

MINUTES

Executive Committee of the Academic Senate
CALIFORNIA STATE UNIVERSITY SAN MARCOS
Wednesday, March 11, 2009
KEL 5207 ~ 12-2 p.m.

Members Present	Janet McDaniel, Chair Rika Yoshii, APC Youwen Ouyang, GEC/LATAC Martha S-Holmes, SAC Fritz Kreisler, CFA	Shaoyi He, Vice Chair* Kathleen Watson, BLP G. Brodowsky, ASCSU/NEAC Olaf Hansen, UCC	Andre Kündgen, Secty. Jackie Trischman, FAC Laurie Stowell, PAC Dick Montanari, ASCSU
Not Present	Emily Cutrer, Provost		
Guests	Jennifer Jeffries		
Staff	Marcia Woolf, Academic Senate Coordinator		

**He chaired on behalf of McDaniel.*

I. Approval of Agenda

ADD: New Item X. Consent Calendar: NEAC Recommendations
New Business: FAC PPI Update - Jeffries
EC Members' Concerns: Articulation of On-Line Courses - Hansen

Motion #1 M/S/P*
To approve the agenda as amended.

II. Approval of Minutes of 2/25/09 & 3/4/09

Corrections were made to the minutes.

Motion #2 M/S/P*
To approve the minutes as amended.

XII. New Business (*taken out of order*)

FAC PPI Update Jeffries explained that, while we expected to process the Post Promotion Increases (PPIs) next year, we have been encouraged by CFA and the Chancellor's Office to process the applications and make decisions in time to affect the July payroll, and thus avoid processing back pay. We have 72 full professors who are eligible, and 24 who are not eligible (recently promoted, on FERP, or more than one SSI). To meet the July payroll, the two-page summaries will be due April 15, and the review committees will be elected by that date. Recommendations will go to the president by May 10, and decisions finalized by June 15. Any appeals will be conducted in the fall.

III. Chair's Report, Janet McDaniel: McDaniel thanked Shaoyi for chairing today's meeting on her behalf. The referendum to add "schools not within colleges" as represented units has passed and the Senate is now voting electronically on related changes to the Election Rules and Guidelines. There is a university-wide Strategic Planning event this afternoon. McDaniel congratulated Meulemans on the birth of her new baby girl, Paige Nalani. It was noted that Ben Cherry has been named to serve on the search committee for Director of Athletics; there was a discussion about NEAC's role (formal or otherwise) concerning faculty service on search committees.

IV. Secretary's Report, Andre Kundgen:

The following items have been sent to the administration:

EC Resolution Honoring the Service of Dr. Isabel "Chabe" Schon
EC Resolution on AA Structure Task Force Report
APC Online Instruction Policy

V. Provost's Report, Emily Cutrer:

Unable to attend.

VI. ASCSU Report, Brodowsky/Montanari: Brodowsky will work with Kreisler on a resolution concerning the impact of budget cuts on the quality of education. He noted that the ASCSU is also considering such a resolution.

VII. CFA Report, Fritz Kreisler: Twenty campuses have now gone through the new Post-Promotion Increase process once. The development of our process will be informed by those campuses' experience.

**All motions were passed unanimously unless stated otherwise.*

Legend: M = Moved S = Seconded D = Defeated P = Passed L = Lost W = Withdrawn

VIII. ASI Board Meeting Report: Jackie Trischman Carl Hansen gave a presentation on the nationwide RecycleMania competition; besides the benefits to the environment, we save \$150k annually in tipping (dumpster emptying) fees. RecycleMania measures success by how much is thrown away vs. how much is recycled. CSUSM has won first place in the competition a number of times. Facility Services is forming a Sustainability Committee. The board expressed their appreciation for the recent Distressed Student forum. The ASI is working on a proposal to purchase the nearby Prominence apartment complex. A proposal concerning ROTC was tabled. Recommendations from the California State Student Association concerning textbook affordability were referred to committee. A referendum is underway concerning the structure of the academic records fee. A Computer Competency Requirement (CCR) removal resolution was discussed; students argued that the test is no longer relevant and that students should be assumed to possess the computer skills and competencies necessary to succeed. EC members commented that while some aspects of the test may be outdated or favor those familiar with specific software, it is not necessarily the case that all students come to CSUSM adequately prepared. It was noted that ours is one of a few CSU campuses which allows students to take a test in lieu of attending a course for this purpose. The CCR discussion resulted in a referral to GEC, with LATAC, to reexamine this requirement.

IX. Brief Committee Reports

APC: The committee has completed its work on the catalog rights policy, which is now before GEC. Two Executive Orders (1037 and 1038) necessitate that changes to several policies take effect in fall 2009, and there will be a rush now to get them approved in time.

FAC: The committee expects to complete its work on department level RTP guidelines in a couple of weeks. They are finalizing their review of the temporary faculty evaluation policy for the School of Nursing, and have received feedback from Nichols for a revision of the coaching evaluation policy.

LATAC: No report.

PAC: The committee is writing a response to the Spanish program's PEP. Human Development and Communications are scheduled for review. Work continues on a revised Program Evaluation Policy (PEP).

UCC: The committee is seeking feedback concerning the proposed Child & Adolescent Development major and changes to the Kinesiology program. Discussions continue regarding changes to the P-2 form. UCC is reviewing the proposed Nursing Master's program which has three options.

X. Consent Calendar: NEAC Recommendations A handout was provided.

Motion #4 M/S/P*

To forward the recommendations to the April 8 Senate Consent Calendar.

XI. Old Business

EC ROTC Study Group – Planning McDaniel has requested that the group's report be submitted in time for EC discussion on either March 18th or 25th. Hansen pointed out that the curriculum consists of a sequence of eight for-credit courses, with descriptions prescribed by the ROTC. Normally, a sequence of eight courses would be considered a minor and subject to two readings in the Senate. These courses, however, if brought to the Senate, would likely be placed on the Consent Calendar. Barsky and Barrett will be invited to meet with the EC to discuss the report once it is finalized.

XIII. EC Members' Concerns & Announcements

Intellectual Property Issues: Yoshii raised a concern about a lack of campus policy concerning student contributions and rights to intellectual property developed as part of a course, grant, or through independent study. This topic will be added to the agenda for the next EC meeting. Due to a lack of time, the issue of articulation of online courses was postponed to the next EC meeting.

The meeting was adjourned at 2:05 p.m.
Prepared by Marcia Woolf, Academic Senate Coordinator

Approved by the Executive Committee _____
Andre Kündgen, Secretary Date

**All motions were passed unanimously unless stated otherwise.*
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