

MINUTES

Executive Committee of the Academic Senate
CALIFORNIA STATE UNIVERSITY SAN MARCOS
Wednesday, February 18, 2009
KEL 5207
12-2 p.m.

Members Present	Janet McDaniel, Chair Emily Cutrer, Provost Jackie Trischman, FAC Laurie Stowell, PAC	Shaoyi He, Vice Chair Rika Yoshii, APC Yvonne Meulemans, GEC Martha S-Holmes, SAC	Andre Kündgen, Secty. Kathleen Watson, BLP Youwen Ouyang, LATAAC Olaf Hansen, UCC
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Members Not Present G. Brodowsky, ASCSU/NEAC; Fritz Kreisler, CFA; Dick Montanari, ASCSU

Staff Marcia Woolf, Academic Senate Coordinator

I. Approval of Agenda

Motion #1 M/S/P*
To approve the agenda as presented.

II. Approval of Minutes of 2/11/09

 Corrections were made to the draft minutes.

Motion #2 M/S/P*
To approve the minutes as amended.

III. Chair's Report, Janet McDaniel: McDaniel requested EC members' assistance in encouraging the faculty to vote on the referendum (requires that more than half the eligible faculty participate in the election). The ROTC forum will be held next week in Markstein 125; their report is expected in mid-March. A handout of the WASC team's visit schedule (April 7-9) was provided and includes meetings with BLP, PAC, UCC, and the Executive Committee. McDaniel will attend a statewide chairs meeting tomorrow in Long Beach to discuss shared governance during difficult budget times and issues related to the Accessible Technology Initiative. Haynes has posted her remarks from the January 29 budget forum.

IV. Vice Chair's Report, Shaoyi He: He reported on last week's UBC meeting and the development of a new university budget process. He also attended a Veterans and Active Duty Educational Steering Committee meeting and discussed ways to ensure broad participation in the upcoming ROTC forum, as well as Karen Schaffman's upcoming lecture with Heidi Kraft, author of *Rule Number 2: Lessons I Learned in a Combat Hospital*.

V. Provost's Report, Emily Cutrer: Cutrer met with Barsky and Barrett this morning to discuss logistics for the ROTC town hall meeting; to date, the Communications office has not received any media contact concerning the meeting. Mark Baldwin will facilitate, and it is hoped that everyone who wishes to comment will have the opportunity. A second room has been secured to move to in case the session goes on longer than 50 minutes. At the town hall, the study group will display on a screen the ground rules for speaking and the group's charge. Cutrer distributed a new spring town hall schedule. AA and Student Affairs are working together to bring a town hall on assisting students in stress.

VI. ASCSU Report, Brodowsky/Montanari: No report.

VII. CFA Report, Fritz Kreisler: On behalf of Kreisler, McDaniel reported that CFA continues to spearhead the Alliance's last ditch efforts to send faxes to Sacramento to refrain from cutting the budget of higher ed.

**All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved S = Seconded D = Defeated P = Passed L = Lost W = Withdrawn

Faculty have been, and will be, hearing from CFA to tell students to fill out fax forms for CFA to send to Sacramento until the budget is signed.

VIII. Brief Committee Reports

BLP: The committee is reviewing the Master's in Nursing, our first pilot program to be offered solely through Extended Learning (EL). Pilot programs must convert to state support within five years. Watson will send EC members the CSU procedures for pilot programs. Barsky and Papenhausen are providing input to BLP. There are, among other things, resource implications related to undergraduate use of labs, as well as additional costs to students who may take courses through EL because they cannot be accommodated through the university due to cut backs in scheduling. A question was raised concerning how faculty will meet their workload requirements on the university side if redirected to teach in EL.

GEC: The committee has been working on the resolution on today's agenda. GE learning outcomes (GELOs) for Areas B and D are being taken to the respective faculty for feedback prior to presentation to the Senate.

NEAC: No report.

SAC: The committee has asked Gonzalez to notify faculty that there will be no Lottery call this spring. The Student Research Competition will be held February 27th and needs judges.

IX. Old Business

SAC Student Grade Appeals Committee – Student Membership Stoddard Holmes presented two alternative modifications to the policy: version A which removes the requirement for student alternates, and version B which reduces the number of student members from three to two, with one alternate. The current Executive Order simply states that the committee must include student membership. EC members suggested: (1) if the requirement for student alternates is removed, policy should specify the rationale for faculty alternates; (2) use "alternates may be named as needed;" and (3) for both student and faculty alternates, refer to section 4E. EC members preferred version A. SAC will discuss these suggestions.

X. New Business

A. SAC Class Absences of Student Athletes/Representatives The EC discussed the matter of faculty not allowing makeup work for students who miss class due to university-related commitments (meets, conferences, etc.). EC members suggested that SAC: (1) look at NAIA guidelines which include guidelines in this regard; (2) consider the need to safeguard against abuses; (3) understand that faculty would welcome guidance from Athletics, but currently coaches may not speak with the faculty; (4) approach this issue for athletes only rather than attempting to address all manner of class absences; (5) consider other campuses' policies; and (6) develop – with Athletics – guidelines rather than policy for faculty, to be housed on the Academic Programs, Student Affairs, and Athletics websites.

B. UCC P Form Revision A handout was provided. Hansen explained the proposed changes to the P form signature page. These changes are proposed to ensure Library and IITS are not asked for feedback at the last minute. EC members' comments included: (1) that statements be added to each signature line to explain what the signature means; (2) that the word "unit" at the + footnote be changed to "liaison;" (3) that signatures 1.c. and d. will be very helpful to BLP; and (4) a flow chart for the P-2 form would be helpful.

C. FAC CoAS Evaluation of Temporary Faculty Trischman noted the change from "the" to "a" at line 83 which serves to address concerns expressed in Senate. Woolf will ensure number references are consistent throughout. It was suggested "and the PRC" be added to the end of the sentence at line 249.

Motion #3 M/S/P*

To forward this item to the Senate in March for a first reading.

Due to a lack of time, New Business item D. GEC/Resolution in Support of Interpretation of Junior Standing Requirement in Order for Students to Take Upper-Division General Education Courses (UDGE) was postponed to the February 25 EC meeting.

The meeting was adjourned at 2 p.m.

Prepared by Marcia Woolf, Academic Senate Coordinator

Approved by the Executive Committee _____
Andre Kündgen, Secretary Date

**All motions were passed unanimously unless stated otherwise.*