

1                   **President’s Award for Outstanding Contributions to Student Success**

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4   Purpose of the Award

5   The president of California State University San Marcos recognizes one temporary  
6   faculty member each year who significantly contributes to student learning, advances the  
7   university’ mission of educational excellence, and demonstrates dedication to our diverse  
8   student community.

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10 Eligibility

11 All current temporary faculty members who had faculty appointments, including teaching  
12 and/or non-teaching assignments, at California State University San Marcos for one or  
13 more semesters (or 4 months per year) during each of the last three years are eligible for  
14 nomination. Faculty members who have received this award in the past may not be  
15 nominated again.

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17 Nomination

18 Faculty members are nominated by students, colleagues, or department chairs/program  
19 directors. Students may nominate a faculty member with whom they are currently  
20 enrolled, but the student must have successfully completed at least one class with the  
21 faculty member. Students who have graduated within one year may also make a  
22 nomination.

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24 Nomination letters shall be submitted by email to Nominating Committee. The  
25 nomination letter shall include:

26  
27 Student Nomination:

- 28 1. The student’s name, major, email and telephone.  
29 2. The name and department of the faculty member being nominated.  
30 3. Information on the course(s) completed with the faculty member, including name,  
31 course number, semester and section (if applicable) or information on the nature of the  
32 interaction with a non-instructional faculty member.

33  
34 Faculty Nomination:

- 35 1. The nominating faculty member’s name, department, email and telephone.  
36 2. The name and department of the faculty member being nominated.  
37 3. Information on the work the faculty member has performed in their home  
38 department(s), such as courses taught, during the period for which the faculty member is  
39 being nominated.

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41 The nomination letter shall:

- 42  
43 1. Be between 100-500 words in length.  
44 2. Address the award criteria (below).

46 Faculty who are nominated will be contacted by the committee and encouraged to accept  
47 the nomination. Faculty members will receive a copy of the nomination letter.

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49 Accepting the nomination requires the faculty member to submit a small dossier to the  
50 committee.

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### 52 Application Materials

53 The application shall consist of:

- 54 1. A narrative essay of 500-750 words.
- 55 2. Complete Vita or Resume (see suggested format in the Faculty Center's RTP  
56 Handbook).
- 57 3. An optional appendix of up to 3 items of supporting evidence.

58

59 Specifically, the essay shall:

- 60 1.a. For instructional faculty, describe your teaching philosophy and pedagogical  
61 strategies.
- 62 1.b For non-instructional faculty, describe your professional philosophy and strategies.
- 63 2. Explain how your teaching or professional performance meets the needs of CSUSM  
64 students.
- 65 3. Explain how your work addresses the mission of the university and your unit..

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### 67 Selection Process

68 The president constitutes the Nomination Committee. The committee shall consist of:

- 69 1. One current CSUSM student appointed by Associated Students, Inc.
- 70 2. The faculty member who is the immediate past recipient of the award (or designee  
71 appointed by the Executive Committee of the Academic Senate)
- 72 3. One faculty member chosen by the president.

73

74 The committee shall collect nominations, notify the faculty of their nomination, review  
75 application dossiers and recommend two faculty members to the president. The president  
76 makes the final decision.

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### 78 Award Criteria

79 The criteria for this award for Outstanding Contributions to Student Success is that the  
80 faculty member has successfully demonstrated:

- 81 • best practices in higher education pedagogy and/or student support strategies.
- 82 • consistent and notable commitment to the mission of the university and unit, e.g.  
83 college or department.
- 84 • dedication to our diverse student community.
- 85 • Exemplary contributions to student success and academic life.

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