

MINUTES

Executive Committee of the Academic Senate
CALIFORNIA STATE UNIVERSITY SAN MARCOS
Wednesday, February 6, 2008
COM 206
12 – 12:50 p.m.

Members Present	Patty Seleski, Chair Rika Yoshii, APC Marshall Whittlesey, GEC Gabriela Sonntag, PAC	Janet McDaniel, Vice Chair Kathleen Watson, BLP Joan Hanor, LATAC Martha S-Holmes, SAC	Glen Brodowsky, Secty/ASCSU Betsy Read, FAC Radhika Ramamurthi, NEAC Olaf Hansen, UCC
Ex Officio Present	Emily Cutrer, Provost; Janet Powell, CFA		
Parliamentarian	Don Barrett		
Not present	Judy Papenhausen, Nursing		
Staff	Marcia Woolf, Academic Senate Coordinator		

I. Approval of Agenda

ADD: Brief Oral Committee Reports: LATAC

Motion #1 M/S/P*
To approve the agenda as amended.

II. Approval of Minutes of 1/30/08

Motion #2 M/S/P*
To approve the minutes as presented.

III. Chair's Report, Patty Seleski

A. Announcements: Woolf will be out of the office next week and a plan has been put in place to produce an agenda and take minutes for next week's meeting.

B. Referrals to Committees:

NEAC Building Name Task Force (to be discussed further by EC before NEAC issues call)

IV. Provost's Report, Emily Cutrer: Report deferred to Senate.

V. ASCSU Report: Brodowsky will be attending interim meetings later this week as well as a final task force meeting on student evaluations of teaching; we are ahead of the system in terms of our assessment of teaching and our assessment of that assessment.

VI. CFA Report, Janet Powell: Report deferred to Senate. Powell urged EC members to attend CFA's forum with Ducheny tomorrow.

VII. Brief Oral Committee Reports

BLP: Watson provided a written report. She noted that Jeffries has asked that BLP assume a role related to WASC Theme 1, during their current meeting time. BLP will today discuss what role is feasible for BLP to play.

**All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved S = Seconded D = Defeated P = Passed L = Lost W = Withdrawn

GEC: A written report was provided.

NEAC: A written report was provided.

SAC: A written report was provided.

LATAC: The Chancellor's Office feedback on our IMAP submission stated that we: (1) effectively defined the full scope of materials to include plans for all forms of instructional materials; (2) have a showcase strategy for captioning multimedia; and (3) have well set, defined goals for all divisions. Scott and He will attend a systemwide meeting next week concerning IMAP plans.

VIII. Consent Calendar

NEAC Recommendations (as printed in today's Senate agenda packet)

UCC Course & Program Change Proposals (as printed in today's Senate agenda packet and on 2-page handout)

Motion #3 M/S/P*

To forward the Consent Calendar items as presented to today's Senate agenda.

IX. Old Business

Draft Meeting Schedule for 2008/09 There was no discussion of this item.

Motion #4 M/S/P*

To forward the schedule as presented to the Senate's March agenda.

X. New Business

NEAC New Grant Review Committee Ramamurthi noted that NEAC's written report describes the committee's considerations and recommendations. It is proposed that the new committee *not* be a standing committee of the Senate. It will report to the provost via the AVP for Research, who would serve as a non-voting *ex officio* member. Its membership will be elected, serve staggered two-year terms, and not be eligible to apply for the reviewed grants themselves. It was suggested that the membership receive some compensation for sacrificing their right to apply for these grants. The EC referred the matter of developing a policy under which this committee will operate to FAC in conjunction with AVP-R Gonzalez.

XI. Information Item

PAC Assessment Faculty Fellow Proposal Sonntag provided a handout of a draft job description but indicated that PAC has made changes to it; she will provide a revised version next week. Following the precedent set by the assessment coordinator for GE, it is proposed that this position report to the AVPs for Academic and Graduate Programs. PAC is also discussing course release needs and length of term. Seleski noted that PAC will be proposing this position via a Senate resolution. This item will be discussed further at next week's EC meeting.

The meeting was adjourned at 12:50 p.m.
Marcia Woolf, Academic Senate Coordinator

Approved: _____
Glen Brodowsky, Secretary 07/08

Date: _____

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