

**ACADEMIC SENATE
OF
CALIFORNIA STATE UNIVERSITY SAN MARCOS
October 1, 2008**

Minutes

- Voters Present** Jocelyn Ahlers, Don Barrett, Nicoleta Bateman, Vivienne Bennett, Mayra Besosa, Glen Brodowsky, David Chien, Charles De Leone, Shelli Douglass, Darel Engen, Ann Fiegen, Jule Garcia, Olaf Hansen, Shaoyi He, Kit Herlihy, Alexander Hoang (ASI), Michelle Holling, Linda Holt, Toni Hood, Kimberley Knowles-Yanez, Jeffrey Kohles, Andre Kündgen, Janet McDaniel, Grace McField, Ofer Meilich, Reuben Mekenye, Leo Melena, Yvonne Meulemans, Dick Montanari, Dreama Moon, Carmen Nava, Tejinder Neelon, Kathy Norman, Janet Powell, Edward Price, K. Brooks Reid, Garry Rolison, Linda Shaw, Fernando Soriano, Martha Stoddard Holmes, Laurie Stowell, Darci Strother, Jackie Trischman, Kathleen Watson, Jill Weight, Anibal Yanez-Chavez
- Not Present** Rong-Ji Chen, Eun Kang, Kara Kornher, Elizabeth Matthews, Cynthia Chavez Metoyer, Sandy Parsons, Raj Pillai, Patricia Stall
- Ex-Officio Present** Emily Cutrer – Provost & VPAA, Vicki Golich – Dean CoAS, Gerardo Gonzalez – AVP-R/Dean Grad. Studies, Dennis Guseman – Dean CoBA, Karen Haynes – President, Fritz Kreisler – CFA Pres., Marion Reid – Dean Library, Wayne Veres – Dean IITS & CIO, Pat Worden – VPSA
- Parliamentarian** Beverlee Anderson
- Guests** Bridget Blanshan – Dean of Students, Kathy Brown – Bookstore, Matthew Ceppi – Pres. Chief of Staff/Dir. IPA, Gary Cinnamon – AVP-FDM, Ben Compton – Bookstore, Russ Decker – Dir. PDC, Regina Eisenbach – Assoc. Dean CoBA, Dawn Formo – Assoc. Dean CoAS, Tiffany Gabbard – Global Ed., Alexander Hoang – ASI Pres., Pam Kohlbry – Nursing, Graham Oberem – Assoc. Dean CoAS, Patricia Prado-Olmos – Assoc. Dean CoE, Linda Scott – IITS, Roger Stein – UARSC, Tammy Wagonis – Bookstore
- Staff** Marcia Woolf
-

I. Approval of Agenda (Item XIV.B. – Time certain 1:45 p.m.)

Motion #1 M/S/P*
To approve the agenda as presented.

II. Approval of Minutes of September 24, 2008 A correction was made.

Motion #2 M/S/P (1 abstention)
To approve the minutes as amended.

III. Chair’s Report: Janet McDaniel

Announcements: Shaoyi He was congratulated on his election as Vice Chair/Chair Elect. McDaniel introduced Pam Kohlbry, School of Nursing, who will be attending Senate as liaison for that school. Debbie Bennett, SoN, will be liaison to FAC and NEAC and JoAnn Daugherty will be liaison to UCC (three committees with particular relevance this year to the SoN). McDaniel asked for a moment of silence to remember colleague Tom Wahlund. She then reported on the recent AALC meeting which included a report by Public Information Officer Margaret Lutz, a discussion of the system’s academic technology initiative, and discussion about the challenge of scheduling our only distance learning classroom (Markstein 104). A handout was provided concerning

*Unanimous vote.

Legend: M = Moved S = Seconded D = Defeated P = Passed L = Lost W = Withdrawn

the recently agreed upon charge for and make of the ROTC Study Group which will be convened shortly. In response to a suggestion that the Senate meet in a tiered classroom, we looked into this but none are available during the Senate's meeting time, but we will try again in the spring.

IV. Secretary's Report, Andre Kündgen: A written report was provided.

V. President's Report, Karen Haynes: Haynes reported that because we held to the May revise scenario, we have about \$1.8 million which we are banking in anticipation of mid-year reductions or 09/10 needs. Neal Hoss is now permanent Vice President for Advancement, a decision based on Hoss's work and the need to move that office forward. We will launch immediately a search for VP-Finance (chaired by Worden), and will re-launch the VP-Student Affairs search (chaired by Cutrer) in fall 2009. We are now convening the faculty awards selection committees; chairs have been appointed and recipients will be recognized at the annual awards event in January. We have started operations in Temecula at no capital cost (due to donations from various sources including the City of Temecula) and will be offering extended learning courses as well as Nursing courses in the spring. We are starting a Leadership Academy next week for about 22 campus MPPs; this year-long program will provide leadership training and lead to positive results for staff. At San Marcos Mayor Jim Desmond's request, Haynes has signed the opposition ballot for Proposition O, a no-growth initiative with obvious implications for our campus.

A senator asked for more information about the decision to maintain the \$1.8 million reserve in light of a recent mandate to CoAS to cut sections for the spring semester. Haynes responded that the State budget – issued as it was, late and unfinished – is expected to undergo further changes after the election and when the legislature reconvenes in January. It is very likely that we will be asked to make further cuts in February and/or in 2009/10. It would be fiscally irresponsible not to hold funds in reserve in anticipation of those cuts. If it is possible to release the \$1.8 million in the spring, UBC and the Executive Council will determine its distribution based on input from the divisions. Another CoAS senator noted that the current cuts in the college are impacting more than just classes – equipment and laboratories are being impacted. Haynes responded that it is hoped that fundraising could alleviate some of these cuts.

VI. Provost's Report, Emily Cutrer: Census was last week and we managed to hold to last year's target, as directed, going over by only two students in headcount. Good news is that we have improved our remediation rates: from 72% of freshman in 2006/07 (close to the bottom in the CSU) to 80% last year. This success has been accomplished thanks to the hard work of the faculty, the First Year Programs office, and the staff in Student Affairs with special kudos to Geoff Gilmore. A Library dean search committee is being convened, chaired by Wayne Veres and including Oliver Berghof (representing department chairs), Ann Fiegen, Kit Herlihy, Yvonne Meulemans (all representing Library faculty), Susan Baksh (for Library staff), student Travis Wilson, and AVP Gerardo Gonzalez as EOE representative. There was an excellent town hall meeting yesterday, the first in a series about WASC; the draft WASC report on freshman remediation is available on line. Another town hall will be held October 21 to look at the WASC report on our student learning outcomes assessment cycle. Cutrer will have lunch with PRC members to thank them for their important work and to talk about the process: the expectations for PRC and the important role the committee plays in mentoring our junior faculty. At the system level, we are participating in a CSU-wide symposium on undergraduate research in a few weeks, and we are attending a conference on preferred practices in remediation.

VII. ASCSU Report, Brodowsky/Montanari: Brodowsky reported that the Faculty Affairs Committee will meet next week and will be discussing academic freedom, shared governance, and faculty engagement.

VIII. CFA Report, Fritz Kreisler: No report.

IX. ASI Report, Alexander Hoang: A CSSA conference was hosted here September 12-14, and we have received excellent feedback. In October, the president will hold an open forum for students, and Haynes has invited Hoang join in her video message for this month. Haynes and her cabinet are invited to attend a Monday night dinner at the University Village Apartments.

X. Committee Reports: Written reports were provided for APC, LATAAC, and UCC.

*Unanimous vote.

Legend: M = Moved S = Seconded D = Defeated P = Passed L = Lost W = Withdrawn

FAC: The committee is reviewing the CoAS Evaluation of Temporary Faculty policy.

PAC: The program review policy posted on the website is the appropriate policy to use. The committee is expected program reviews from Liberal Studies, Communication, and Business Administration (undergraduate and graduate programs).

XI. Consent Calendar

NEAC Recommendations

UCC Course & Program Change Proposals Hansen noted that the second page of courses are being modified to correct prerequisite information in PeopleSoft.

Motion #3 M/S/P*
To approve the Consent Calendar as amended.

XII. Old Business

Endorsement of Resolution Honoring Dr. Thomas Wahlund McDaniel explained that, on September 24th, the EC acted on the Senate's behalf to pass a resolution honoring Tom Wahlund and to deliver it to him during his final days. That resolution is presented today for the Senate's endorsement. McDaniel will present the resolution to Colleen Moss at this Sunday's memorial service in Encinitas.

Motion #4 M/S/P* (Trischman)
To endorse the resolution honoring Dr. Thomas Wahlund.

XIII. New Business

UCC Border Studies Option in Liberal Studies Hansen introduced this item, explaining that the proposal was received last year and was based on an earlier proposal for a major which was approved by the Senate a few years ago. Following that earlier approval, the Chancellor's Office suggested the coursework first be offered as an option within Liberal Studies. Liberal Studies currently has two options: ICP and EMS, both teacher preparation options. UCC has reviewed and approved the program and ensured that the catalog will clearly state that this option is different from the other teacher preparation options. Watson noted that the agenda packet includes BLP's assessment of the resource implications of the option. There was a discussion about costs involved in new programs and what approval by the Senate means. Hansen indicated that the hope is that the option information can be printed in the spring addendum, which goes to print shortly.

Motion #4 M/S/P (Hansen) (3 abstentions)
To suspend the rules for a first reading.

Motion #5 M/S/P* (Brodowsky)
To approve the option as presented.

XIV. Information Items

A. Student Grade Appeals Committee Annual Report A written report was attached to the agenda.

B. Textbook Ordering/Bookstore Roger Stein, Associate Executive Director for the Foundation, provided and handout and introduced Dora Knoblock, Executive Director of the Foundation, as well as Bookstore staff: Kathy Brown – Manager, Tammy Wagonis – Textbook Buyer, and Ben Compton – Textbook Buying Assistant. Brown and Wagonis spoke about ways the faculty and Bookstore might work together to meet ordering deadlines and keep students' textbook costs down.

*Unanimous vote.

Legend: M = Moved S = Seconded D = Defeated P = Passed L = Lost W = Withdrawn

C. Violence Prevention Task Force A handout was provided. Chief Hackenberg discussed things we are doing to prevent and to respond to an active shooter situation on campus. Our goal is to become the best prepared university in the nation in active shooter preparedness and prevention. The efforts are university wide and will include installation of classroom deadbolt locks, equipment for police, and training for faculty, students, and staff. Questions were raised about protection for the SMACC and Temecula facilities, ways to report about students in crisis, and the suggestion that the deadbolt include a visual locked/unlocked indicator.

D. Capital Projects Update Gary Cinnamon and Russ Decker provided a PowerPoint presentation on upcoming capital projects.

XV. Senator’s Concerns & Announcements

Academic Council on International Programs Meilich and Tiffany Gabbard (Global Education) provided information on the CSU ACIP’s Resident Director and Study Abroad programs.

Meeting adjourned at 2:45 p.m.
 Prepared by Marcia Woolf, Academic Senate Coordinator

Approved by the Academic Senate _____
 Andre Kündgen, Secretary Date

*Unanimous vote.
 Legend: M = Moved S = Seconded D = Defeated P = Passed L = Lost W = Withdrawn