

## MINUTES

Executive Committee of the Academic Senate  
CALIFORNIA STATE UNIVERSITY SAN MARCOS  
Wednesday, August 29, 2007  
KEL 5207  
12 – 2 p.m.

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<b>Members Present</b>	<b>Patty Seleski, Chair</b> <b>Rika Yoshii, APC</b> <b>Marshall Whittlesey, GEC</b> <b>Martha S-Holmes, SAC</b>	<b>Janet McDaniel, Vice Chair</b> <b>Kathleen Watson, BLP</b> <b>Joan Hanor, LATAAC</b> <b>Olaf Hansen, UCC</b>	<b>Glen Brodowsky, Secty.</b> <b>Betsy Read, FAC</b> <b>Radhika Ramamurthi, NEAC</b>
<b>Ex Officio Present</b>	<b>Judy Papenhausen, Dir. Nursing; Janet Powell, CFA</b>		
<b>Not Present</b>	<b>Emily Cutrer, Provost; Dick Montanari, ASCSU; Gabriela Sonntag, PAC</b>		
<b>Staff</b>	<b>Marcia Woolf, Academic Senate Coordinator</b>		

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### I. Approval of Agenda

**ADD:** IX. D. Part-Time Faculty Initiatives  
E. Budget Forum

**Motion #1** M/S/P\*  
To approve the agenda as amended.

II. **Approval of Minutes of 5/2/07** A correction was made to the minutes.

**Motion #2** M/S/P\*  
To approve the minutes as amended.

### III. Chair's Report, Patty Seleski

**A. Announcements:** Seleski shared a handout of the latest enrollment data. A Cabinet meeting held August 27 was attended by Seleski and McDaniel. Concerns were expressed at that meeting about budget issues, priorities and processes. The on-line blog will be up and running within the next few days.

**B. Referrals to Committees:** These were listed on the agenda.

IV. **Secretary's Report, Glen Brodowsky:** A report was attached to the agenda.

V. **Provost's Report, Emily Cutrer:** Cutrer was away from campus.

VI. **Statewide Senate Report, Dick Montanari:** Montanari did not attend.

VII. **CFA Report, Janet Powell:** Much concern has been expressed regarding the budget, and Powell forwarded some of these to the president and provost in a letter. CFA is reviewing a proposed campus policy concerning trespassing on campus.

VIII. **Committee Reports** Seleski offered to visit committees as their request.

**BLP** Watson noted that Bennett's retreat means that he will no longer be available to provide budget information to the committee. In light of this, BLP will be meeting to determine the types of information and liaisons it will need in order to fulfill its charge this year.

*\*All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved      S = Seconded      D = Defeated      P = Passed      L = Lost      W = Withdrawn

**IX. New Business**

**A. Faculty Representation at ASI Board of Directors' Meetings** Ramamurthi noted that the ASI Board meets twice per month on Friday afternoons and that, to date, NEAC has not been successful in recruiting a Senate representative to attend their meetings. She suggested that the EC commit to sending one representative to one ASI meeting per month throughout the fall semester. If this plan proves effective and valuable, the EC will consider continuing this arrangement through the remainder of the year. Woolf will poll the EC members by e-mail regarding their ability to participate, and will request meeting details from ASI. (Fall semester meeting details: 3-5 p.m.; 9/14, 9/28, 10/12, 10/26, 11/9, and 11/30; agendas are posted 72 hours in advance.)

**Motion #3** M/S/P\* (Ramamurthi)

To plan to send one EC member per month to an ASI Board meeting throughout fall 2007 and to reassess this plan for continuation in the spring.

**B. Centers & Institutes Policy** Whittlesey noted that the current administrative policy is not specific as to sources of financial support for new centers and the periodic reporting of same. It also does not specifically provide for faculty input concerning use of university funds for new centers and institutes. It was further noted that the policy calls for the Senate chair to make a recommendation concerning a new center/institute, rather than the full Senate. It was agreed that APC and BLP would review the policy to develop recommendations for a possible revision of the policy. The EC will decide next week on a course of action. Gonzalez will likely be invited to an upcoming EC meeting to provide input.

**C. Science Building Names** Schmidt drafted a resolution calling for a task force to consider renaming Science Hall II due to the confusion caused by similarly named buildings. Trischman is willing to present the resolution to the Senate. Questions were raised concerning the cost of a name change, whether the problem is serious enough to warrant a change, and whether the campus is authorized to change the name.

**Motion #4** M/S/P (Ramamurthi) (1 abstention)

To forward the resolution to the Senate for consideration.

**D. Part-Time Faculty Initiatives** Seleski raised the question of whether committees other than FAC might consider options to expand opportunities for part-time faculty. It was suggested that NEAC consider whether it is appropriate to add part-time faculty representation to any Senate entities. Woolf will research whether systemwide information is available concerning other campuses' initiatives. Retiree Tanis Brown had begun planning for a one-stop shop for part-time faculty (keys, parking, etc.) in effect during the first few days of the semester; HR will pursue this idea. Seleski asked EC members to offer other suggestions of ways to recognize our 325 part-time faculty (35 of these teach full time). It was suggested that Stivers be asked to provide statistics for part-time faculty (workload, length of service, etc.). It was decided that FAC will review the interim policy hastily approved last academic year concerning integrating part-time faculty prior to NEAC's review. Hanor asked that NEAC consider adding a part-time faculty seat to LATAC.

**E. Budget Forum** Seleski noted that the September 4 open forum will be an important opportunity for faculty to voice their concerns and get answers to their questions concerning the state of and plans for the university's budget. EC members discussed key concerns and strategies for encouraging faculty attendance.

The meeting was adjourned at 2 p.m.  
Marcia Woolf, Academic Senate Coordinator

APPROVED: \_\_\_\_\_  
Glen Brodowsky, Secretary 07/08

DATE: \_\_\_\_\_

*\*All motions were passed unanimously unless stated otherwise.*

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