

MINUTES

Executive Committee of the Academic Senate
CALIFORNIA STATE UNIVERSITY SAN MARCOS
Wednesday, February 25, 2009
KEL 5207
12-2 p.m.

Members Present	Janet McDaniel, Chair Emily Cutrer, Provost Jackie Trischman, FAC G. Brodowsky, ASCSU/NEAC Olaf Hansen, UCC	Shaoyi He, Vice Chair Rika Yoshii, APC Yvonne Meulemans, GEC Laurie Stowell, PAC Dick Montanari, ASCSU	Andre Kündgen, Secty. Kathleen Watson, BLP Youwen Ouyang, LATAAC Martha S-Holmes, SAC Fritz Kreisler, CFA
Staff	Marcia Woolf, Academic Senate Coordinator		

I. Approval of Agenda

ADD: XI. New Business: E. ROTC Study Group Update & Planning
XII. EC Members' Concerns & Announcements: Student Representatives on Committees

Motion #1 M/S/P*
To approve the agenda as amended.

II. Approval of Minutes of 2/18/09 A change was made to the draft minutes.

Motion #2 M/S/P*
To approve the minutes as amended.

III. Chair's Report, Janet McDaniel: McDaniel congratulated Brodowsky on his re-election to the ASCSU. Tomorrow's faculty forum with President Haynes will be attended by Board of Trustees Chair Jeffrey Bleich. In addition to an automated phone message to voters, EC members were asked to contact lecturer voters to encourage their participation in the upcoming referendum. Jeffries will invite EC members to attend an Academic Planning Forecasting session on March 23. Jeffries will also meet with the EC on March 25 in preparation for the WASC team visit: two team members will meet with the EC on April 8; the team will also be visiting with BLP, PAC, and UCC. A reception will be held the afternoon of April 8 for Brakebill Distinguished Professor Soheila Jorjani. The "Other Useful Links" page of the Senate website now includes a link to CSU executive orders. Check the president's blog and respond to her query about what units are doing in response to her call to move forward with a sense of urgency and engage in creative conversations that lead to innovative practices which will serve students, create efficiencies, and enhance revenues. McDaniel reported that last week's statewide senate chairs meeting focused on preserving shared governance in a time of budget crisis, as well as campus progress on the Accessible Technology Initiative. An EC member expressed concern about an apparent reduction in janitorial services on campus.

IV. Provost's Report, Emily Cutrer: CSUSM will participate with other area institutions in a Science Festival during March, Science Month; K-12 students as well as the community will be visiting the campus over spring break for the "science is for everyone" themed event. Cutrer met Lt. Governor Garamendi this morning, who discussed how important education is as an investment for the state and that it needs better support. Cutrer will discuss the AA Structure report with the president and the Executive Council, and then decide on ways to turn the findings into procedures and policies. McDaniel will share with Cutrer related policies from other CSU campuses. She expects to have more information for the EC this spring or first thing in the fall. It is not yet clear whether the new policies will be administrative or Senate policies, or a hybrid. She noted that Executive Vice Chancellor Gary Reichard is retiring in June and will exercise his retreat rights at CSU Long Beach.

V. ASCSU Report, Brodowsky/Montanari: Brodowsky reported that the Collegiate Learning Assessment (CLA) task force met last week and discussed two alternatives to the CLA test; it is likely the system will stay with CLA, the only Voluntary System of Accountability (VSA) approved test. Gail Brooks has indicated that the

**All motions were passed unanimously unless stated otherwise.*

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Chancellor's Office has decided against submitting to binding arbitration with CFA. Efforts toward a statewide resolution opposing Prop. 8 are meeting with some challenges.

VI. CFA Report, Fritz Kreisler: On March 5, CFA will sponsor a workshop on pensions and benefits and a second workshop on unemployment benefits for lecturers. A new *Alliance for the CSU* fax campaign is underway, focusing on encouraging State legislators to access federal stimulus funds to make up for cuts.

VII. ASI Board Meeting Report, Yvonne Meulemans: The board continues to discuss a Computer Competency Requirement (CCR) resolution; Meulemans offered to discuss this issue further with them. The board is considering a move to a more traditional type of homecoming weekend with soccer games. ASI President Hoang encouraged students to get the word out that a new student representative is sought for the Board of Trustees; the student must have two years remaining at the CSU.

VIII. Brief Committee Reports

APC: The committee is finalizing work on a new policy concerning catalog rights.

FAC: The committee has been discussing faculty workload as it relates to teaching courses in Extended Learning. At this point, the rules are unclear and Jeffries is researching. It is understood that the work can be performed as an overload. Cutrer has suggested that the work could be performed within the faculty member's normal workload with Extended Learning reimbursing the department. The summer program has not been a part of this discussion. The departmental RTP guidelines will be coming to Senate soon.

LATAC: Linda Scott has received lottery funding in support of the Accessible Technology Initiative (ATI); five faculty representatives from different disciplines have been selected to explore how to create new courses which meet the standards and to troubleshoot that process; they are expected to provide a report at the end of the semester which will identify the issues involved and resources necessary to support the effort. Few faculty attended the recent town hall concerning the information security policy which includes a section on faculty responsible use and has generated heated discussions on other campuses. IITS is working to address complaints about limited access to the CCR exam by putting it online within WebCT. Students who have not met the requirement yet will receive an e-mail once it is available. The content of the exam may need revision to bring it up to date.

PAC: The committee has four or five programs to review this semester. They continue their work on a new policy and plan to keep it short with a lot of supporting documentation. PAC will be meeting with CoAS to discuss how chairs' year-end reports to the dean may be integrated with the program evaluation process. The committee is also exploring PAC's role and what its recommendations mean; this discussion will likely lead to changes in PAC's charge.

UCC: The final changes to the Biotechnology program are now ready for Senate, and a small change has been made to the Kinesiology program. UCC is now reviewing a revision of some Entrepreneurship courses, and will next review the Master's in Nursing (about 30 courses) which is expected to come to the Senate in May.

IX. Consent Calendar

NEAC Recommendations: V. Anover – At large, SAC 08-10
M. Hughes – CoAS-HumFA, UCC Spring '09
C. Kumar – CoBA, APC Spring '09

Motion #3 M/S/P* (Montanari)

To forward the recommendations to the March Senate Consent Calendar.

X. Old Business

A. SAC Student Grade Appeals Policy Revision A handout was provided showing the current version with changes based on last week's discussion, including the elimination of student alternates. After a discussion, it was agreed that the policy should make provision for a student alternate to be selected by ASI. There was a discussion regarding the constitution of a quorum.

*All motions were passed unanimously unless stated otherwise.

B. UCC P Form Signature Page Revision EC members discussed the latest iteration of the form and made some suggestions for clarification. UCC will consider the suggestions.

XI. New Business

A. GEC Resolution in Support of Interpretation of Junior Standing Requirement in Order for Students to Take Upper-Division General Education (UDGE) Courses Our current practice allows sophomores in their last semester to take upper division GE courses, which has resulted in problems when courses are failed or dropped as well as reduced course access for upper division students. It also involves a significant manual tracking process. Last semester, 85 sophomores dropped an UDGE course and 52 earned less than a C (a grade of C or better is required for GE credit). A second question is whether this item should be presented to the Senate as a resolution or a policy. McDaniel indicated that such language should be presented as a new policy rather than resolution since it will govern our students' academic life. Meulemans noted that the proposed policy can be enforced via PeopleSoft. It was suggested the language specify that students with less than 60 units will not be prevented from enrolling but will be prevented from earning UDGE credit. The policy being proposed interprets the relevant Executive Order in the same manner as 21 of the other 23 sister campuses. GEC will consider the suggestions.

B. EC Senate Meeting Schedule 09/10

Motion #5 M/S/P* (Brodowsky)
To forward the schedule to the March Senate Consent Calendar.

C. NEAC Election Rules & Guidelines Revision The revision updates references within the document to read "College/School/Library."

Motion #6 M/S/P* (Trischman)
To forward the revision to the Senate in March for a 1st reading.

D. EC Senate "3 Year Rolling Plan" Strategic Planning for 09/10 All Academic Affairs units were asked to submit at least year one (09/10) of a three-year rolling plan, with the assumption that allocations will not increase next year. The Senate's submission was provided along with the 2006 workload resolution and the result of the chair workload 2008 survey. McDaniel noted that the EC member release time has reached a level of improvement with no need for changes at this time. BLP and UCC chairs finally reached 6 units release time this year.

E. ROTC Study Group Update & Planning McDaniel noted that there was a large turnout for the town hall yesterday and she is publishing her reflections on it in her blog. Please encourage the submission of comments to Don Barrett by February 28. The study group's report is due to the EC by mid-March. Woolf will send the group's charge to EC members to facilitate discussion at an upcoming EC meeting.

XII. EC Members' Concerns & Announcements

Student Representatives on Committees: McDaniel inquired whether other the standing committees' student members regularly attend. While several committees have students assigned, many are not attending or have class conflicts this semester. Woolf will work with the committees and ASI to secure student representatives.

Brodowsky reported for the 2010 committee that there will soon be a call for proposals for faculty symposia.

The meeting was adjourned at 2 p.m.

Prepared by Marcia Woolf, Academic Senate Coordinator

Approved by the Executive Committee _____

Andre Kündgen, Secretary

Date

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