

Motion #7 M/S/P*

To approve the major as presented.

E. FAC Faculty Grants Review Committee Policy Read noted no changes to the policy.

Motion #8 M/S/P*

To approve the policy as presented.

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F. SAC Resolution on Lottery Grant Funding Allocation at Cal State San Marcos

Stoddard reviewed the changes to the proposed Resolution. In Line 37-38, “reallocate” means distributing any balance that remains to other proposals. A senator noted that Extended Learning, pre-nursing, and programs restricted to ten students in the lab are disadvantaged and unable to compete for funding based on FTES calculations. Co-curricular proposals are calculated using headcount rather than FTES. It was clarified that “CY” stands for college year rather than calendar year (Line 34 on page 1, 3rd to the last paragraph in the footnotes on page 2, and on the spreadsheet).

Motion #9 M/S/P*

To pass the resolution as presented.

G. UCC CoBA/Extended Learning Certificates in Foundational Aspects of Business and Advanced Aspects of Business Hansen noted no changes to the certificates.

Motion #10 M/S/P*

To approve the certificates as presented.

H. UCC Template for New Program Proposals Seleski noted that the forms have been updated to comply with Chancellor’s Office mandates. There was no discussion.

Motion #11 M/S/P*

To approve the template as presented.

I. LATAC Resolution on Impact of Budget on Library and IITS Resources, Collections, and Services Price provided background information. There was no discussion.

Motion #12 M/S/P*

To approved the resolution as presented.

XIV. Information Item

Traffic Update Lt. Doug Miller reported that input was solicited from the campus community, and forty-three responses were received. All suggestions are under review and the cost estimates for possible changes prepared for both short-term and long-term recommendations. He anticipates that some traffic flow changes will be implemented by the fall. Miller does not anticipate any road closures over the summer.

XV. Senator’s Concerns & Announcements: None.

XVI. Passing of the Gavel Seleski passed the “gavel” to McDaniel (gavel was represented by a pack of gum since the gavel was safely locked away). Beverlee Anderson was elected as next year’s Parliamentarian. Seleski thanked Barrett for serving as Parliamentarian the past ten years. In her first official duty, McDaniel thanked Seleski for her commitment to the faculty and university and her service as Chair of the Academic Senate. She cited the top 10 reasons for reading Patty’s blog, *OffLeash*.

Meeting adjourned at 2:29 p.m.

Prepared by Marcia Woolf, Academic Senate Coordinator

Approved by the Senate: _____
Glen Brodowsky, Secretary Date

*Unanimous vote.

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