Academic Policy Committee Report   December 5, 2007

This semester, APC worked on the following tasks:

1. Comment on the Centers and Institutes Policy . Status: reported to Gerry Gonzalez.
2. Update the Community Service Learning Document. Status: 2nd reading item today
3. Create the Advance Placement Policy. Status: 2nd reading item today
4. Re-format the Add and Drop and Withdrawal policies. Status: given to the EC.
5. Approve the Graduate Writing Assessment Requirement policy. Status: met with Gerry Gonzalez on December 4th.

Next semester, APC will work on the following tasks:

1. CLEP and IB policies (similar to the Advance Placement policy)
2. Standards and Goals for Online courses
3. Administrative Drop for not meeting pre-requisites (added)
4. Multiple Majors diploma (added)

APC will meet every Wednesday at 3pm next year.

Rika Yoshii (ryoshii@csusm.edu)

FAC Report to the Academic Senate

December 3, 2007

Members: Betsy Read (Faculty at Large) Chair: Mayra Besosa (Lecturer), Soheila Jorjani (CoBA), Janet McDaniel (Faculty at Large), Carmen Nava (Faculty At Large), Jackie Trishman (CoAS), Ann Fiegen (Library), Lance Newman (CFA), Fran Chadwick (CoE), Cathy James (Lecturer), Mary Elizabeth Stivers (AVP-AR)

1. **New Grievance Process:** The first phase of the instituting the Faculty Hearing Panel procedure is nearly complete with all but a few departments having elected representatives. Once the panel has been seated members will elect a faculty hearing panel chair.
2. **University Professional Development/Research, Scholarship, and Creative Activity Grants**
   - Special Call A total of 27 grants were submitted and reviewed by an ad hoc committee in response to the Special UPD call distributed to faculty earlier in the semester.   21 grants were awarded totaling $~32,000 and the committee's goal to assist probationary and tenured Unit 3 employees working to meet the qualifications for retention, tenure, or promotion was achieved.
   - UPD/RSC Call for Proposals for the 2008-09 Academic Year Revisions to the call were made to 1) allow provisions for full professors to apply for funding to support the development and implementation of innovative pedagogy under RSC grants, 2)
3. **Revisions to the Sabbatical Leave Policy:**   Revisions to the sabbatical leave policy have been made to include a statement requiring final approval of the sabbatical leave being contingent upon the award of tenure. The revised document is moving through EC on its way to the Senate.
4. **Review of Student Evaluation Forms:** An ad hoc committee has developed a survey to assess the usefulness of the current student evaluation instrument in providing summative and formative information on teaching effectiveness. The survey will be distributed electronically to all faculty at the time faculty receive their reviews from courses taught during the fall '07 semester. Additional information on the reliability and validity of the instrument, and the perception of faculty on the efficacy of the forms and how they are being used is also being gathered.

Other work in Progress:
Review of the CoBA RTP Document
Restructuring the University UPD/RSC Grants Process

LATAC Report to Executive Committee and Senate
December 5, 2007

LATAC meets the first Weds of each month.
Current meeting date: 9:00 am on December 5, 2007

LATAC appreciated the recent Senate endorsement of the IMAP. In future meetings we will discuss and plan how LATAC can help with communications and dissemination of information across campus in regards to the IMAP.

Information coming from CSU indicates a commitment to a technology budget in near future. CSU has $30 million dollars each year for the next 3 years to allocate towards academic technology projects. There is a system wide committee formed to make recommendations on how to spend/distribute this money. The committee consists of 4 CEOs & 4 Provosts. It was noted that the money would be allocated towards system wide as well as campus projects.

LATAC is researching and developing responses to questions raised by faculty regarding the support for technology acquisitions for classroom use.

Faculty Technology Showcases provide opportunities to examine and assess the utility of various emerging technologies to promote student-learning outcomes. Three excellent sessions for November included Ed Price's demonstration on clickers, Jill Watts on videos & student use of technology, and Elisa Bigham on the use of Media Site. Attendance at previous technology showcases has been small. There was some discussion of possibly changing date/times to increase attendance for future showcases.

From the library, it was reported that two library faculty positions are presently being advertised. One position is for a Natural Science Librarian, the other for a Web Developer Librarian. This is the second time both of these both positions have been advertised as neither was filled during first search.

Respectfully submitted,

Joan Hanor
Chair of LATAC

University Curriculum Committee – **Report to the Senate**   December 5, 2007

1. We reviewed the P-Form for the Minor in Critical Intercultural Communication.
2. We reviewed the new option in Nursing: Accelerated Baccalaureate in Nursing.
3. We reviewed the new option in Business Administration: Management Information Systems.
4. We reviewed a change to the option: Global Business Management in Business Administration.
5. We continued to work on the new P-Form template.
6. We started to review the changes for the catalog reconciliation.

For current information (minutes) about the UCC meetings see
http://www.csusm.edu/cwis/ohansen/UCC.html.

Submitted by Olaf Hansen.