

MINUTES

Executive Committee of the Academic Senate
CALIFORNIA STATE UNIVERSITY SAN MARCOS
Wednesday, November 28, 2007
KEL 5207
12 – 2 p.m.

Members Present	Patty Seleski, Chair Rika Yoshii, APC Marshall Whittlesey, GEC Gabriela Sonntag, PAC Dick Montanari, ASCSU	Glen Brodowsky, Secty/ASCSU Kathleen Watson, BLP Joan Hanor, LATAAC Martha S-Holmes, SAC	Betsy Read, FAC Radhika Ramamurthi, NEAC Olaf Hansen, UCC
Ex Officio Present	Emily Cutrer, Provost; Judy Papenhausen, Nursing		
Not Present	Janet McDaniel, Vice Chair; Janet Powell, CFA		
Staff	Marcia Woolf, Academic Senate Coordinator		

I. Approval of Agenda

ADD: III. Referrals NEAC Academic Council on International Programs – 1 at large 08-11

IV. Provost's Report

VI. Oral Committee Reports FAC

VIII. New Business B. UCC MIS Option, and C. APC Add/Drop Policy

DELETE: V. CFA Report

Motion #1 M/S/P*

To approve the agenda as amended.

II. Approval of Minutes of 11/14/07 Changes were made to the minutes.

Motion #2 M/S/P (1 abstention)

To approve the minutes as amended.

III. Chair's Report, Patty Seleski

A. Announcements: Seleski invited EC members to purchase candle vouchers for the World AIDS Day vigil to be held December 1st. Next week's EC meeting is the last meeting of the semester. January 17 is the date for the spring Academic Assembly. EC members have been e-mailed a PowerPoint presentation concerning a proposed ROTC program via Extended Learning. Wang nominations are due to the Senate office tomorrow.

B. Referrals to Committees:

NEAC Student Union Task Force

Academic Council on International Programs

IV. Provost's Report, Emily Cutrer: Cutrer noted that the AA structure task force had its first meeting yesterday; Stivers is chairing the group. Please submit input regarding strategic planning on the website. A systemwide Academic Council meeting will be held next week; provosts will be discussing ways to demonstrate to the legislature the importance of faculty research in the CSU. There was a brief discussion about the seemingly nonsensical documentation sometimes required in order to be reimbursed for conference and other work-related travel.

**All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved

S = Seconded

D = Defeated

P = Passed

L = Lost

W = Withdrawn

V. ASCSU Report: Montanari serves on the CSU Commission on Extended University, which President Haynes currently chairs. A recent meeting included discussion of the Access to Excellence document and the absence of any reference to extended learning; modifications have been suggested. The commission awards \$400k in grants each year (funded by the system's extended learning offices), and an RFP was recently distributed. Brodowsky noted that ASCSU interim meetings will be held next week.

VI. Committee Reports

BLP: The committee is reviewing two A forms (Master's in Nursing and Bachelor's in Ethnic Studies) and will be providing feedback to the originators. BLP will be meeting with Gerardo Gonzalez to talk about differential fees for graduate programs.

GEC: The committee hopes to finish its work on the Language Other Than English Requirement and the Area E recertifications by semester's end.

NEAC: The committee continues to discuss ways to address the grant-reading matter, and thus far has been reluctant to form a new committee for this purpose. They will be looking at other grant reviewing groups on campus to determine whether it may be feasible to consolidate these efforts.

SAC: The committee has issued the call for Lottery grant proposals and will be reviewing the way allocations are established. The committee is also considering revisions to the Student Grievance Policy & Procedure. Stoddard Holmes also attended the last ASI meeting where the group discussed a resolution concerning affordability of and access to textbooks as well as a proposed San Marcos ordinance concerning "mini dorms."

FAC: FAC has formed an ad hoc committee to review student evaluation forms and has devised a faculty survey. Those who respond to the survey will be entered in a drawing to win a fabulous prize. FAC has learned that the survey will be subject to administrative review in accordance with a new policy concerning campus surveys. EC members were unfamiliar with the new policy and whether faculty were or are involved in the policy development or survey review. Cutrer indicated that she understood this new administrative policy originated in IPA. She offered to learn more about it and e-mail the information to the EC.

VII. Old Business

A. GEC Language Other Than English Requirement A goldenrod handout was provided. Whittlesey noted that language has been added to allow GEC to modify the procedure. Brodowsky remarked that the new requirement language is thorough and easy to understand, and commended GEC for its work. A wording change was recommended and agreed to.

Motion #3 M/S/P* (Brodowsky)
To forward the item to the Senate as a first reading item in December.

B. Access to Excellence Seleski asked whether the EC wanted to respond to the draft report or pass a resolution concerning one of the other campus senate responses. Montanari offered to review the other campus responses and bring a recommendation to the EC next week.

VIII. New Business

A. MBA Fee Differential A pink handout was provided (November 8, 2007, draft ASCSU resolution). Brodowsky provided a history of the matter in the ASCSU, and noted that the resolution calls upon the Board of Trustees to look at the matter more closely since it will have far-reaching impact, and suggest that should such a fee be considered, then an overarching policy concerning such fees be developed. The resolution also states that the first response to shortfalls should not be to tax the students themselves, and supports the idea of state-funded rather than state-assisted programs. Montanari noted that the matter has been quite a divisive one within the ASCSU and that this resolution represents a compromise. He suggested the EC consider a resolution to either endorse or not endorse the ASCSU resolution, since opening a full discussion of the matter in the Senate would likely result in a repeat of the extensive and divisive process the ASCSU recently went through. Brodowsky noted too that it would benefit us to show a united front on

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this to the Trustees. Seleski noted that the original proposal provides no assurance that the funds going to a campus would go to the MBA program; the disposition of the current graduate fee differential funds is still an issue on campuses. Brodowsky offered to draft a resolution for the EC to consider next week.

B. UCC MIS Option in Business Administration A yellow handout was provided. Hansen noted that this had been part of the High Tech Management option but the two foci have been separated now. Only one course – Electronic Commerce – is newly developed for this option. The originator has done a good job of describing the distinction between this and the Computer Science program for the catalog. A couple of language changes were suggested to clarify the major themes and topics to be addressed and to clarify the types of skills to be learned.

Motion #4 M/S/P* (Brodowsky)

To forward the item to the Senate as a first reading item in December, waiver requested.

C. APC Add/Drop & Withdrawal Policies Yoshii noted that while there has been catalog language concerning adds and drops and withdrawals, there has been no formal policy language developed for these. APC has now put these into policy format with no substantive changes to the existing catalogue language. These policies will be provided to the Senate as information items at the December meeting.

The EC continued to meet in executive session.

The meeting was adjourned at 1:45 p.m.
Marcia Woolf, Academic Senate Coordinator

Approved: _____
Glen Brodowsky, Secretary 07/08

Date: _____

**All motions were passed unanimously unless stated otherwise.*