

MINUTES

Executive Committee of the Academic Senate
CALIFORNIA STATE UNIVERSITY SAN MARCOS
Wednesday, January 28, 2009
KEL 5207
12-2 p.m.

Members Present	Janet McDaniel, Chair Rika Yoshii, APC Youwen Ouyang, LATAAC Olaf Hansen, UCC	Shaoyi He, Vice Chair Kathleen Watson, BLP G. Brodowsky, ASCSU/NEAC Dick Montanari, ASCSU	Andre Kündgen, Secty. Yvonne Meulemans, GEC Laurie Stowell, PAC
Ex Officio Present	Emily Cutrer, Provost; Fritz Kreisler, CFA		
Not Present	Martha S-Holmes, SAC; Jackie Trischman, FAC		
Guests	Linda Scott, IITS		
Staff	Marcia Woolf, Academic Senate Coordinator		

I. Approval of Agenda

ADD: VIII. C. Budget News – Cutrer

Motion #1 M/S/P*
To approve the agenda as amended.

II. Approval of Minutes of 1/21/09 Several changes were made to the draft minutes.

Motion #2 M/S/P*
To approve the minutes as amended.

III. Chair's Report, Janet McDaniel: McDaniel reported that the ROTC study group will be facilitating an AA town hall meeting on this topic and is putting out a request for comments to various campus units. Blanshan has requested that the Senate hear a one-hour presentation as part of the alternative consultation process for the student union fee; EC members suggested the presentation be provided electronically ahead of time to a more focused group, and questioned the request for Senate consultation as opposed to student groups. McDaniel has volunteered the EC membership to "test drive" a new web-based faculty training module on violence prevention. McDaniel is planning to suggest to the AALC the development of a spring summit for students on coping during hard economic times and she invited suggestions. There will be an AA budget process workshop today; McDaniel thanked BLP and AALC for their work in developing the new process.

IV. Provost's Report, Emily Cutrer: The spring schedule for AA town hall meetings is still being developed and should be finalized next week. Cutrer has been discussing Lottery funds with SAC and is considering SAC's recommendation that the grant process be suspended this year and instead that any funds received for SAC grants be allocated according to SAC's guidelines and used in accordance with Lottery rules; units would notify SAC of the projects to be funded and would provide a year-end report to SAC. EC members recommended that SAC discuss policy implications of such a plan and bring a recommendation to the EC.

V. ASCSU Report, Brodowsky/Montanari: Montanari reported that the Finance & Governmental Affairs committee heard a report from the new Vice Chancellor for Administration & Finance, Benjamin Quillian, but no new budget news. Resolutions passed by the plenary included: a commendation of the Access to Excellence accountability plan; support for the "Give Students a Compass" project; quality assurance in online/technology-mediated course offerings; protection of instruction during budget crisis; criticism of the contemplation of reduction of the K-12 academic year; and a reaffirmation of campus faculty involvement in budget decisions. First reading items included resolutions on faculty support of energy conservation and opposition to passage of Prop. 8. Brodowsky serves on the Collegiate Learning Assessment task force which met recently; Reichard explained how data gathered can be used to show prospective students and parents what they might be expected to achieve.

**All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved S = Seconded D = Defeated P = Passed L = Lost W = Withdrawn

VIII. Old Business (taken out of order for time certain)

A. APC Online Instruction Policy Yoshii noted that EC concerns have been incorporated into the draft, but that the policy will not address how faculty are assigned on-line courses since this is outside of APC's purview. This aspect will be referred to FAC. Language was added to the draft concerning lead time for developing an on-line course with IITS along with other suggestions for clarification.

Motion #3 M/S/P*

To forward the policy as amended to the February Senate agenda for a first reading.

VI. CFA Report, Fritz Kreisler: CFA has proposed going to binding arbitration with the CSU on the matter of compensation increases in 08/09.

VII. Brief Committee Reports

APC: Current policy reviews include Catalog Rights, Advanced Placement, College Level Examination Program (CLEP), Grading, Minimum Requirements for Probation and Disqualification, and a response to the recent audit.

FAC: No report.

LATAC: Macklin met with LATAC and asked that faculty be encouraged to attend her upcoming presentation concerning information security which will address the responsible use policy for faculty. IITS is working on a way to automate CCR testing for students. That requirement falls within GEC's purview.

PAC: The committee is working on program reviews and has been discussing the challenges related to external reviewers. Marie Thomas, Learning Outcomes Assessment Fellow, is doing a tremendous job.

UCC: The committee has approved some Human Development courses submitted over two years ago, but is now waiting for CoAS approval on additional forms. The committee has also approved some changes in the minor in Kinesiology but is also awaiting CoAS action on this item. The committee will present P form changes with rearranged signature lines which they expect will address lead time issues for IITS and the Library.

VIII. Old Business (resumed)

B. EC Resolution: AA Structure Task Force Report Watson noted that the task force met today with the provost, and that references to the task force will be changed to AA Structure Task Force throughout the report.

Motion #4 M/S/P* (Brodowsky)

To forward the resolution to the February Senate agenda for a first reading.

C. Budget News Cutrer provided an updated Multi-Year Budget Model handout and reviewed its contents. In response to questions about the AA budget, she noted that AA is still operating with a structural deficit. FAS's budget decreased 2% from the end of FY '06 to the beginning of FY '08 while AA's increased 10%. The spreadsheet is updated as more information becomes available, and will be updated once we know our census numbers. Information concerning summer school planning was requested as part of the provost's next budget update.

IX. New Business No new business was presented.

The meeting was adjourned at 2 p.m.
Prepared by Marcia Woolf, Academic Senate Coordinator

Approved by the Executive Committee _____
Andre Kündgen, Secretary Date