

**ACADEMIC SENATE  
OF  
CALIFORNIA STATE UNIVERSITY SAN MARCOS  
March 4, 2009**

**Minutes**

---

**Voters Present** Matthew Atherton, Nicoleta Bateman, Mayra Besosa, Glen Brodowsky, David Chien, Charles De Leone, Shelli Douglass, Ann Fiegen, Jule Garcia, Olaf Hansen, Shaoyi He, Kit Herlihy, Michelle Holling, Eun Kang, Kimberley Knowles-Yanez, Jeffrey Kohles, Kara Kornher, Deborah Kristan, Bill Kristan, Andre Kündgen, Minda Martin, Elizabeth Matthews, Janet McDaniel, Grace McField, Ofer Meilich, Reuben Mekenye, Leo Melena, Cynthia Chavez Metoyer, Yvonne Meulemans, Dick Montanari, Dreama Moon, Carmen Nava, Youwen Ouyang, Raj Pillai, Edward Price, Amanda Riley, Garry Rolison, Linda Shaw, Fernando Soriano, Patricia Stall, Martha Stoddard Holmes, Laurie Stowell, Darci Strother, Jackie Trischman, Kathleen Watson, Jill Weight, Rika Yoshii

**Not Present** Vivienne Bennett, Heidi Breuer, Rong-Ji Chen, Darel Engen, Toni Hood, Tejinder Neelon, Sandy Parsons, Janet Powell, K. Brooks Reid, Anibal Yanez-Chavez

**Ex-Officio Present** Mark Baldwin – Dean CoE, David Barsky – AVPAA-AP, Vicki Golich – Dean CoAS, Gerardo Gonzalez – AVPAA-R/Dean Grad. Studies, Dennis Guseman – Dean CoBA, Karen Haynes – President, Fritz Kreisler – CFA Pres., Pat Worden – VPSA

**Parliamentarian** Beverlee Anderson

**Guests** Dawn Formo – Assoc. Dean CoAS, Anne Lombard – Faculty Dev. Cmte., Graham Oberem – Assoc. Dean CoAS, Judy Papenhausen – Dir. SoN, Patricia Prado-Olmos – Assoc. Dean CoE, Linda Scott – IITS, Susan Starr – Int. Assoc. Dean Library

**Staff** Marcia Woolf

---

**I. Approval of Agenda**

**Motion #1** M/S/P\*  
To approve the agenda as presented.

**II. Approval of Minutes of December 3, 2008**

**Motion #2** M/S/P\*  
To approve the minutes as presented.

**III. Chair's Report: Janet McDaniel** McDaniel welcomed new CoAS senators Matthew Atherton and Deborah Kristan. A referendum vote is underway which will affect representation on the Senate and committees for School of Nursing faculty. The spring election process will be starting soon with a call for candidates. The next Senate meeting on April 8 will occur during the WASC team visit; McDaniel acknowledged the efforts of Jeffries and the faculty who have been involved in the process. Following that Senate meeting, there will be a reception for Soheila Jorjani, the Brakebill Distinguished Professor for 2009. The President's Faculty Open Forum held last week was attended by visiting Board of Trustees Chair Jeff Bleich. At the recent statewide senate chairs' meeting, topics included preserving shared governance during budget crises and progress on the Accessible Technology Initiative.

**IV. Secretary's Report, Andre Kündgen:** A written report was provided.

\*Unanimous vote.

Legend: M = Moved    S = Seconded    D = Defeated    P = Passed    L = Lost    W = Withdrawn

**V. President's Report, Karen Haynes:** Unable to attend.

**VI. Provost's Report, Emily Cutrer:** Executive Vice Chancellor Reichard will be retiring in June. The next town hall meeting will address working with students in distress in the current economic environment; Blanshan will talk about programs already in place. We will host a Science Festival on April 1 that is part of a San Diego-wide event; Cutrer expressed her appreciation to faculty for being here during spring break to welcome visitors. Schedules will go out shortly for the upcoming WASC team visit; there will be an exit reception for the campus community on April 9. On the afternoon of April 27, there will be a celebration of Marion Reid who is retiring. Plans are underway for a campus-wide conversation next fall concerning where we are going with academic technology. Next Wednesday there will be a discussion of online learning and assessing the online learner.

**VII. ASCSU Report, Brodowsky/Montanari:** No report.

**VIII. CFA Report, Fritz Kreisler:** No report.

**IX. ASI Report, Amanda Riley:** ASI works with the California State Student Association on behalf of all students in the system. Recently, CSSA passed a resolution concerning textbook affordability. Information about this is available at [csustudents.org](http://csustudents.org).

**X. Committee Reports:** Written reports were provided for APC, FAC, LATAC, and UCC.

**PAC:** The committee is revising the PEP templates for external reviews and developing a sample report form. There is also a discussion underway concerning the kinds of reports CoAS uses and possible ways to incorporate these into the PEP. PAC is also looking at other CSU's program evaluation processes.

#### **XI. Consent Calendar**

**EC Senate Meeting Schedule 09/10** As printed in the agenda packet.

**NEAC Recommendations** A handout was provided.

**UCC Course & Program Change Proposals** A handout replacement list was provided.

**Motion #3** M/S/P\*

To approve the Consent Calendar as amended.

#### **XII. Old Business**

**A. EC Resolution on AA Structure Task Force** He introduced this second reading item.

**Motion #4** M/S/P\* (EC)

To approve the resolution as presented.

**B. APC Online Instruction Policy** Yoshii noted that the changes made since the first reading are enumerated on page 6 of the document. A concern was expressed about making faculty aware of the new requirement that *all* syllabi be posted online.

**Motion #5** M/S/P\* (APC)

To approve the resolution as presented.

#### **XIII. New Business**

**A. EC Resolution Honoring the Service of Dr. Isabel "Chabe" Schon** He introduced this item and explained that the EC passed the resolution on the Senate's behalf in order to present the resolution to Schon at her retirement reception.

**Motion #6** M/S/P\* (Trischman)

\*Unanimous vote.

Legend: M = Moved    S = Seconded    D = Defeated    P = Passed    L = Lost    W = Withdrawn

To suspend the rules for a first reading.

**Motion #7** M/S/P\* (EC)  
To endorse the resolution.

**B. FAC CoAS Evaluation of Temporary Faculty** Trischman noted that concerns expressed earlier have been addressed. A minor error was corrected.

**Motion #8** M/S/P\* (Trischman)  
To suspend the rules for a first reading.

**Motion #9** M/S/P\* (FAC)  
To approve the policy as corrected.

**C. NEAC Election Rules & Guidelines** Brodowsky explained that this change to the Election Rules & Guidelines will be made necessary in the event the referendum vote currently underway is successful. It was suggested that the Senate could vote electronically next week if the referendum succeeds. In this way, the spring elections may include seats for the School of Nursing.

**Motion #10** M/S/P\* (Trischman)  
To suspend the rules for a first reading in order to allow for an electronic vote on this item on Monday, March 9, should the referendum succeed.

**D. GEC Required Earned Units to Enroll in UDGE Courses** Meulemans explained that the proposed policy represents a tightening of our current practice, which has been to allow students in their final semester as sophomores to take upper division GE courses. About 200 of our students each semester fail that UDGE course, or fail another course that semester which precludes them from attaining upper division eligibility. In addition, these students are filling seats which juniors need. The current process has been handled manually by Registration & Records. The proposed process will be managed automatically by PeopleSoft.

**E. SAC Student Grade Appeals Policy** Stoddard Holmes explained that system auditors recently found insufficient evidence that the Student Grade Appeals Committee (SGAC) appropriately consisted of student membership; this was partly an issue of documentation. Auditors have asked that the policy be amended this semester to ensure student participation. The only matters currently under consideration are those addressing this specific issue; unrelated changes to the policy are also needed, but will be addressed by SAC separately in the near future. SAC, after reviewing the pertinent Executive Order, discussed the matter with ASI and with the current SGAC chair and received input from the provost and EC. The Executive Order does not specify the number of students required to service nor address the matter of alternates. Major issues have been finding students to fill the regular and alternate seats, and student attendance at meetings. The proposed changes stipulate a standing meeting time and eliminate the appointment of student alternates unless required by circumstances.

**XIV. Senator's Concerns & Announcements** Brodowsky announced there will soon be a NEAC call for IRB members. Lt. Miller reported that the left turn signal from Craven onto Twin Oaks Valley Road has been out of order but will be repaired. Riley announced that ASI will host a CoAS "meet & greet," and that there will be a governmental relations debate on the stimulus package and other issues. Papenhausen invited the faculty to visit the University Village Apartments (UVA) for an airing and discussion of "The Last Lecture." Topics are sought for future Monday night UVA lectures.

Meeting adjourned at 2:22 p.m.  
Prepared by Marcia Woolf, Academic Senate Coordinator

Approved by the Academic Senate \_\_\_\_\_  
Andre Kündgen, Secretary Date

\*Unanimous vote.  
Legend: M = Moved S = Seconded D = Defeated P = Passed L = Lost W = Withdrawn