

## MINUTES

**Executive Committee of the Academic Senate  
CALIFORNIA STATE UNIVERSITY SAN MARCOS  
Wednesday, January 21, 2009  
KEL 5207  
12-2 p.m.**

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<b>Members Present</b>	<b>Janet McDaniel, Chair</b>	<b>Andre Kündgen, Secty.</b>	
	<b>Rika Yoshii, APC</b>	<b>Kathleen Watson, BLP</b>	<b>Jackie Trischman, FAC</b>
	<b>Yvonne Meulemans, GEC</b>	<b>Youwen Ouyang, LATAC</b>	<b>Laurie Stowell, PAC</b>
	<b>Martha S-Holmes, SAC</b>	<b>Olaf Hansen, UCC</b>	<b>Dick Montanari, ASCSU</b>
<b>Ex Officio Present</b>	<b>Karen Haynes, President; Fritz Kreisler, CFA</b>		
<b>Not Present</b>	<b>G. Brodowsky, ASCSU/NEAC; Emily Cutrer, Provost; Shaoyi He, Vice Chair</b>		
<b>Guests</b>	<b>Linda Scott, IITS</b>		
<b>Staff</b>	<b>Marcia Woolf, Academic Senate Coordinator</b>		

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### I. Approval of Agenda

**ADD: III. Chair's Report – Referral to NEAC: 1 faculty member from CoAS for Senate, Spring '09**  
**X. New Business – AA Structure Task Force Report & Resolution**

**Motion #1** M/S/P\*  
To approve the agenda as amended.

### II. Approval of Minutes of 12/3/08

**Motion #2** M/S/P\*  
To approve the minutes as presented.

**III. Chair's Report, Janet McDaniel:** McDaniel welcomed members back to campus and noted her intention to blog more this semester; her remarks from the Assembly have been posted on [Café Café](#). At yesterday's AALC meeting, members heard of the outcome of a recent Registration & Records audit by system auditors; APC and SAC will be reviewing certain policies this semester as a result (see referrals below).

**Referrals:** APC Review Academic Withdrawal policy in light of auditors' prelim. findings  
NEAC CoAS Senator for Spring '09  
SAC Review Student Grade Appeals policy in light of auditors' prelim. findings

**IV. President's Report, Karen Haynes:** The periodic review committee for Provost Cutrer has been seated; Marion Reid will chair and the other members are Soheila Jorjani, Garry Rolison, Marie Thomas, staff member Rosa Mora, and student Zachary De La Peña. Haynes stated her intention to appoint Linda Hawk as permanent VP for Finance & Administrative Services, noting several reasons for this decision, including: (1) Hawk's performance; (2) the significant cost of a search; (3) the need for someone already familiar with the system; (4) the unlikelihood of finding a suitable candidate from within the system; and (5) Hawk's intention to apply for the position. Haynes acknowledged that making appointments without a search is not the way we want to conduct business on a regular basis, but that in this case she believed it to be in the best interest of the university. She acknowledged that this appointment brings no diversity to the administration. She did discuss the appointment with several key people, including Senate chair Janet McDaniel, before making her decision. EC members

*\*All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved      S = Seconded      D = Defeated      P = Passed      L = Lost      W = Withdrawn

expressed concern about: (1) the continuing practice of making administrative appointments without searches in contrast with the rigorous process required for all other types of hires; and (2) the timing for Hawk's three year review.

Haynes also noted that the budget forum date has been moved from January 26<sup>th</sup> to the 29<sup>th</sup> so that any information coming out of the systemwide presidents' meeting on January 27-28 could be shared. She indicated she had received notice that the State's cash flow problems are impacting Cal Grants A and B. Our own Financial Aid staff is working to ensure that financial aid gets to those students who need it. The halting of capital projects will impact us less than some other campuses since we did not have excessive shut down costs or pending expenses, and the Department of Finance has agreed to pay these. The new Social & Behavioral Science building opening will likely be delayed one semester.

Concerning the new Student Union, Haynes has opted to use the alternative consultation process rather than the referendum process for the fee increase. Ultimately, the decision is made by the president and then the proposal goes to the Board of Trustees. There will be a presentation made to the Senate concerning this project in the near future.

Haynes said that a committee will be convened to consider grant applications we may make as a result of achieving Hispanic-Serving Institution (HSI) and Asian-American/Pacific Islander (API) Serving Institution status. She indicated that these designations qualify us for broad based grant opportunities. It will be important for us to maintain the enrollments required for these designations in order to remain eligible.

Haynes will be conducting a search for an Athletic Director; Steve Nichols' position was always considered temporary and he wishes to return to the faculty.

**V. Provost's Report, Emily Cutrer:** Unable to attend.

**VI. ASCSU Report, Brodowsky/Montanari:** Montanari noted that the ASCSU has reduced their committee/plenary meeting schedule from Wednesday through Friday to Thursday and Friday as a cost saving measure. He recently attended a meeting of the Commission on Extended University and heard a lengthy presentation by the Chancellor who reported that \$1 billion in CSU construction projects have been halted with a substantial stoppage expense; it will cost another several million to start them up again. Reed also suggested that the State might reimburse the campuses for Cal Grant expenses and that these grants be treated as accounts receivable, at least initially. The campuses and Chancellor's Office earned \$30 million in interest last fiscal year by acting as their own bank; we do not expect to see returns like that this year. Reed noted that the system has enough money to meet payroll through May. Executive Vice Chancellor and Chief Academic Officer Reichard has asked campuses to be creative in finding cost-cutting methods of offering programs; he indicated that executive orders (Chancellor's Office authority) and Title 5 (Board of Trustees' authority) are open for review.

**VII. CFA Report, Fritz Kreisler:** Kreisler reported that the CFA and CSU, which have been negotiating salary increases have now reached impasse. The CSU's last and best offer was to hold salaries level, but no raises. He also reported that there have been so many recommendations for above average PPIs that some campus appeals pools have been depleted. The parties have agreed to give a cap to the campus president if dipping into the appeal fund becomes necessary for awarding "above average" increases. There is \$7 million available for next year's PPIs and campuses are advised to start the process for these awards soon so that raises may be applied early in the fall. CFA will be hosting a CalPERS event in the near future; Montanari requested that the event include a health care update.

**VIII. ASI Board Meeting Report, Laurie Stowell:** The ASI is acquiring a marquee and the board discussed the types of things it might be used for. A resolution to eliminate the Computer Competency Requirement did not pass. There seem to be some serious issues surrounding the CCR which the Senate may wish to look into. McDaniel requested that LATAAC look into the ASI's concerns about this topic.

**X. Old Business** *(taken out of order for time certain)*

**APC Online Instruction Policy** EC members suggested grammatical, clarification, and consistency changes. There was a lengthy discussion concerning modifications to the language within section III. McDaniel asked that APC further considers, perhaps with FAC, the section concerning assignment of on-line courses.

**IX. Brief Committee Reports**

**BLP:** Watson provided a handout of Hawk's remarks from the recent University Budget Committee meeting.

**GEC:** Ouyang will serve as GEC representative on EC while Meulemans is on maternity leave. Barsky will convene some GEC meetings during March and Meulemans will resume chairing the meetings in April.

**IX. New Business**

**Academic Affairs Structure Task Force Report & Resolution** Watson noted that the report has been finalized and delivered to the provost. EC members discussed a resolution which would ask that the provost act soon to accept the recommendations and work with the Senate to put policies in place. NEAC continues to suspend its consideration of changes to the Constitution until the provost acts. Meulemans expressed concern about the absence of reference to the Library within the report. EC members agreed to finalize a resolution in time for Senate action in February.

The meeting was adjourned at 2:05 p.m.  
Prepared by Marcia Woolf, Academic Senate Coordinator

Approved by the Executive Committee \_\_\_\_\_  
Andre Kündgen, Secretary Date