

MINUTES

Executive Committee of the Academic Senate
CALIFORNIA STATE UNIVERSITY SAN MARCOS
Wednesday, September 3, 2008
COM 206
12-12:50 p.m.

Members Present	Janet McDaniel, Chair	Andre Kündgen, Secretary	
	Kathy Norman, APC	Kathleen Watson, BLP	Jackie Trischman, FAC
	Yvonne Meulemans, GEC	Shaoyi He, LATAC	Glen Brodowsky, ASCSU/NEAC
	Laurie Stowell, PAC	Martha S-Holmes, SAC	Olaf Hansen, UCC
	Dick Montanari, ASCSU		

Ex Officio Present Emily Cutrer, Provost; Fritz Kreisler, CFA

Parliamentarian Beverlee Anderson

Staff Marcia Woolf, Academic Senate Coordinator

I. Approval of Agenda

Motion #1 M/S/P*
To approve the agenda as presented.

II. Approval of Minutes of 8/27/08

Motion #2 M/S/P*
To approve the minutes as presented.

III. Chair's Report, Janet McDaniel: The provost's Academic Affairs Leadership Council has added the Academic Senate chair to its list of ex officio members. The officers have been advocating for this change since last year. McDaniel expressed her gratitude to the provost.

IV. Secretary's Report, Andre Kündgen: No report.

V. Provost's Report, Emily Cutrer: Cutrer deferred her report to Senate. Watson, BLP, asked about the status of a new group charged with recommending a budget timeline; Glasgow will be convening that group right away.

VI. ASCSU Report: Brodowsky/Montanari Deferred to Senate.

VII. CFA Report, Fritz Kreisler: No report.

VIII. Brief Committee Reports

APC: The committee convenes tomorrow.

FAC: The committee will be developing a lecturer faculty handbook.

LATAC: LATAC will meet the last Wednesday of the month, and has two student members from ASI this year. Last year, only one student attended.

PAC: The committee met today with Marie Thomas, the new Learning Outcomes Assessment Fellow (LOAF), and also discussed the program review policy and a strategy for bringing it back to the Senate.

**All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved S = Seconded D = Defeated P = Passed L = Lost W = Withdrawn

UCC: The committee is working on items unresolved from 07/08, including the new Liberal Studies option in Border Studies. Barsky has indicated there will be another catalog reconciliation cycle to address issues related to the PeopleSoft conversion, and UCC expects to bring this to the Senate in October.

NEAC: The committee is considering Senate and committee representation for Nursing and possible related changes to the faculty constitution. It was suggested that NEAC coordinate their discussions with the task force on Academic Affairs Structure. McDaniel will be meeting with the Nursing faculty soon and will advise them that they are welcome to attend Senate meetings until the representation matter is resolved.

Woolf noted that ASI quickly responded to a request for student committee members, filling every seat.

IX. Consent Calendar

NEAC Recommendations A list was provided and minor corrections noted.

Motion #3 M/S/P*
To approve the Consent Calendar as amended.

X. Old Business

A. FAC Coaches Evaluation Policy & Instrument Trischman noted some changes made since last week, including minor corrections, language identifying the custodian of the file, and more detailed language concerning submitting rebuttals. Suggestions included adding the word "interim" to the title and stating the term of the document's effectiveness.

It was suggested that new policies of this nature, which generate at the unit level, be made effective temporarily as a matter of course. In this way, the unit affected may modify the document after testing it for a period, and it would take the pressure off of the Senate and its committees for thoroughly vetting a unit's policies.

Motion #4 M/S/P* (Brodowsky)
To move this item onto today's Senate agenda.

B. ROTC Study Group: Composition & Charge McDaniel noted that the EC has thus far discussed a 6-7 member group to include faculty and administration. The Veteran's Coordinator from Student Affairs and AVP for Academic Programs were suggested as two of three provost's appointees. NEAC will issue a call for three faculty members. An addition member would be the Senate chair's designee. McDaniel will work with Brodowsky on the language for the call. Due to lack of time, further discussion concerning the group's deliverable will be taken up next week.

XI. New Business None.

The meeting was adjourned at 1:00 p.m.
Prepared by Marcia Woolf, Academic Senate Coordinator

Approved by the Executive Committee _____
Andre Kündgen, Secretary Date