

**ACADEMIC SENATE
OF
CALIFORNIA STATE UNIVERSITY SAN MARCOS
September 3, 2008**

Minutes

Voters Present Jocelyn Ahlers, Vivienne Bennett, Glen Brodowsky, Rong-Ji Chen, Charles De Leone, Shelli Douglass, Darel Engen, Ann Fiegen, Jule Garcia, Olaf Hansen, Shaoyi He, Kit Herlihy, Michelle Holling, Linda Holt, Toni Hood, Eun Kang, Kimberley Knowles-Yanez, Jeffrey Kohles, Kara Kornher, Andre Kündgen, Janet McDaniel, Leo Melena, Cynthia Chavez Metoyer, Yvonne Meulemans, Dick Montanari, Dreama Moon, Carmen Nava, Tejinder Neelon, Kathy Norman, Sandy Parsons, Raj Pillai, Janet Powell, Edward Price, K. Brooks Reid, Garry Rolison, Linda Shaw, Fernando Soriano, Patricia Stall, Martha Stoddard Holmes, Laurie Stowell, Darci Strother, Angela Stubbs, Jackie Trischman, Kathleen Watson, Jill Weight, Anibal Yanez-Chavez

Not Present Don Barrett, Mayra Besosa, David Chien, Elizabeth Matthews, Grace McField, Reuben Mekenye

Ex-Officio Present Mark Baldwin – Dean CoE, David Barsky – AVP-AP, Emily Cutrer – Provost & VPAA, Vicki Golich – Dean CoAS, Gerardo Gonzalez – AVP-R/Dean Grad. Studies, Dennis Guseman – Dean CoBA, Karen Haynes – President, Neal Hoss – Int. VP Univ. Advancement, Fritz Kreisler – CFA Pres., Marion Reid – Dean Library, Wayne Veres – Dean IITS & CIO, Pat Worden – Int. VPSA

Parliamentarian Beverlee Anderson

Guests Nicoleta Bateman – LBST, Eric Bullard – Ext. Learning, Darren Bush – AVP-EMS, Matthew Ceppi – Pres. Chief of Staff/Dir. IPA, Dawn Formo – Assoc. Dean CoAS, Fred Hanover – Athletics, Steve Nichols – Dir. Athletics, Graham Oberem – Assoc. Dean CoAS, Patricia Prado-Olmos – Assoc. Dean CoE, Linda Scott – IITS

Staff Marcia Woolf

I. Approval of Agenda

Motion #1 M/S/P*
To approve the agenda as presented.

II. Approval of Minutes of May 7, 2008 Changes were made to the minutes.

Motion #2 M/S/P (1 abstention)
To approve the minutes as amended.

III. Chair's Report: Janet McDaniel

Announcements: A group photo of faculty senators was taken. McDaniel has designated Meulemans to serve on the University Space Advisory Committee; Seleski is designated for the Veterans and Active Duty Educational Steering Committee; and Brodowsky is designated for Student Fee Advisory Committee. During the summer the EC acted on behalf of the Senate to make a revision to the 08/09 Academic Calendar (see Information Items). The Science Hall 2 Renaming Committee will take up its charge once again this fall. Cutrer invited the Senate and BLP chairs and Senate secretary to attend the AALC's planning retreat; faculty appreciated the opportunity to work with administrators to address the division's goals. Zwick made an interesting presentation to the Provost's Enrollment Group concerning enrollment of international students. The Senate chair has been invited to serve on the Academic Affairs Leadership Council. There will be a CalPERS retirement workshop tomorrow in San Marcos. Rotary International grants are available; see the Faculty Center for details. On November 7, the

*Unanimous vote.

Legend: M = Moved S = Seconded D = Defeated P = Passed L = Lost W = Withdrawn

Faculty Center will send a small team to the CSU Institute for Teaching and Learning's "Training of Trainers." The Senate website contains a link to Student Financial Services; emergency loans are available to students for books and in case they have not yet received their financial aid. McDaniel hopes that everyone will get to know each other this year in Senate and participate.

Referrals to Committees:

NEAC Nursing representation on Senate

IV. Secretary's Report, Andre Kündgen: A written report was provided.

V. President's Report, Karen Haynes: Haynes is looking forward to this year and counts on the faculty recalling the reasons they came to San Marcos and staying excited. In these difficult and uncertain fiscal times, she hopes we can look creatively and innovatively for ways to say "we can." The budget process concluded in the spring will be held to; any moneys not cut will be held in a rainy day fund. She thanked the faculty and staff for their stellar efforts on behalf of students during the CMS enrollment crisis. Construction is underway on the McMahon house and the Social and Behavioral Sciences Building. Planning for non-State supported Phase II student housing, student union, and athletic facilities are moving forward. We have dedicated our first public art in a decade and our Tukwut statue, and hope to add more public art. With Neal Hoss's leadership, we will create a real philanthropic board: the Cal State San Marcos Foundation Board. The Foundation has been renamed the University Auxiliary Services Corporation. The community's excitement about the campus is palpable.

VI. Provost's Report, Emily Cutrer: As of September 2nd, we have a headcount of 9,028, up 117 from 07/08. Our resident FTE is 7,252, up 126 from 07/08. First year student population is up 14-15% this year, to 1,590, up 200 from 07/08. Transfer student population is down about 20%, and we are exploring reasons for this national trend. Our graduate students are up about 20%. Credential students are down about 20%, to 152, probably due to K-12 school budget cuts across the state. Total new student enrollment is 2,930, about 70 less than last year. Our total continuing students number has gone up 2.6%. She expressed appreciation for the hard work faculty do to keep students in the classroom and to Enrollment Services for bringing them here. Cutrer reported that a series of nine town hall meetings are scheduled for fall and are posted on the AA website. Jeffries will be meeting with various departments across campus this fall to discuss our WASC effort. A CoAS senator asked about our projections concerning first time versus transfer students. Cutrer noted that this is a national trend and is not likely to change in the spring. We will change our forecasting method for next year and are working on trend data for this purpose. A question was posed about the makeup of our international student populations. Cutrer noted we have about 120, up about 10%, and they are from all parts of the globe. International students may be an important trend for us to consider since they not only enrich the campus community but also bring in higher tuition fees. A question was asked about the residence hall and Cutrer responded that we have a waiting list of 500. There was a brief discussion concerning national and local enrollment trends and our efforts to standardize application and enrollment data for more meaningful projections.

VII. ASCSU Report, Brodowsky/Montanari: Montanari explained the role of the statewide Senate.

VIII. CFA Report, Fritz Kreisler: No report.

IX. ASI Report, Angela Stubbs: Stubbs noted that the ASI board meets twice monthly.

X. Committee Reports: Committee chairs introduced themselves and announced their meeting times.

XI. Consent Calendar

NEAC Recommendations A handout was provided and a correction was noted.

Motion #3 M/S/P*

To approve the NEAC recommendations as amended.

*Unanimous vote.

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XII. New Business

FAC Interim Coaches Evaluation Policy & Instruments Trischman noted that while we have had an athletics department for many years, there has been no evaluation policy in place for coaches. Coaches developed a draft policy last year which FAC reviewed and returned with comments to the Director in early spring. The Director made a number of modifications based on FAC’s recommendations but returned the document to FAC too late for action to be taken in 07/08. FAC has now reviewed the policy and recommends adoption. The policy must be approved by September 8th in order for it to go into effect for this academic year. FAC proposes that if adopted, this policy be designated an *interim* policy for 08/09 only, with review and any necessary revisions required by FAC in spring of 2009 (following the first process of evaluation). Trischman noted some corrections to the document. Kreisler indicated that CFA has also reviewed the policy.

Motion #4 M/S/P* (Brodowsky)
To suspend the rules for a first reading.

Motion #5 M/S/P* (FAC)
To approve the interim policy as amended.

XIII. Information Items

A. EC 08/09 Academic Calendar Revision McDaniel noted that the EC accepted a proposed change to the calendar on behalf of the Senate during the summer, since the original version impacted benefits for lecturers.

B. IITS & PeopleSoft Update Veres noted that the terms Oracle, PeopleSoft, and CMS are used interchangeably, and represent a CSU-mandated common system for data management. The data center that runs the software is in Salt Lake City, run by the Unisys Corp., and managed by staff at the Chancellor’s Office. Last Monday, for the first time, 20 of the 23 CSU campuses were live on all three of the CMS modules, the largest of which is the student module. This overwhelmed the system and rendered it unusable. This resulted in students being unable to access their schedules and faculty unable to access their class rosters. There is a service level agreement and Unisys is liable for damages, which are paid to the Chancellor’s Office. There is currently no plan to ensure an acceptable level of performance for CSU campuses. Our IITS staff continues to work with the Chancellor’s Office to effect a solution. Faculty are welcomed to contact IITS with comments and constructive suggestions by sending e-mail to askcms@csusm.edu.

Veres next explained that in August, an IITS staff member accidentally instructed a computer to begin overwriting hard drives on campus. Safeguards have now been put in place to ensure nothing like this can happen again. Veres stressed that it is important that employees store data on their H drives rather than their C drives; the H drive is backed up regularly. Macintosh users are also able to backup to the H drive with a few extra steps. McDaniel noted that Veres was encouraged by the EC to spread the word on campus this fall about the H drive.

XIV. Senator’s Concerns & Announcements

Stoddard Holmes noted that an upcoming AA town hall will be an informational meeting on the Committee on Undergraduate Research (CUGR), an effort to get more students involved in research. De Leone noted that there will be a Southern California conference on undergraduate research; deadline for abstracts is October 3rd.

Meeting adjourned at 2:45 p.m.
Prepared by Marcia Woolf, Academic Senate Coordinator

Approved by the Academic Senate _____
Andre Kündgen, Secretary Date

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