

**ACADEMIC SENATE
OF
CALIFORNIA STATE UNIVERSITY SAN MARCOS
November 5, 2008**

Minutes

Voters Present	Jocelyn Ahlers, Don Barrett, Nicoleta Bateman, Vivienne Bennett, Mayra Besosa, Glen Brodowsky, Rong-Ji Chen, David Chien, Charles De Leone, Shelli Douglass, Darel Engen, Ann Fiegen, Jule Garcia, Olaf Hansen, Michelle Holling, Linda Holt, Toni Hood, Eun Kang, Kimberley Knowles-Yanez, Jeffrey Kohles, Kara Kornher, Bill Kristan, Janet McDaniel, Leo Melena, Cynthia Chavez Metoyer, Dick Montanari, Dreama Moon, Kristan Moss, Carmen Nava, Tejinder Neelon, Kathy Norman, Raj Pillai, Edward Price, K. Brooks Reid, Garry Rolison, Al Schwartz, Fernando Soriano, Patricia Stall, Martha Stoddard Holmes, Laurie Stowell, Darci Strother, Angela Stubbs, Kathleen Watson, Jill Weight, Anibal Yanez-Chavez
Not Present	Shaoyi He, Kit Herlihy, Andre Kündgen, Elizabeth Matthews, Grace McField, Ofer Meilich, Reuben Mekenye, Yvonne Meulemans, Sandy Parsons, Janet Powell, Linda Shaw, Jackie Trischman
Ex-Officio Present	Mark Baldwin – Dean CoE, David Barsky – AVP-AP, Vicki Golich – Dean CoAS, Gerardo Gonzalez – AVP-R/Dean Grad. Studies, Dennis Guseman – Dean CoBA, Karen Haynes – President, Neal Hoss – VP-UA, Fritz Kreisler – CFA Pres., Marion Reid – Dean Library, Wayne Veres – Dean IITS & CIO, Pat Worden – VPSA
Parliamentarian	Beverlee Anderson
Guests	Darren Bush – AVP-EMS, Dawn Formo – Assoc. Dean CoAS, Alexander Hoang – ASI Pres., Pam Kohlbry – Nursing, Graham Oberem – Assoc. Dean CoAS, Patricia Prado-Olmos – Assoc. Dean CoE
Staff	Marcia Woolf

I. Approval of Agenda

ADD: XIV. C. Update – Violence Prevention

Motion #1 M/S/P*
To approve the agenda as amended.

II. Approval of Minutes of October 1, 2008

Motion #2 M/S/P*
To approve the minutes as presented.

III. Chair's Report: Janet McDaniel There will be a Veterans Day event including dedication of the new Veterans Center on November 13 in Tukwut Courtyard. McDaniel attended a meeting of CSU senate chairs which included information on the budget, tax-sheltered annuities, post-promotion increases, and information security, as well as a follow-up study on the effectiveness of Research & Creative Activity grants. AALC and UBC are looking at the budget process for AA and the university as a whole; Watson is serving on an AALC sub-committee on the AA budget process. The timeline for the ROTC study group has been changed; a report will be provided prior to spring break 2009. The chair's blog is back – this time with a coffee theme – and linked on the Senate's website.

*Unanimous vote.

Legend: M = Moved S = Seconded D = Defeated P = Passed L = Lost W = Withdrawn

IV. Secretary's Report, Andre Kündgen: No report.

V. President's Report, Karen Haynes: Haynes reported that the presidents will be meeting with the Chancellor on November 19th to discuss the budget. Our focus will remain on student services and quality of instruction. Haynes asked that faculty continue to support textbook affordability efforts. Nominations are due Friday for the various President's Awards. Our Veterans Center is only the second such center in the system; we are serving between 600-800 service people this year. A diversity forum will be held November 10th to discuss ideas for expanding our diversity activities. The president will hold an open faculty forum on December 4th. The provost will undergo a review this year during the spring semester (Haynes has determined that only one semester is needed for the review process, rather than two as stated in the policy). Senators requested information concerning the \$1.8 million reserve, which has now been reduced to \$1.1 million due to a recent \$748K cut. We hope that further cuts will not exceed 3%, which that \$1.1 million could cover. Concern was expressed about the CoAS budget which is barely adequate and has already resulted in reduced sections and services; Haynes is hopeful that the efforts of the Alliance and wisdom of the legislature will prevent further cuts as well as changes to our baseline budget. She acknowledged the efforts of the faculty to focus on service to students. In response to a question concerning layoff of lecturers, Haynes promised that a key principle as we go forward is to continue to prevent layoffs, but that no promises could be made. It was suggested that we, as a system, learn what the actual impact of the budget crisis is on students – in terms of hardship, time to degree, etc. Haynes noted that our applications have dramatically increased, but we have maintained our target as directed, and have done the best job of this in the system. Golich said that the reserve will provide some protection, but expressed concern about the college's budget in light of equipment needs and increased lower division enrollment. She thanked the CoAS faculty for their efforts and noted that 09/10 promises to provide further challenges. Haynes indicated that it will be important for us to keep the lines of communication open during this crisis.

VI. Provost's Report, Emily Cutrer: Unable to attend.

VII. ASCSU Report, Brodowsky/Montanari: The ASCSU meets in plenary session next week. Brodowsky's committee is considering an initiative to gather data about faculty hiring, retention, and attrition. Montanari's committee will be primarily learning about the budget. He is also a member of the Commission on Extended Learning which will meet this Friday.

VIII. CFA Report, Fritz Kreisler: Salary letters will be sent from AVP Jeffries' office shortly. Bargaining on this year's raises will begin shortly. Faculty are encouraged to go to Long Beach for the upcoming Board of Trustees meeting. There will be a CalPERS workshop prior to the end of the semester.

IX. ASI Report, Angela Stubbs/Alexander Hoang: Stubbs and Hoang provided reports on recent ASI activities.

X. Committee Reports: Written reports were provided for BLP, GEC, and SAC. NEAC had no report.

XI. Consent Calendar

NEAC Recommendations

UCC Course & Program Change Proposals Hansen noted the deletion of CS 435 and the addition of EDSS 547 from the list provided.

Motion #3 M/S/P*

To approve the Consent Calendar as amended.

XII. Old Business None.

*Unanimous vote.

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XIII. New Business None.**XIV. Information Items**

A. GEC Notice of Minor Change to LOTER Policy Barsky explained that the Language Learning Center recently noticed that the policy did not accurately reflect the appropriate minimum CLEP scores, which have now been corrected.

B. Fundraising and the Faculty Hoss explained that, as a tier one campus, we are expected to raise up to 10% of our general fund budget (up to \$10M); we are approximately one-quarter of the way to our goal this year of \$5M. Priorities and goals are approved by the provost and president. A primary goal is to expand our donor base through outreach via advisory councils and other means. Faculty projects and success stories may be highlighted to attract donors. We are currently using a centralized fundraising model due to our staffing level. It was suggested that a list of funds raised, sources, and how spent would be helpful as well as a chart showing how close we have come to our goal each year. Hoss noted that solicitation efforts must be coordinated to avoid overlap. Guseman said that high quality faculty and teaching garner attention and support naturally, and that faculty are encouraged to notify Advancement if they encounter someone who expresses interest in the university. Golich noted how funds raised have been used in CoAS and gave examples of fundraising efforts involving faculty presentations. Hoss noted that there will be lots of opportunities for faculty in connection with the upcoming 20 year celebration. It was noted that our students become our greatest resource and that the cultivation of donors starts with the faculty in the classroom. Hoss indicated that alumni giving at this stage is modest. Hoss was encouraged to engage the faculty in Advancement efforts targeting specific foundations.

C. Update - Violence Prevention Hackenberg reported that the deadbolt classroom door locks discussed at last month's meeting will be installed by the end of the semester, and will have visual "locked" indicators. He also provided wallet cards listing contact information for the Violence Prevention team members. The 20-minute "Shots Fired" video is now available on the web. CPR training is available from Risk Management & Safety on request. During November 13-14, we will take part in the Golden Guardian statewide effort called the Southern California Shakeout Drill aimed at earthquake response; a video will be made available for faculty to show to their classes.

XV. Senator's Concerns & Announcements

Fiegen noted there will be an Academic Affairs town hall meeting on November 18 concerning scholarly publishing. Reid suggested that consideration be given to creating temporary faculty/staff parking in the area of the planned Student Union while the parking structure is under construction. Hood suggested the wallet cards provided by Hackenberg be made available campuswide.

Meeting adjourned at 2:45 p.m.

Prepared by Marcia Woolf, Academic Senate Coordinator

Approved by the Academic Senate _____

Andre Kündgen, Secretary

Date

*Unanimous vote.

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