

MINUTES

Executive Committee of the Academic Senate
CALIFORNIA STATE UNIVERSITY SAN MARCOS
Wednesday, February 20, 2008
KEL 5207
12-2 p.m.

Members Present	Patty Seleski, Chair Rika Yoshii, APC Marshall Whittlesey, GEC Gabriela Sonntag, PAC Dick Montanari, ASCSU	Janet McDaniel, Vice Chair Kathleen Watson, BLP Joan Hanor, LATAAC Martha S-Holmes, SAC	Betsy Read, FAC Radhika Ramamurthi, NEAC Olaf Hansen, UCC
Ex Officio Present	Emily Cutrer, Provost; Judy Papenhausen, Nursing; Janet Powell, CFA		
Not present	Glen Brodowsky, Secty/ASCSU		
Staff	Marcia Woolf, Academic Senate Coordinator		

I. Approval of Agenda

Motion #1 M/S/P*
To approve the agenda as presented.

II. Approval of Minutes of 2/6/08 & 2/13/08

 A couple of changes were suggested.

Motion #2 M/S/P*
To approve the minutes as amended.

III. Chair's Report, Patty Seleski

A. Announcements: Seleski noted that the UBC will meet February 22nd to hear proposals from the various divisions. The Cabinet met Monday and discussed the need to work collaboratively on the budget with the primary goal of student success. The Senate office received a memo last week, dated January 30, recommending the Senate not move forward with a task force on renaming of Science Hall 2, since the administration has no plans to rename the building absent a naming gift to the university. EC members discussed and decided to move forward with the task force and make a recommendation for the future. In addition, Cutrer will find out the cost of renaming the building (signage, etc.) vs. the gift amount necessary for a naming opportunity.

B. Referrals to Committees

NEAC Building Name Task Force

IV. Provost's Report, Emily Cutrer: The provost provided a handout of a proposed UBC budget review timeline and noted that, while the budget crisis is real, we do not yet have any information about cuts to our campus but must move forward with planning. The resolution introduced by Holt and approved by the Senate at its last meeting requested that the provost urge deans to include faculty in their budget planning, which she has done. It also requested that CFA and the Senate be included in AALC budget discussions, and Cutrer decided to brief the Senate leaders rather than calling a special AALC meeting in which to include them. Cutrer expressed her hope that this solution meets the spirit of the resolution. Cutrer attended an Academic Council (systemwide provosts) meeting recently and learned about how other campuses are dealing with impending budget reductions. Another important topic discussed was a proposed systemwide threshold for course repeats. Finally, Cutrer noted that the Academic Affairs structure task force is moving forward, and stressed that the task force is *not* charged with finding programs

**All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved S = Seconded D = Defeated P = Passed L = Lost W = Withdrawn

to eliminate. A lengthy discussion ensued concerning the UBC review process, enrollment management, the need for student awareness of the budget crisis, the history of and alleviating our budget deficit, the importance of open communication between the administration and faculty at the local and systemwide levels, and the line between planning and decision-making. Cutrer will bring to EC data concerning excess units.

V. ASCSU Report, Dick Montanari: No report.

VI. CFA Report, Janet Powell: CFA is about to launch a major campaign to try to reduce the impending cuts. Elements include the upcoming Lobby Days as well as an all-campus meeting on this campus to include all unions as well as students. It will be important to see the administration working to fight the cuts. It will also be important to show that our first priority is to eliminate the cuts and that we not just acquiesce and start cutting.

VII. ASI Meeting Report, Rika Yoshii A written report was attached to the agenda.

VIII. Brief Committee Reports

BLP: The committee is finalizing suggestions concerning the resource table on the P form – it is the one part of the form that can be changed. BLP members Yamashita, Stall and Watson will serve on a WASC committee.

GEC: There will be a town hall meeting March 6th during University Hour to discuss GE related issues.

NEAC: NEAC investigated the creation of a committee to read grants and requested that EC charge FAC to write a policy that would govern the new committee. EC referred this to FAC which is in the process of consulting with Gonzalez on the policy for this committee. NEAC is waiting to hear back from FAC before it can proceed. The committee has received requests for constitutional changes from APC and BLP.

SAC: The committee met with Gonzalez and has developed a plan for revising the Lottery grant allocation process. A proposal will be distributed to the divisions for feedback before coming to the EC and Senate.

IX. Old Business

PAC Assessment Fellow A handout was provided. This item will be discussed next week.

XI. New Business

A. APC Graduate Writing Assessment Requirement Policy & Resolution Yoshii noted that this matter has been in development for many years. The Chancellor's Office directs us to ensure that graduate students demonstrate writing proficiency prior to receiving their graduate degrees. Our campus has decided this should happen before the students advance to candidacy. Because different programs address this differently, the policy was developed with a high degree of flexibility built in. Comments included: (1) the policy does not describe why figures are collected, to whom they are sent, etc.; (2) sometimes writing proficiency is tested on acceptance, at other times after coursework; (3) concern about workload implications for faculty; (4) if the thesis is used there is no time for remediation, and if writing is assessed at the time of application, it assumes we expect the student to already be writing proficiently and that is not necessarily the case; and (5) the importance of ensuring that our graduates demonstrate proficiency.

B. BLP Resolution on AA Strategic Plan Watson noted that the resolution refers to the Academic Affairs "strategic plan," but the document referred to has yet to be named. EC members discussed the draft resolution and made numerous suggestions for BLP to consider.

The meeting was adjourned at 2 p.m.
Marcia Woolf, Academic Senate Coordinator

Approved: _____
Glen Brodowsky, Secretary 07/08

Date: _____

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