

MINUTES

Executive Committee of the Academic Senate
CALIFORNIA STATE UNIVERSITY SAN MARCOS
Wednesday, September 12, 2007
KEL 5207
12 – 2 p.m.

Members Present	Patty Seleski, Chair Kathleen Watson, BLP Joan Hanor, LATAAC Olaf Hansen, UCC	Janet McDaniel, Vice Chair Betsy Read, FAC Radhika Ramamurthi, NEAC	Glen Brodowsky, Secty/ASCSU Marshall Whittlesey, GEC Martha S-Holmes, SAC
Ex Officio Present	Emily Cutrer, Provost; Judy Papenhausen, Nursing; Janet Powell, CFA		
Not Present	Rika Yoshii, APC; Gabriela Sonntag, PAC		
Staff	Marcia Woolf, Academic Senate Coordinator		

I. Approval of Agenda

ADD: VII. Committee Reports BLP, FAC, GEC, NEAC, SAC, LATAAC

Motion #1 M/S/P*
To approve the agenda as amended.

II. Approval of Minutes of 9/5/07

 An addition was made to the minutes.

Motion #2 M/S/P (1 abstention)
To approve the minutes as amended.

III. Chair's Report, Patty Seleski

A. Announcements: Seleski reminded EC members that the provost will hold an Academic Affairs town hall meeting tomorrow at noon in UH 100. The EC members are invited to meet with Trustee Mehas on September 20 from 11:15 to noon in Markstein Hall 430, the Dean's Conference Room.

B. Referrals to Committees:

NEAC Academic Senate – 1 CoE 07/08; 2 CoAS 07-09
Faculty Affairs Cmte. – 1 lecturer (Fall '07)

IV. Provost's Report, Emily Cutrer: Cutrer noted that she plans to leave lots of time for questions at tomorrow's town hall meeting. She provided a handout, "Executive Summary of Provosts' 'Role of Research in the CSU' for Presentation at Executive Council – 8/29/07," which was recently presented to the CSU presidents. The full white paper is available at this web address: http://www.calstate.edu/acadaff/System_Strategic_Planning/AccessToExcellence.shtml. The summary concludes that the system needs to improve its efforts towards advocating for the resources necessary to support research and creative activity. It was suggested that the Senate consider establishing a committee devoted to faculty research and development (to be agendized). Concerning enrollment, Cutrer stated that we are over but within 2% of our target, and grew about 3.5-4% over last year.

V. Statewide Senate Report, Glen Brodowsky: Matters discussed at last week's committee meetings included affordable textbook options. The systemwide office has developed a "preferred provider" list for discounted textbooks. The trustees will be considering a fee increase for MBA programs throughout the system at their next meeting.

**All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved S = Seconded D = Defeated P = Passed L = Lost W = Withdrawn

VI. CFA Report, Janet Powell: The trustees will also be considering an approximately 12% increase for presidents, as well as an average 6.75% increase for MPPs. The basis for these increases is the 46% salary gap between the CSU and comparable institutions. A bill has passed the state senate which addresses accountability for spending at the systemwide level. Faculty will today receive the retroactive pay they have been expecting.

VII. Committee Reports

BLP: The committee is reviewing the Centers & Institutes policy, as well as P forms for CoBA: Supply Chair Management and Management Information Systems. Cutrer will meet with BLP to discuss the new budget process in Academic Affairs.

FAC: The committee is issuing a special call for UPD grants with preference to those in the early stages of retention, tenure and promotion. It has been noted that there is currently no resource within the UPD/RSC programs for full professors seeking funding for pedagogical development. A memo to the faculty will go out shortly concerning the new grievance procedures and procedures for electing the faculty panel.

GEC: The committee is considering minor changes to language of the Language other than English requirement.

NEAC: The PTC elections are currently underway, and a second call for volunteers has been issued. The committee is also considering constitutional changes regarding the membership of BLP and LATAC.

SAC: The committee will soon be reviewing several policies, with the Student Grievance Policy at the top of the list. SAC will also be working with Gonzalez on the process for the Lottery grant competition and is seeking input on this topic. SAC will also be supporting disabled student issues and the Student Research Competition.

LATAC: A subcommittee has been working on the Instructional Materials Accessibility Plan (IMAP) and hopes to have a resolution, guidelines, and FAQ document ready for the October Senate meeting. Feedback from the EC and senators will be sought prior to that meeting. Our IMAP is due to the Chancellor's Office on November 1.

VIII. Consent Calendar The EC members agreed to postpone discussion of this item until after the "Faculty Committees & Diversity" discussion under New Business.

IX. Old Business

ASI Board Meetings – EC Representation Since enough volunteers have stepped forward, EC members will attempt to attend all of the ASI meetings this semester. Hansen has agreed to attend the September 14 meeting.

X. New Business

A. Faculty Committees & Diversity Seleski invited comments regarding the need to ensure that the population of the campus is equitably represented when filling committee seats. EC members noted that: 1) it is difficult to recruit for committee seats; 2) it would be helpful to know ahead of time when diversity is a particularly critical issue; 3) faculty with diverse backgrounds are over-stretched; 4) we should rely on data to determine whether race/gender/rank are being adequately represented; 5) there are many types of service and committee work is just one form; 6) NEAC is often unaware of special recruiting that may be going on, which may be a complicating factor; 7) recruiting enough for a pool is often difficult; and 8) there is a need to look at what service means on this campus, how it is encouraged/rewarded, and how it is mentored. It was recommended that, when presented with multiple volunteers, one of the factors for NEAC to consider is diversity. When diversity is crucial, it is hoped that information would be conveyed to NEAC.

Consent Calendar – NEAC Recommendations (taken out of order) A handout was provided. Ramamurthi indicated that NEAC recommends Minda Martin and Fernando Soriano for two vacant 07-09 CoAS Senate seats, as well as Garry Rolison, Darci Strother, and Gilbert Valadez for the VP Student Affairs search committee (Dreama Moon withdrew).

**All motions were passed unanimously unless stated otherwise.*

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Motion #3 M/S/P*

To forward NEAC's CoAS senator recommendations to the October Senate meeting, and to recommend the listed volunteers for the VP-SA search committee to the president on the Senate's behalf since the due date for this recommendation is Friday, September 14.

B. Nursing Representation The question of ensuring Nursing representation on the Senate and EC was discussed. Currently, the constitution does not provide for Nursing membership on the Senate or the EC. Papenhausen suggested that Nursing be afforded the same representation on Senate as a College. She note that her presence on the EC came about because Nursing had no seats on Senate committees, and her EC seat afforded her access to the committees as well as providing the chairs input from Nursing. She does not believe she needs a vote on EC, but is interested in Nursing representation on Senate. Nursing has four full-time faculty and one lecturer. Seleski pointed out that SSP-ARs are represented on Senate. It was suggested that NEAC consider a constitutional change to add representation for schools.

Motion #4 M/S/P* (Brodowsky)

To provide one seat with ex officio status on the Senate Executive Committee to the School of Nursing.

Motion #5 M/S/P (1 abstention)

To refer to NEAC the matter of amending the constitution to provide for a general way of providing unincorporated units representation on the Senate.

C. FAC UPD Grant Call This topic was discussed under FAC's committee report.

The meeting was adjourned at 1:40 p.m.
Marcia Woolf, Academic Senate Coordinator

APPROVED: _____
Glen Brodowsky, Secretary 07/08

DATE: _____

**All motions were passed unanimously unless stated otherwise.*